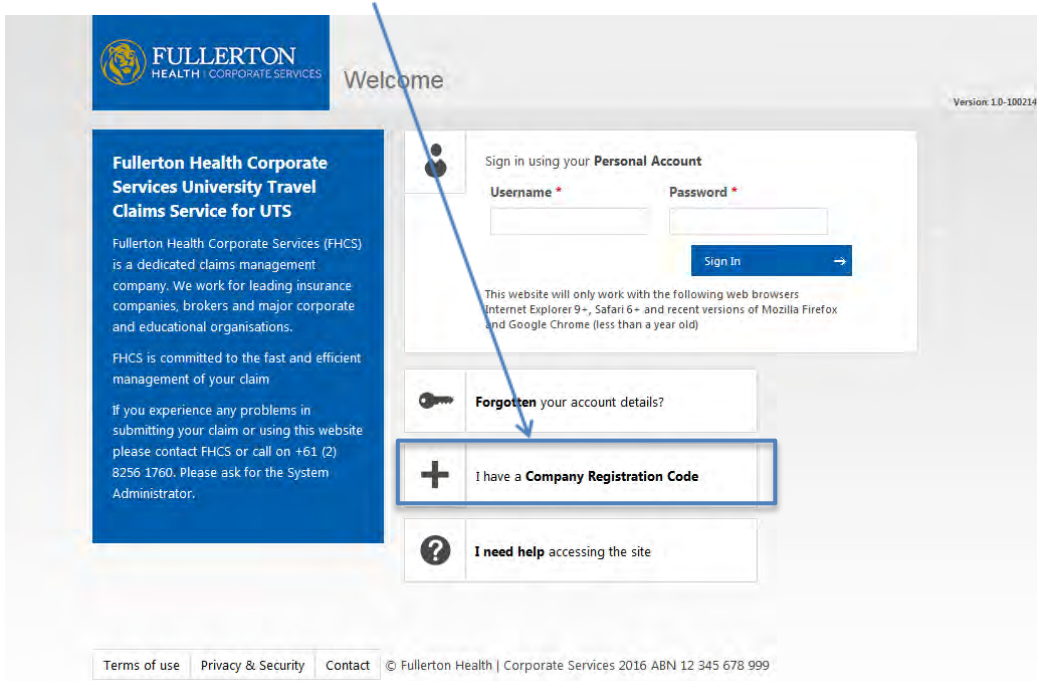


TRAVEL INSURANCE ONLINE CLAIM PROCESS

The claim process is all done online and you can make a claim via the online portal <http://uts.csnets.com.au>

Instructions are detailed below:

1. Click on the online **Company Registration code** icon,



FULLERTON HEALTH | CORPORATE SERVICES

Welcome

Version: 1.0-100214

Fullerton Health Corporate Services University Travel Claims Service for UTS

Fullerton Health Corporate Services (FHCS) is a dedicated claims management company. We work for leading insurance companies, brokers and major corporate and educational organisations.

FHCS is committed to the fast and efficient management of your claim

If you experience any problems in submitting your claim or using this website please contact FHCS or call on +61 (2) 8256 1760. Please ask for the System Administrator.

Sign in using your **Personal Account**

Username * Password *

Sign In →

This website will only work with the following web browsers
Internet Explorer 9+, Safari 6+ and recent versions of Mozilla Firefox and Google Chrome (less than a year old)

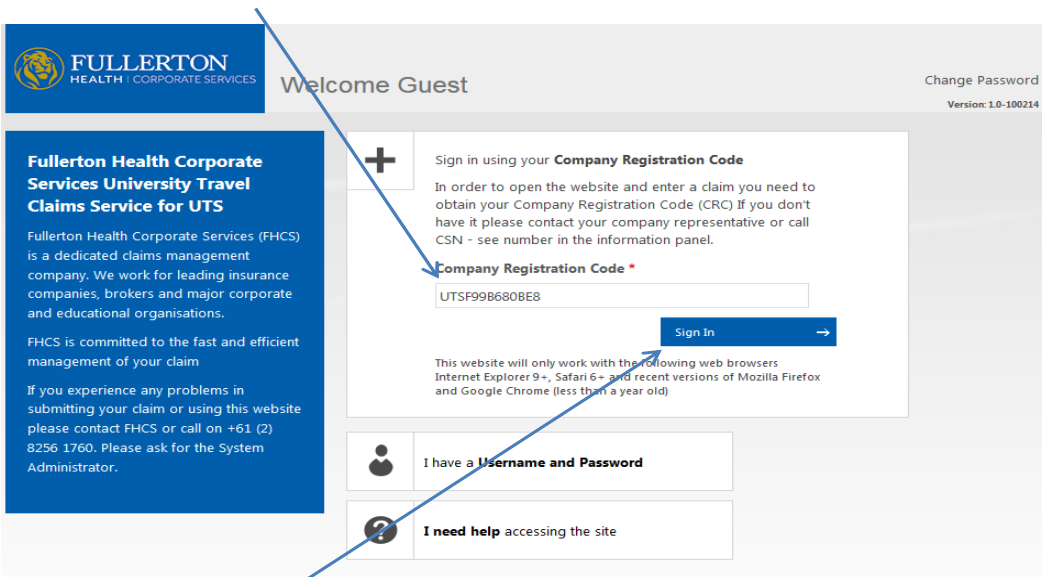
Forgotten your account details?

I have a Company Registration Code

I need help accessing the site

Terms of use Privacy & Security Contact © Fullerton Health | Corporate Services 2016 ABN 12 345 678 999

2. Enter UTS Registration Code: **UTSF99B680BE8**



FULLERTON HEALTH | CORPORATE SERVICES

Welcome Guest

Change Password

Version: 1.0-100214

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Sign in using your **Company Registration Code**

In order to open the website and enter a claim you need to obtain your Company Registration Code (CRC) if you don't have it please contact your company representative or call CSN - see number in the information panel.

Company Registration Code *

UTSF99B680BE8

Sign In →

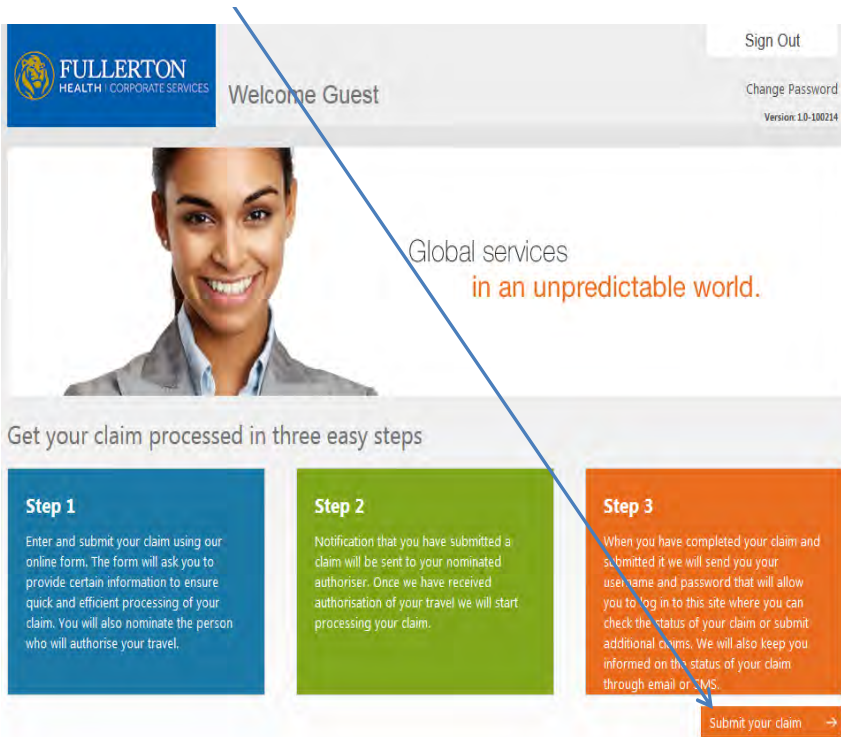
This website will only work with the following web browsers
Internet Explorer 9+, Safari 6+ and recent versions of Mozilla Firefox and Google Chrome (less than a year old)

I have a Username and Password

I need help accessing the site

3. Click on the **Sign In** icon

4. Click on the **submit your claim** icon to start the survey



Please ensure supporting documentation is attached when submitting a claim.

Supporting Documentation Guideline:

- Proof of ownership of stolen items (invoices, receipts, photographs)
- Receipts or quotes for replacement items and/or
- Medical expense receipts / medical certificate
- Proof that you were on UTS approved travel (Insurance certificate issued to you by UTS)

If you have any difficulties making a claim online please contact Fullerton Health Corporate Services on +61 (2) 8256 1760. Please ask for the System Administrator.

There is an **excess of \$200** applicable to all claims except medical claims subject to the terms and conditions of the policy.