



# UTS Scholarship Conditions of Award

## COX Architecture Scholarship

### Faculty: Design, Architecture and Building

This document sets out the conditions of award for the below scholarship ('Scholarship') as well as the obligations of recipients ('Recipient') and UTS in regards to this Scholarship. The administrative processes to support awarding this Scholarship will be managed, and may be amended, in accordance with UTS Rules, Policy and Procedures.

#### **1. NAME: COX Architecture Scholarship**

#### **2. PURPOSE**

The aim of the COX Architecture Scholarship is to encourage academic excellence in the Bachelor of Design in Architecture degree and provide the opportunity for a student to gain insight into the day-to-day operation of the architectural profession.

#### **3. VALUE AND BENEFIT**

##### **3.1 Number of Recipients**

- Usually, one (1) new Recipient will be awarded the Scholarship each year.
- However, if the Scholarships Selection Committee ranks more than one candidate equally, the scholarship will be awarded to more recipients, each of whom will receive the full benefits as defined in clause 3.2.
- Should the Scholarships Selection Committee be unable to award the Scholarship to a current student at the start of Autumn session in any year, the Scholarship will not be offered until the following year.

##### **3.2 Benefit/s to Recipient**

- The maximum total value of the Scholarship to each Recipient is \$5,000.
- The Recipient will have an opportunity to undertake a six (6) month paid work placement at COX Architecture, which is to take place at a mutually convenient time and as arranged between the Recipient and COX Architecture, usually in the year of award of the scholarship.
- The work placement will:
  - be for a minimum of six (6) months; and
  - ordinarily involve two (2) days per week during session/s and up to five (5) days during session breaks.

##### **3.3 Payment of benefit/s:**

- The Recipient will receive two payments by electronic funds transfer to their nominated bank account.
- Each payment will be \$2,500.
- Payment will usually be made within four weeks after the Census dates in Autumn and Spring sessions.
- Payments are subject to the Recipient satisfying ongoing eligibility criteria as defined in clause 8.

#### **4. DURATION**

The duration of the Scholarship is one (1) year.

## 5. ELIGIBILITY CRITERIA

Applicants must:

- Be enrolling full-time in the Bachelor of Design in Architecture; and
- Have successfully completed a minimum of 96 credit points (or equivalent) in their course at the time of the scholarship application; and
- Be Australian or New Zealand citizens, or holders of an Australian permanent resident visa or permanent humanitarian visa; and
- Have achieved a Weighted Average Mark (WAM) of 80 or above, with no fails; and
- Submit an extended curriculum vitae; and
- Submit a digital portfolio (max 3mb) of 6 x A4 landscape pages including:
  - five pages of digital files of scans and/or photographs (compressed jpegs for web viewing) of original design work appropriate to the course
  - one page written submission (150–200 words) that selects and identifies one of the submitted pieces of work, addressing the aims of the work and why it succeeded
- All candidates must apply using the UTS online Scholarships Application form to be eligible.
- All candidates must be available to attend an interview in person.

## 6. RECIPIENT SELECTION CRITERIA

As demonstrated in the Scholarship application and interview:

- Alignment of values, goals and culture with those of COX Architecture
- Knowledge of Architecture
- Motivation and interest in the UTS Architecture course
- Motivation and interest in participating in a paid work placement at COX Architecture
- Personal experience and achievement
- Academic Merit

## 7. SELECTION

Shortlisted applicants are selected based on the above selection criteria. Scholarships will only be awarded to applicants who personally attend an interview and provide a physical version of the digital portfolio supplied with their online application.

Applications of shortlisted eligible candidates will be presented to a Scholarship Selection Committee, which will undertake the selection of Recipients, usually in February.

The Scholarship Selection Committee will be made up of at least three relevant members of the UTS community, chaired by the Dean of the Faculty of Design, Architecture and Building (or their nominee), and is to include a member experienced in the selection of scholarships. The Donor (or their representative) will be invited to sit on the Selection Panel to a maximum of two (2) committee members.

Offers will be authorised by the Chair of the selection committee.

## 8. ONGOING RECIPIENT ELIGIBILITY CRITERIA

### 8.1 Academic progress

The Recipient must maintain Weighted Average Mark (WAM) of 80 or above, with no fails for the duration of the Scholarship.

### 8.2 UTS enrolment

The Recipient:

- must continue to be enrolled full-time in their program at UTS; or
- may, in exceptional circumstances<sup>1</sup>, apply to the UTS Scholarships Office for approval of a part-time study load. The Recipient with an approved part-time study load may receive reduced payments for the period of part-time study.

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<sup>1</sup> Exceptional circumstances include, but are not limited to, disability, ongoing illness and carer's responsibilities.

### **8.3 Leave / Deferral**

- If the Recipient defers the UTS offer or withdraws from the UTS course after the start of the session of award, the Scholarship will be terminated and any Scholarship payment already made for the session in which they withdraw is to be reimbursed to UTS.
- After the first session of study, the Recipient may apply to the Scholarships Office to place the Scholarship on hold during an approved leave of absence from studies. If the application is approved, payment of the Scholarship will be suspended for the period of leave. The Scholarship will be terminated if the Recipient does not apply to the Scholarships Office to place the Scholarship on hold.
- Provided the Recipient remains eligible, payments will be resumed to the Recipient after an approved leave of absence until the remaining value of the Scholarship has been paid.

### **8.4 Other obligations and conditions**

- The offer of the Scholarship is made subject to information provided by the Recipient being true and accurate.
- By accepting the offer of the Scholarship, each Recipient agrees to the Conditions of Award.
- The offer of the Scholarship is only valid for the intake defined in the Scholarship letter of offer and cannot be deferred.
- For the duration of the Scholarship the Recipient is not permitted to hold other UTS Scholarships, unless an equity-based scholarship is approved by exception.
- The Recipient is responsible for advising the Scholarships Office of any changes in circumstances that would make him/her ineligible for continuation of the Scholarship, e.g. reducing study load to part-time, taking leave of absence or deferring study.
- Any change in the Recipient's circumstances not addressed by these Conditions of Award will be considered by the Scholarships Office and/or the Scholarship Selection Committee case-by-case.
- The paid work placement will ordinarily take place between February and December in the year of award of the Scholarship, and arrangement of the work placement will be between the Recipient and Donor.

## **9. TERMINATION OF RECIPIENT'S SCHOLARSHIP**

The Scholarship will terminate:

- If the Recipient ceases to meet the eligibility criteria; or
- If the Recipient breaches any conditions of the Scholarship; or
- If UTS determines that the student is guilty of misconduct and after consultation with the Director, Student Administration Unit, the delegate able to award the Scholarship deems that it is not appropriate for the Recipient to continue to hold the Scholarship.
- If the scholarship is terminated due to breaching any conditions or misconduct, the Recipient may be required to reimburse UTS for any scholarship payments already made.