



UTS Scholarship Conditions of Award

Carl Nielsen Memorial Scholarship

Faculty of Design, Architecture & Building

This document sets out the conditions of award for the below scholarship ('Scholarship') as well as the obligations of recipients ('Recipient') and UTS in regards to this Scholarship. The administrative processes to support awarding this Scholarship will be managed, and may be amended, in accordance with UTS Rules, Policy and Procedures.

1. SCHOLARSHIP NAME: Carl Nielsen Memorial Scholarship

2. PURPOSE

The **Carl Nielsen Memorial Scholarship** is offered in tribute to the impressive and significant legacy Carl made to Australian design. The award has been established to reward excellence in design and enable a senior UTS Product Design student an opportunity to participate in the day to day projects of Nielsen Design whilst working on their own project of interest.

In keeping with Carl's philosophy the award provides an opportunity for a mentored position designed to accelerate the recipient's knowledge and understanding of design in a professional design environment.

3. VALUE AND BENEFIT

Number of Recipients:

- One (1) Recipient will be awarded the Scholarship each year.

3.2 Benefit/s to Recipient:

- The maximum total value of the Scholarship is \$5,000 to each recipient.
- In addition to the Scholarship, the Recipient will have an opportunity to undertake a 6 week unpaid placement at Nielsen Designs, which is to take place at a mutually convenient time and as arranged between the Recipient and the Donor, usually in the year after award.

The placement will:

- be for a minimum of six (6) weeks; and
- ordinarily involve three (3) days per week during session/s and up to five (5) days during session breaks.

3.3 Payment of benefit/s:

- Each Recipient will receive two payments per year by electronic funds transfer to his/her nominated bank account.
- Each payment will be \$2,500 (or the pro-rata amount if part-time study has been approved by exception as defined in clause 8.2).
- Payment will be made approximately 4 weeks after the Census dates in Autumn and Spring sessions.
- Payments are subject to the Recipient satisfying ongoing eligibility criteria in line with the Scholarships and Prizes Policy and as outlined in clause 8 below.

4. DURATION

- The duration of the Scholarship is one (1) year¹.

¹ Scholarship duration may be extended to two years if part-time study is approved in exceptional circumstances.

5. ELIGIBILITY CRITERIA

To be eligible for the Scholarship, an applicant must meet all of the following criteria:

- Be enrolled in a single or combined Bachelor of Design in Product Design; and
- Enrolled or intending to enrol in the Bachelor of Design (Honours) in Product Design (C09059) the year after award; and
- Have successfully completed 120 credit points or greater in their undergraduate Product Design course at the time of the scholarship application²; and
- Must have received a Weighted Average Mark of 75 or above; and
- All candidates must be available to attend an interview in person.

6. RECIPIENT SELECTION CRITERIA

As evidenced by the submitted portfolio of work and demonstrated in the interview:

- Quality of or exemplary design work
- Ability to clearly communicate their design to others
- Ability to provide a new/unique understanding or insight
- Innovativeness in design
- Ability to resolve design problems
- Academic Performance (WAM at the time of selection) may be taken into consideration.

To apply, invitees must:

- Submit a digital portfolio (max 10mb) including:
 - Up to four pages of display digital files, scans and/or photographs (compressed jpegs for web viewing) of original design work done by the applicant, including previous design studio submission (s) that in their opinion presents their work best,
 - one page written submission (150–200 words) that selects and identifies one of the submitted pieces of work, addressing the aims of the work and why it succeeded.

7. SELECTION

The Faculty Academic Programs Office will identify candidates based on the eligibility criteria above and invite the top ten (10) candidates by order of WAM to apply.

These will be presented to the course Director and an academic from the School of Design, who will nominate and invite the top four (4) students to interview, based on the selection criteria above as evidenced by their previous design work submitted for their course.

The Scholarships Committee will be made up of at least three relevant members of the UTS community, chaired by the Dean, Faculty of Design, Architecture & Building (or nominee). The Donor (or their representative) will be invited to sit on the Committee.

Offers will be authorised by the chair of the selection committee in line with the Scholarships and Prizes Policy.

8. ONGOING RECIPIENT ELIGIBILITY CRITERIA

8.1 Academic progress:

- The Recipient must achieve a minimum credit average (WAM 65+) in each session.

8.2 UTS Enrolment:

The Recipient:

- must continue to be enrolled full-time (minimum 18 credit points in Autumn and Spring sessions) in the Bachelor of Design (Honours) in Product Design (C09059); or
- may, in some circumstances apply to the Scholarships Office for approval of a part-time study load. The Recipient with an approved part-time study load may receive reduced payments for the period of part-time study.

² Subjects from the Bachelor of Creative Intelligence and Innovation will not count towards the required credit point limit.

8.3 Leave / Deferral:

- If the Recipient withdraws from the UTS course after the start of the session in which the Scholarship is first awarded, the Scholarship will be terminated and any Scholarship payment already made is to be reimbursed to UTS.
- After the first session in which the Scholarship is awarded, the Recipient may apply to the Scholarships Office to place the Scholarship on hold for the duration of approved leave of absence from studies. If the application is approved by the Scholarships office, payment of the Scholarship will be suspended for the period of leave.
- Provided the Recipient remains eligible, payments will be resumed to the Recipient after an approved leave of absence until the remaining value of the Scholarship has been paid or another leave of absence is approved.

8.4 Other obligations and conditions:

- The offer of the Scholarship is made subject to information provided by the Recipient being true and accurate.
- By accepting the offer of the Scholarship, each Recipient agrees to the Conditions of Award.
- The offer of the Scholarship is only valid for the intake defined in the Scholarship letter of offer and cannot be deferred.
- For the duration of the Scholarship the Recipient is not permitted to hold other UTS Scholarships, unless an equity-based scholarship is approved by exception.
- The Recipient is responsible for advising the Scholarships Office of any changes in circumstances that would make him/her ineligible for continuation of the Scholarship, e.g. reducing study load to part-time, taking leave of absence or deferring study.
- Any change in the Recipient's circumstances not addressed by these Conditions of Award will be considered by the Scholarships Office and/or the Scholarship Selection Committee on a case-by-case basis.
- The Recipient may be invited to consent to allowing his/her name, photograph and a short article to be used for the promotion of UTS.

9. TERMINATION OF RECIPIENT'S SCHOLARSHIP

The Scholarship will terminate:

- If the Recipient ceases to meet the eligibility criteria; or
- If the Recipient breaches any conditions of the Scholarship; or
- If UTS determines that the student is guilty of misconduct and after consultation with the Director, Student Administration Unit, the delegate able to award the Scholarship deems that it is not appropriate for the Recipient to continue to hold the Scholarship.
- If the scholarship is terminated due to breaching any conditions or misconduct, the Recipient may be required to reimburse UTS for any scholarship payments already made.

10. FUNDING

10.1 Internal UTS funding:

None

10.2 External Funding: Donor funding has been secured for three years through the UTS Foundation. Annual funding is calculated at \$5,000. The funding arrangements are stated in the Gift Agreement drawn up between the Advancement Office and the Donor.

10.3 Funding Projection:

Three-year projection:

Recipients	2018	2019	2020
New	1	1	1
Ongoing	0	0	0
Total annual	1	1	1
Annual Amounts	\$5,000	\$5,000	\$5,000

11. ROLES AND RESPONSIBILITIES

11.1 Owing Faculties/Units: Faculty of Design, Architecture & Building

11.2 Managing Faculties/Units: Scholarships Office

12. PUBLICATION OF CONDITIONS OF AWARD

- Scholarships Office must be notified of these Conditions of Award prior to approval.
- On approval, the Conditions of Award must be forwarded to the Scholarships Office for publication of clauses 1 to 9 on the UTS website.
- Recipients must be notified of clauses 1 to 9 at the time of Scholarship offer being made.

13. DOCUMENT REVIEW

The formal review date for this document is by the end of 2020.

14. APPROVAL*

Endorsement from all stakeholders listed at clause 11 must be sought before final approval. Approval must be in accordance with the Scholarships and Prizes Policy and UTS Standing Delegations.

Endorsed by: Kate Sweetapple
Title: Head of School, Design, DAB
Date: 19th March 2018

Endorsed by: Catherine Dumper
Title: Manager, Fees & Scholarships, SAU
Date: 15th March 2018

Endorsed by: Jim Klarner
Title: External Relations Officer, DAB
Date: 15th March 2018

Approved by: Elizabeth Mossop, Chair
Title: Dean, Faculty of Design, Architecture & Building (by Executive Action on behalf of the Design, Architecture & Building Faculty Board)
Date: 19th March 2018

**Signatures not necessary if approval/endorsement is documented in writing.*