My Professional Readiness

Name: ..............................  When finish UTS? month ....  20 ..  Date of this MPR: month ....  20 ..

1. THE PROFESSIONAL OPPORTUNITY I AM CURRENTLY (NEXT) TARGETING

<table>
<thead>
<tr>
<th>By when:</th>
<th>month .....  20 ..</th>
<th>In which country:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Describe below as specifically as possible both your target Position, plus the target Industry sector or Market:</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

2. MY LONG-TERM PROFESSIONAL / CAREER GOAL

<table>
<thead>
<tr>
<th>By which year:</th>
<th>20 ..</th>
</tr>
</thead>
<tbody>
<tr>
<td>Describe below as specifically as possible:</td>
<td></td>
</tr>
</tbody>
</table>

3. THE CURRENT MARKET

Research & analysis in support of your decision at 1. above - with reference to the opportunity you are targeting next

<table>
<thead>
<tr>
<th>a)</th>
<th>I assess the current level of competition to break into my target area successfully as:</th>
<th>Circle only one</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>'Demand' = all employers, clients etc. of interest to me</td>
<td>'Supply' = all other job seekers, students or new graduates competing against me</td>
</tr>
<tr>
<td></td>
<td>Unsure - I need to research this more fully</td>
<td>Supply strongly exceeds demand</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>b)</td>
<td>How employers, clients etc. in my target area prefer to source new talent:</td>
<td>Estimate the % of opportunities which do / do not get advertised</td>
</tr>
<tr>
<td></td>
<td>By not advertising</td>
<td>%</td>
</tr>
<tr>
<td>c)</td>
<td>Relevant positions which I have so far discovered to target include:</td>
<td>Be specific</td>
</tr>
<tr>
<td></td>
<td>→</td>
<td></td>
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<td>→</td>
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<tr>
<td>d)</td>
<td>I assess that the most effective method/s of sourcing target opportunities are:</td>
<td>Circle all which apply</td>
</tr>
<tr>
<td></td>
<td>Personal networks</td>
<td>Professional networks</td>
</tr>
</tbody>
</table>

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e) My main sources of information to support my above assessments about the current employment market are: Be specific

4. **MY CURRENT PROFESSIONAL COMPETITIVENESS** (employability or readiness to take advantage of start-up etc. opportunities)

a) The target position I will now evaluate my current readiness against is: For now, select *only one* from list 3c above

b) The 3 most essential strengths needed to secure this opportunity are: List your target market’s highest priority needs

   Do not refer generically to completing your studies & doing as well as possible – this is a given!

   **Need no.1 =**
   How I have checked this is a priority requirement:
   To date, I have best demonstrated this attribute as follows:

   **Need no.2 =**
   How I have checked this is a priority requirement:
   To date, I have best demonstrated this attribute as follows:
Need no. 3 =
How I have checked this is a priority requirement:
To date, I have best demonstrated this attribute as follows:

c) My current confidence that I match the best of my competitors is: Circle only one
Zero confidence Low Good Very high confidence

5. MY ONGOING PROFESSIONAL DEVELOPMENT NEEDS

a) My current confidence that I’ll delight my next workplace supervisor with both my technical and non-technical abilities is:
Zero confidence Low Good Very high confidence

b) The skills or personal qualities I most need to develop at this time are: Be specific
What will help you take advantage of professional opportunities? In your studies or other experiences where have you rated only average, or not competitive enough etc?

My development area no.1 =
By when: month .... 20 ..
How I plan to strengthen:
My development area no.2 =
By when: month .... 20..
How I plan to strengthen:

My development area no.3 =
By when: month .... 20..
How I plan to strengthen:

c) People who I plan to approach to ask for ongoing, professional connections are
   Name & outline who each person is
   → →
   → →
   → →
   → →
   → →
   → →
   → →
   → →


d) Do I have an up-to-date plan to achieve each of my career & professional development goals?  
   Circle only one
   Yes
   Not yet