UTS Scholarship Conditions of Award
Downer Rail Scholarship for Women in Engineering

This document sets out the conditions of award for the below scholarship ('Scholarship') as well as the obligations of recipients ('Recipient') and UTS in regards to this Scholarship. The administrative processes to support awarding this Scholarship will be managed, and may be amended, in accordance with UTS Rules, Policy and Procedures.

1. SCHOLARSHIP NAME: Downer Rail Scholarship for Women in Engineering

2. PURPOSE
The Downer Rail Scholarship for Women in Engineering was created to deepen and broaden Downer’s pool of technology talent and by encouraging greater female participation in their workforce.

3. VALUE AND BENEFIT
3.2 Number of Recipients: One Recipient will be awarded the Scholarship each year.

3.2 Benefit/s to Recipient:
- The maximum total value of the Scholarship is $14,000 per Recipient.
- In addition to the Scholarship, the Recipient will have an opportunity to undertake a minimum ten (10) week un-paid work placement at Downer Rail, which is to take place at a mutually convenient time and as arranged between the Recipient and Downer Rail. The internship will usually commence in the summer break of the year of award of the scholarship.

3.3 Payment of benefit/s:
- Each Recipient will receive fortnightly instalments per year by electronic funds transfer to his/her nominated bank account for the period April to December each year.
- Payments are subject to the Recipient satisfying ongoing eligibility criteria as defined in clause 8 below.

4. DURATION: The duration of the Scholarship is One (1) year.

5. ELIGIBILITY CRITERIA
To be eligible for the Scholarship, an applicant must meet all of the following criteria:
- Be Female,
- Australian citizen or holder of an Australian permanent resident visa or permanent humanitarian visa; and
- Commencing their first year of an undergraduate Bachelor of Engineering (Honours), Diploma in Professional Engineering Practice (BEng(Hon)DipProfEngPrac) or a combined degree which includes the Diploma in Professional Engineering Practice (DipProfEngPrac) at UTS; and
- Either a current or non-current school leaver with an ATAR or equivalent of 80 or above, excluding bonus points; and
- For the duration of the Scholarship: full-time enrolment (minimum of 24 credit points/session) in their chosen UTS undergraduate Engineering degree; and
- Majoring or intending to major in either Electrical , Mechanical, Mechatronics, Mechanical and Mechatronic Engineering; and
- All candidates must apply using the UTS online Scholarships Application form to be eligible and attend an interview.
6. RECIPIENT SELECTION CRITERIA

- Motivation to pursue a career in Engineering using innovative thinking and exceptional problem-solving skills, as demonstrated in the Scholarship application and interview
- Demonstrated initiative to seek opportunities to continually advance their professional and personal lives, as demonstrated in the Scholarship application and interview
- Academic merit

7. SELECTION

Scholarship will only be awarded to applicants who personally attend an interview.

Applications of shortlisted eligible candidates will be presented to a Scholarship Selection Committee, which will undertake the selection of Recipient, usually in February. The Scholarship Selection Committee will be made up of at least three relevant members of the UTS community, chaired by the Dean of the Faculty of Engineering and Information Technology (or their nominee), and is to include a member experienced in the selection of scholarships. The Sponsor (or their representative) will be invited to sit on the Selection Panel.

Offers will be authorised by the Chair of the selection committee.

8. ONGOING RECIPIENT ELIGIBILITY CRITERIA

8.1 Academic progress:
The Recipient must maintain a minimum credit average for the duration of the scholarship. Where credit average is not achieved, the Scholarship will be terminated, unless the Recipient can demonstrate exceptional circumstances to the satisfaction of the Scholarship Selection Committee. Where the Recipient is able to demonstrate exceptional circumstances, the Committee may determine to:
- Continue the Scholarship with no changes to the Scholarship conditions; or
- Suspend the Scholarship, for one session, with the relevant Scholarship payment for the period forfeited. Provided the Recipient meets the minimum credit average in the period of suspension, the Scholarship will be re-instated (payments will resume) from following session. A determination to suspend the Scholarship can only be applied once during the Scholarship period.

8.2 UTS Enrolment: The Recipient:
- must continue to be enrolled full-time (minimum of 24 credit points/session) in one of the specified undergraduate program, majoring in either Electrical, Mechanical, Mechatronics, Mechanical and Mechatronic Engineering at UTS; or
- may, in exceptional circumstances apply to the Industry Partnering Unit (FEIT) for approval of a part-time study load. The Recipient with an approved part-time study load may receive reduced pro-rata payments for the period of part-time study.
- must apply to the Industry Partnering Unit (FEIT) to transfer the Scholarship to another approved UTS undergraduate program, as outlined in clause 4, if a course transfer is being sought. Only course transfers to one of the approved courses in clause 5 will be considered. Furthermore;
  - Deleting a Bachelor of Arts International Studies/Bachelor of Creative Intelligence and Innovation from a combined course, or withdrawing from a non-Engineering or

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1 Exceptional circumstances include severe disruptions, disability, ongoing illness, carer’s responsibilities and other education barriers which must have independent supporting documentation, and will be considered by the Industry Partnering Unit on a case-by-case basis.

2 Recipients enrolled in non-standard subjects including but not limited to practical professional experience subjects required for course completion, or Recipients undertaking a session of exchange approved by UTS who maintain their enrolment status at UTS through exchange subjects, will be considered case-by-case as part of the standard ongoing eligibility checking each session.

3 Exceptional circumstances include severe disruptions, disability, ongoing illness, carer’s responsibilities and other education barriers which must have independent supporting documentation, and will be considered by the Industry Partnering Unit on a case-by-case basis.
IT part of a combined course are not considered course transfers for the purpose of these Scholarship conditions.

- Combined degrees will only be approved for Recipients at the time of selection and confirmed in the Scholarship Letter of Offer.
- No increase in the duration as outlined in clause 4, will apply, if a course transfer is approved.

8.3 Leave / Deferral / Course withdrawal:

- If the Recipient defers the UTS offer or withdraws from the UTS course after the start of his/her first session, the Scholarship will be terminated and any Scholarship payment already made for the session in which they withdraw is to be reimbursed to UTS.
- No leave of absence is available for this Scholarship.

8.4 Other obligations and conditions:

- The offer of the Scholarship is made subject to information provided by the Recipient being true and accurate.
- By accepting the offer of the Scholarship, each Recipient agrees to the Conditions of Award.
- The offer of the Scholarship is only valid for the intake defined in the Scholarship letter of offer and cannot be deferred.
- For the duration of the Scholarship the Recipient is not permitted to hold other UTS Scholarships, unless an equity-based scholarship is approved by exception.
- The Recipient is responsible for advising the Industry Partnering Unit of any changes in circumstances that would make him/her ineligible for continuation of the Scholarship, eg reducing study load to part-time, taking leave of absence or deferring study.
- Any change in the Recipient’s circumstances not addressed by these Conditions of Award will be considered by the Industry Partnering Unit and/or the Scholarship Selection Committee case-by-case.
- By accepting the offer of the Scholarship, each Recipient agrees to allow for her personal information to be provided to Downer (or any third party engaged by Downer) and authorises the External Funder (or third parties engaged by Downer) to use that information for any purpose in connection with:
  - promoting the Scholarship Program or Downer; or
  - operating and developing the Program.

9. TERMINATION OF RECIPIENT’S SCHOLARSHIP

The Scholarship will terminate:

- If the Recipient ceases to meet the eligibility criteria; or
- If the Recipient breaches any conditions of the Scholarship; or
- If UTS determines that the student is guilty of misconduct and after consultation with the Director, SAU the delegate able to award the Scholarship deems that it is not appropriate for the Recipient to continue to hold the Scholarship.
- If the scholarship is terminated due to breaching any conditions or misconduct, the Recipient may be required to reimburse UTS for any scholarship payments already made.