

	Monday 16:00-17.00 Online	Tuesday 12:00-13.00 On Campus (CB01.05.01)	Wednesday 17.30-18.30 Online	Thursday 14.00-15.00 On Campus (CB01.05.01)	Friday 11.00-12.00 Online
Week 2	26 Feb How to Write in Academic Style	27 Feb How to Analyse and Plan Your Assignments	28 Feb How to Think and Write Critically	29 Feb How to Write an Essay	1 Mar How to Write a Literature Review
Week 3	4 Mar How to Present Arguments in Your Assignments	5 Mar How to Manage Course Readings and Make Notes	6 Mar How to Paraphrase, Summarise & Quote in Your Assignments	7 Mar Common Problems with Sentence Structure	8 Mar How to Write a Report
Week 4	11 Mar	12 Mar How to Avoid Plagiarism	13 Mar How to Analyse and Plan Your Assignments (R)	14 Mar How to Give An Excellent Presentation	15 Mar How to Think and Write Critically (R)
Week 5	18 Mar How to Paraphrase, Summarise & Quote in Your Assignments (R)	19 Mar	20 Mar How to Write an Essay (R)	21 Mar	22 Mar How to Give an Excellent Presentation (R)
Week 6	25 Mar	26 Mar	27 Mar How to Present Arguments in Your Assignments (R)	28 Mar	29 Mar
Week 7	1 Apr	2 Apr	3 Apr How to Avoid Plagiarism (R)	4 Apr	5 Apr
Week 8	8 Apr How to Prepare for Your Exams	9 Apr	10 Apr How to Manage Course Readings and Make Notes (R)	11 Apr	12 Apr
STUVAC (15 – 19 Apr)					
Week 9	22 Apr How to Write a Report (R)	23 Apr	24 Apr How to Write in Academic Style (R)	25 Apr	26 Apr How to Paraphrase, Summarise & Quote in your Assignments (R)
Week 10	29 Apr	30 Apr	1 May How to Write a Literature Review R)	2 May	3 May How to Avoid Plagiarism (R)
Week 11	6 May	7 May	8 May Common Problems with Sentence Structure (R)	9 May	10 May
Week 12	13 May How to Prepare for Your Exams (R)	14 May	15 May	16 May	17 May How to Prepare for your Exams (R)

*(R) = repeat session

Workshop Descriptions: alphabetical

Common Problems with Sentence Structure <ul style="list-style-type: none"> Strategies for correcting common writing problems, including: <ul style="list-style-type: none"> Sentence structure Grammatical errors Lack of evidence to support claims 	How to Analyse and Plan Your Assignments <ul style="list-style-type: none"> How to unpack an assignment question Understanding the marking criteria How to plan from start to finish 	How to Avoid Plagiarism <ul style="list-style-type: none"> What is plagiarism and academic integrity? Strategies for avoiding plagiarism Resources for developing academic writing skills 	How to Give Excellent Presentations <ul style="list-style-type: none"> How to structure a presentation Effective use of visual aids Targeting your audience Use of body language and non-verbal communication 	How to Manage Course Readings & Make Notes <ul style="list-style-type: none"> How to manage your readings How to read academic texts such as journal articles How to read efficiently and critically How to make notes while reading for assignments or exam revision
How to Paraphrase, Summarise and Quote <ul style="list-style-type: none"> Learn when and to paraphrase, summarise and quote Learn how to use other people's words correctly Use reporting verbs effectively 	How to Prepare for Your Exams <ul style="list-style-type: none"> How to revise and prepare for your exams Different exam question types and how to answer them How to plan strategically so you can perform well in exams 	How to Present Arguments in Your Assignment <ul style="list-style-type: none"> What is an argument in the academic context? What is a strong and sound argument? How to evaluate, synthesise and present evidence from your sources 	How to Think and Write Critically <ul style="list-style-type: none"> What it means to think, read and write critically in an academic context Analysing examples of critical writing Using your academic voice 	How to Write in Academic Style <ul style="list-style-type: none"> Characteristics of academic writing Understanding lecturers' expectations Where to find resources to help you with academic writing
How to Write an Essay <ul style="list-style-type: none"> Essay structure Effective introductions, body paragraphs and conclusions Linking your ideas effectively The process of essay writing 	How to Write a Literature Review <ul style="list-style-type: none"> How to review literature in a systematic manner How to structure a literature review How to integrate ideas in a literature review 	How to Write a Report <ul style="list-style-type: none"> Report types Reports vs essays Report structure and components Use of tables and figures Appendices 		

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