

UTS Scholarship Conditions of Award

Postgraduate Business Alumni Scholarship

UTS Business School

This document sets out the conditions of award for the below scholarship ('Scholarship') as well as the obligations of recipients ('Recipient') and UTS in regards to this Scholarship. The administrative processes to support awarding this Scholarship will be managed, and may be amended, in accordance with UTS Rules, Policy and Procedures.

1. SCHOLARSHIP NAME: Postgraduate Business Alumni Scholarship

2. PURPOSE

To encourage a student in a Business Graduate Certificate course to transition into the Masters level, and to financially assist the student to continue their studies.

3. VALUE AND BENEFIT

3.1 Number of Recipients:

One (1) new Recipient will be awarded the Scholarship each year, usually in the Autumn session.

3.2 Benefit/s to Recipient:

The value of scholarship is \$6,000 which will be allocated towards the Recipients' tuition fees.

3.3 Payment of benefit/s:

- The Scholarship payment for tuition fees is made directly to the Recipient's UTS fees account
- Up to two internal funds transfers totalling \$6,000 will be made on behalf of the Recipient
- The transfer/s will be made before the due date for tuition fee payment in the session(s) following the scholarship offer.
- The recipient must fulfill ongoing eligibility criteria detailed at point 8 before payments are made.

4. DURATION

The duration of the Scholarship is a minimum of one session (1) and up to one (1) year.

5. ELIGIBILITY CRITERIA

To be eligible for the Scholarship, an applicant must meet all of the following criteria:

- Be an Australian or New Zealand citizen, or the holder of an Australian permanent resident or permanent humanitarian visa; and
- Have applied for or been admitted to a Masters level program after completion of a Graduate Certificate program at the UTS Business School in the session directly following the Graduate Certificate.
 - Students that commence a Masters program in Spring session must achieve a minimum Pass average (WAM 50+) in that session to be eligible to be considered for the scholarship in the following Autumn session.
- Admission into the UTS Graduate Certificate course was on the basis of significant work experience. Please note students with a completed undergraduate degree are not eligible.
- Eligible candidates will be identified by the selection committee and therefore no application form is required.

6. RECIPIENT SELECTION CRITERIA

- Academic merit, based on the student with the highest WAM in the Graduate Certificate in the year prior to the award being presented.

7. SELECTION

Eligible candidates will be presented to a Scholarship Selection Committee, which will undertake the selection of the Recipient, based on the above selection criteria.

The Scholarships Committee will be made up of at least three relevant members of the UTS community, chaired by the Dean, UTS Business School (or their nominee).

Offers will be authorised by the Chair of the Scholarship Selection Committee.

8. ONGOING RECIPIENT ELIGIBILITY CRITERIA

8.1 Academic progress:

The Recipient must achieve a minimum Pass average (WAM 50+) in each session.

8.2 UTS Enrolment:

The Recipient must continue to be enrolled full-time or part-time in a Masters program within the UTS Business School for the duration of the scholarship.

8.3 Leave / Course withdrawal:

- If the Recipient withdraws from the UTS course after the start of his/her first session, the Scholarship will be terminated.
- Leave of absence in the first session is not permitted for this scholarship.

8.4 Other obligations and conditions:

- The offer of the Scholarship is made subject to information provided by the Recipient being true and accurate.
- By accepting the offer of the Scholarship, each Recipient agrees to the Conditions of Award.
- The offer of the Scholarship is only valid for the intake defined in the Scholarship letter of offer and cannot be deferred.
- For the duration of the Scholarship the Recipient is not permitted to hold other UTS Scholarships, unless an equity-based scholarship is approved by exception.
- The Recipient is responsible for advising the Scholarships Office of any changes in circumstances that would make them ineligible for continuation of the Scholarship, e.g. taking leave of absence or deferring study.
- Any change in the Recipient's circumstances not addressed by these Conditions of Award will be considered by the Scholarships Office and/or the Scholarship Selection Committee case-by-case.

9. TERMINATION OF RECIPIENT'S SCHOLARSHIP

The Scholarship will terminate:

- If the Recipient ceases to meet the eligibility criteria; or
- If the Recipient breaches any conditions of the Scholarship; or
- If UTS determines that the student is guilty of misconduct and after consultation with the Director, Student Administration Unit the delegate able to award the Scholarship deems that it is not appropriate for the Recipient to continue to hold the Scholarship.
- If the scholarship is terminated due to breaching any conditions or misconduct, the Recipient may be required to reimburse UTS for any scholarship payments already made.

10. FUNDING

10.1 Internal UTS Funding: N/A

10.2 External Funding: Funding of \$6,000 has been raised by the UTS Business Alumni, David O'Mahony and the Macquarie Foundation. Continued fundraising is planned in order to be able to award this scholarship annually in the future.

10.3 Funding Projection: Three year projection:

Recipients	2017	2018	2019
New	1	1	1
Ongoing	0	0	0
Total annual	1	1	1
Annual Amounts	\$6,000	\$6,000	\$6,000

11. ROLES AND RESPONSIBILITIES:

11.1 Owning Faculties/Units: UTS Business School

11.2 Managing Faculties/Units: Scholarships Office

12. PUBLICATION OF CONDITIONS OF AWARD:

- Scholarships Office must be notified of these Conditions of Award prior to approval.
- On approval, the Conditions of Award must be forwarded to the Scholarships Office for publication of clauses 1 to 9 on the UTS website.
- Recipients must be notified of clauses 1 to 9 at the time of Scholarship offer being made.

13. DOCUMENT REVIEW:

The formal review date for this document is by 30 June 2019.

14. APPROVAL*

Endorsement from all stakeholders listed at clause 11 must be sought before final approval. Approval must be in accordance with the Scholarships and Prizes Policy and UTS Standing Delegations.

Endorsed by: Alan Henry
Title: Deputy Director, Student Management
Date: 12th December 2016

Endorsed by: Christine Burton
Title: Associate Dean
Date: 7th December 2016

Endorsed by: Tracy Taylor
Title: Deputy Dean
Date: 9th December 2016

Approved by: Professor Roy Green
Title: Dean and Chair, UTS Business School Board
Date: 5th January 2017

**Signatures not necessary if approval/endorsement is documented in writing.*