

UTS PRIZE CONDITIONS OF AWARD

UTS VICE-CHANCELLOR'S LEARNING AND TEACHING AWARDS

DIVISION OF THE DEPUTY VICE-CHANCELLOR (EDUCATION AND STUDENTS)

This document sets out the conditions of award for the below prize ('Prize') and the obligations of Recipients ('Recipient') and UTS in regards to this Prize. The administrative processes to support awarding this Prize will be managed, and may be amended, in accordance with UTS Rules, Policy and Procedures.

1. UTS LEARNING AND TEACHING AWARDS

2. PURPOSE

The UTS Learning and Teaching Awards and Citations recognise the importance of learning and teaching for both undergraduate and postgraduate students within the framework of the UTS Student Experience Framework and the strategic priority to be a student-centred university. The Prizes are awarded to academic and professional staff who have made significant contributions to university learning and teaching.

3. VALUE AND BENEFIT

3.1 Number of Recipients: At the discretion of the selection committee but generally up to ten (10) Recipients. These Recipients may be individuals or teams.

3.2 Benefit/s to Recipient: \$5,000 for Team Awards; \$3,000 for Individual Awards.

3.3 Payment of benefit/s:

- The award monies will be paid into an account within the Recipient's faculty/unit. The monies will be paid into an account set up on a "life to date" basis so that the funds will still be available to Recipients for the following three years.
- The funds may be used to further the Recipient's academic or professional career. It is suggested that funds may be used for conference attendance, attendance at seminars or workshops related to teaching and learning in the discipline, purchase of teaching and learning resources, teaching and learning research expenses such as transcriptions, teaching and research assistance, study trips, or other expenses which are related to teaching and learning.
- The Prize money will not be paid to the Recipient/s in cash.
- A certificate of award will be presented to the Recipient/s at a University Learning and Teaching event.

4. ELIGIBILITY CRITERIA

- Academic and professional staff, and teams which comprise both academic and professional staff, are eligible to apply for awards and citations. Refer to the UTS Vice-Chancellor's Learning and Teaching Awards and Citations Guidelines for award types and eligibility for each type.
- **Individual applicants** may apply for any of the award categories, except for team teaching. Individuals must have at least three years of service at UTS, with the exception of casual or sessional teachers. Casual academics and sessional staff with at least four sessions of teaching at UTS may apply for the UTS Learning and Teaching Awards. For casual academics and sessional staff, it is not a requirement that these periods of employment be consecutive.
- **Team applications** may be made in any of the award categories, except for individual and early career teaching and teaching by a casual or sessional staff member. Team leaders must have at least three years of service at UTS. Team members, including academic, support, professional and casual, staff must have at least two years of service at UTS.
- **The Early Career Teaching Award** is available to continuing or fixed term academic staff members within their first five years of teaching. Applicants must have at least three years of service at UTS. Service may include service as a casual teacher prior to their current appointment. Refer to the UTS Vice-Chancellor's Learning and Teaching Awards and Citations Guidelines for further details.
- **The Learning and Teaching Award for Casual or Sessional Teaching** is available to casual or sessional academic staff members with at least four sessions of service at UTS.
- Previous Award winners are not eligible for renomination in the same category, or for nomination for Citations, for a period of three years following receipt of an Award, or for a substantially similar contribution to that previously awarded.
- Staff members who have indicated, prior to the closing date, an intention to resign or retire from the University will not be eligible for nomination.
- Staff members who were previously awarded a Citation or Commendation may apply for a UTS Learning and Teaching Award in subsequent years.
- Award applicants may apply to be considered in more than one category, but may not win more than one Award or Citation.
- Individual recipients of national teaching awards or citations from AAUT or its predecessors are not eligible to apply for individual UTS awards or citations.

5. RECIPIENT SELECTION CRITERIA, IN PRIORITY ORDER

Applications are judged on the evidence presented against the chosen *area(s) of achievement*, and the extent to which the contribution has been *sustained over time*. The areas of achievement and selection criteria for each year are described in the UTS Vice-Chancellor's Learning and Teaching Awards Guidelines for that year.

6. SELECTION

A selection committee comprising both staff and students will be convened by the office of the Deputy Vice-Chancellor (Education and Students).

Applications are judged by the selection committee based on evidence presented against the chosen *area(s) of achievement*, and the extent to which the contribution has been *sustained over time*. The areas of achievement and selection criteria for each year are described in the UTS Vice-Chancellor's Learning and Teaching Awards Guidelines for that year.

7. OTHER CONDITIONS

N/A

8. FUNDING

8.1 Internal UTS funding:

Internal UTS funding has been budgeted by the Division of the Deputy Vice-Chancellor (Education and Students). Annual funding is calculated at \$40,000 to cover the prize money for the UTS Learning and Teaching Awards and Citations.

8.2 External Funding:

N/A

9. ROLES AND RESPONSIBILITIES

9.1 Owning Faculties/Units: Division of the Deputy Vice-Chancellor (Education and Students)

9.2 Managing Faculties/Units: Division of the Deputy Vice-Chancellor (Education and Students)/Education Portfolio

10. DOCUMENT REVIEW

The formal review date for this document is by the end of 2030 (Conditions of Award must be reviewed by minimum every five years, unless otherwise specified).

11. APPROVAL

Endorsement from all stakeholders listed at clause 9 must be sought before final approval.

Approval must be in accordance with the Scholarships and Prizes Policy and UTS

Standing Delegations of Authority.

Endorsed: Jacqui McManus
Title: PVC Education (Acting)
Date: 30 June 2025



Approved: Professor Kylie Readman
Title: Deputy Vice-Chancellor (Education and Students)
Date: 07 July 2025