



UTS Scholarship Conditions of Award

Charter Hall Property Economics Scholarship

This document sets out the conditions of award for the below scholarship ('Scholarship') as well as the obligations of recipients ('Recipient') and UTS in regards to this Scholarship. The administrative processes to support awarding this Scholarship will be managed, and may be amended, in accordance with UTS Rules, Policy and Procedures.

1. SCHOLARSHIP NAME: Charter Hall Property Economics Scholarship

2. PURPOSE

The aim of the Charter Hall Scholarship is to encourage academic excellence in the Bachelor of Property Economics degree.

The Scholarship is open to applicants annually, offering senior Property Economic students the opportunity to receive a cash grant to support their studies.

Successful candidates may also be offered a paid work placement with Charter Hall to gain insight into the day-to-day operation of the (property) profession.

3. VALUE AND BENEFIT

3.1 Number of Recipients:

One (1) Recipient will be awarded the Scholarship each year.

3.2 Benefit/s to Recipient:

- The maximum total value of the Scholarship is \$10,000 to each recipient.
- In addition to the Scholarship, the successful Recipient may be offered the opportunity to undertake a ten (10) month paid work placement at Charter Hall, which is to take place at a mutually convenient time and as arranged between the Recipient and Charter Hall, usually in the year of award of the scholarship.

The Internship:

- Will be for a minimum of ten (10) months; and
- Will ordinarily involve two to three (2-3) days per week during sessions/s and up to five (5) days during semester breaks.
- The Internship offer will be determined as agreed between Charter Hall and UTS, at the time of selection.

3.3 Payment of benefit/s:

- The Recipient will receive two payments per year by electronic funds transfer to their nominated bank account.
- Each payment will be \$5,000 (or the pro-rata amount if part-time study has been approved by exception as defined in clause 8.2).
- Payment will be made approximately four weeks after the Census dates in Autumn and Spring sessions.
- Payments are subject to the Recipient satisfying ongoing eligibility criteria as defined in clause 8 below.

4. DURATION

The duration of the Scholarship is one (1) year¹.

5. ELIGIBILITY CRITERIA

To be eligible for the Scholarship, an applicant must meet all of the following criteria:

- Australian or New Zealand citizen or the holder of an Australian permanent resident visa or permanent humanitarian visa; and
- Be enrolled in the:
 - Bachelor of Property Economics; or
 - Bachelor of Property Economics Bachelor of Arts in International Studies; or
 - Bachelor of Property Economics (Honours); and
- Be in the final or penultimate year of one of the above courses in the year for which the scholarship is awarded; and
- Achieved a Credit Average (WAM) of 65 or above over the duration of their current UTS course; and
- All candidates must apply using the UTS online Scholarships Application form to be eligible.
- All candidates must be available to attend an interview in person.

In addition, preference will be given to female applicants.

6. RECIPIENT SELECTION CRITERIA

As demonstrated in the Scholarship application and interview:

- Alignment of values, goals and culture with those of Charter Hall
- Passion for and motivation to pursue a career in Property using innovative thinking and exceptional problem-solving skills
- Knowledge of the property industry,
- Initiative to seek opportunities to continually advance their professional and personal lives,
- Interest in Charter Hall and they work they do and in a paid work placement at Charter Hall
- Academic merit may also be taken into consideration.

7. SELECTION

Eligible candidates will be presented to a Scholarship Selection Committee, which will undertake the selection of Recipients based on the above selection criteria.

The Committee will be made up of at least three relevant members of the UTS community, chaired by the Dean of the Faculty of Design, Architecture and Building (or their nominee), and is to include a member experienced in the selection of scholarships. The Donor (or their representative) will be invited to sit on the Committee.

Shortlisted applicants are interviewed and selected based on selection criteria as described in Clause 6. Offers will be authorised by the chair of the Scholarship Selection Committee.

8. ONGOING RECIPIENT ELIGIBILITY CRITERIA

8.1 Academic progress:

The Recipient must:

- maintain a minimum Credit Average (WAM). Where credit average is not achieved, the Scholarship will be terminated, unless the Recipient can demonstrate exceptional circumstances² to the satisfaction of the Scholarship Selection Committee.

8.2 UTS Enrolment: The Recipient:

- must continue to be enrolled full-time³ (equivalent to a minimum of 18 credit points in Autumn and Spring sessions) in the Bachelor of Property Economics; or

¹ Scholarship duration may be extended to two years if part-time study is approved in exceptional circumstances.

² Exceptional circumstances may include, but are not limited to, severe disruptions, disability, ongoing illness, carer's responsibilities and other education barriers which must have independent supporting documentation, and will be considered by the Scholarship Selection Committee on a case-by-case basis.

- may, in exceptional circumstances apply to the Scholarships Office for approval of a part-time study load. The Recipient with an approved part-time study load may receive reduced pro-rata payments for the period of part-time study.
- Adding or deleting a Bachelor of Arts in International Studies, or withdrawing from a part of a combined course are not considered course transfers for the purpose of these Scholarship conditions.

8.3 Leave / Course withdrawal:

- If the Recipient withdraws from the UTS course after the start of his/her first session, the Scholarship will be terminated and any Scholarship payment already made for the session in which they withdraw is to be reimbursed to UTS.
- After the first session in which the Scholarship is awarded, the Recipient may apply to the Scholarships Office to place the Scholarship on hold for the duration of an approved leave of absence from studies. If the application is approved by the Scholarships office, payment of the Scholarship will be suspended for the period of leave.
- Provided the Recipient remains eligible, payment will be resumed to the Recipient after an approved leave of absence until the remaining value of the Scholarship has been paid or another leave of absence is approved.

8.4 Confidentiality/Intellectual Property

- During the Internship at Charter Hall, the Recipient may participate in work, study and/or research that may relate to matters that are confidential to Charter Hall and which are of potential commercial value.
- Recipients must acknowledge their obligations in relation to confidential information and intellectual property and may be required by Charter Hall to sign and respect a Confidentiality Deed and Non-Disclosure agreement.

8.5 Other obligations and conditions:

- The offer of the Scholarship is made subject to information provided by the Recipient being true and accurate.
- By accepting the offer of the Scholarship, the Recipient agrees to the Conditions of Award.
- The offer of the Scholarship is only valid for the intake defined in the Scholarship letter of offer and cannot be deferred.
- For the duration of the Scholarship the Recipient is not permitted to hold other UTS Scholarships, unless an equity-based scholarship is approved by exception.
- The Recipient is responsible for advising the Scholarships Office of any changes in circumstances that would make him/her ineligible for continuation of the Scholarship, e.g. reducing study load to part-time, taking leave of absence or deferring study.
- Any change in the Recipient's circumstances not addressed by these Conditions of Award will be considered by the Scholarships Office and/or the Scholarship Selection Committee case-by-case.
- The Recipient will be invited to consent to allowing his/her name, photograph and a short article to be used for the promotion of UTS.

9. TERMINATION OF RECIPIENT'S SCHOLARSHIP

The Scholarship will terminate:

- If the Recipient ceases to meet the eligibility criteria; or
- If the Recipient breaches any conditions of the Scholarship; or
- If UTS determines that the student is guilty of misconduct and after consultation with the Director, Governance Support Unit, the delegate able to award the Scholarship deems that it is not appropriate for the Recipient to continue to hold the Scholarship.
- If the scholarship is terminated due to breaching any conditions or misconduct, the Recipient may be required to reimburse UTS for any scholarship payments already made.

³ Recipients enrolled in non-standard subjects including but not limited to practical professional experience subjects required for course completion, or Recipients undertaking a session of exchange approved by UTS who maintain their enrolment status at UTS through exchange subjects, will be considered case-by-case as part of the standard ongoing eligibility checking each session.