

UTS Scholarship Conditions of Award

Mark Lyons Not-for-Profit and Social Enterprise Management Scholarship

This document sets out the conditions of award for the below scholarship ('Scholarship') as well as the obligations of recipients ('Recipient') and UTS in regards to this Scholarship. The administrative processes to support awarding this Scholarship will be managed, and may be amended, in accordance with UTS Rules, Policy and Procedures.

1. SCHOLARSHIP NAME: Mark Lyons Not-for-Profit and Social Enterprise Management Scholarship

2. PURPOSE

The scholarship aims to improve the quality of leadership and management skills in the Australian not-for-profit sector. In investing in the leadership and management capacities in this sector, it is hoped that the scholarship will also contribute to the promotion of community wellbeing; to overcoming disadvantage; and to developing the values and skills that strengthen Australian democracy.

3. VALUE AND BENEFIT

3.1 Number of Recipients:

- One (1) new Recipient will be awarded the Scholarship each year.

3.2 Benefit/s to Recipient:

- The maximum total value of the Scholarship is \$5,000 to each Recipient.

3.3 Payment of benefit/s:

- The Recipient will receive two payments per year by electronic funds transfer to his/her nominated bank account.
- Each payment will be \$2,500.
- Payment will usually be made within four weeks after the Census dates in Autumn and Spring sessions.
- Payments are subject to the Recipient satisfying ongoing eligibility criteria as defined in clause 8 below.
- A certificate will be presented at the annual awards night. If the recipient cannot attend the annual awards night an alternative small presentation may be arranged at a time/place that is convenient to both parties.

4. DURATION:

The duration of the Scholarship is one (1) year.

5. ELIGIBILITY CRITERIA:

To be eligible for the Scholarship, an applicant must meet all of the following criteria:

- An Australian or New Zealand citizen, or holder of an Australian permanent resident visa or permanent humanitarian visa; and
- For the duration of the Scholarship: full-time or part-time enrolment in one of the following eligible courses:
 - Master of Not-for-Profit and Social Enterprise Management; or
 - A UTS Research degree focusing on not-for-profit sector related research; and
- For Coursework students only:
 - Must have completed 12 credit points of study; and
 - Have achieved a minimum weighted average mark (WAM) of 75%; and

- Must disclose any other scholarships, awards, or organisational affiliations beyond UTS; and
- All candidates must apply using the UTS online Scholarships Application form to be eligible; and
- All candidates must be available to attend an interview in person.

6. RECIPIENT SELECTION CRITERIA

Having met the eligibility criteria, the recipient will be selected based on the following criteria:

- Motivation and commitment to study/research in the area of Not-for-Profit and Social Enterprise Management, as demonstrated by the Scholarship application and interview.
- Demonstrated initiative in personal and professional life, as demonstrated by the Scholarship application process and interview.
- Potential for the receipt of the Scholarship to assist the student in their studies, as demonstrated by the Scholarship application process and interview.
- Financial disadvantage and other educational barriers¹, may be taken into consideration.
 - Students wishing to evidence this criteria should provide a personal statement describing their financial and/or educational disadvantage

7. SELECTION

Eligible candidates will be presented to a Scholarship Selection Committee, which will undertake the selection of Recipient, usually in March.

Shortlisted candidates are interviewed and selected based on the above selection criteria as described in Clause 6. Scholarships will only be awarded to applicants who personally attend an interview.

The Scholarships Committee will be made up of at least three relevant members of the UTS community, chaired by the Dean of UTS Business School (or their nominee), and including an academic staff member from the Not-for-Profit and Social Enterprise Program. The Donor (or their representatives) will be invited to sit on the committee.

Offers will be authorised by the Chair of the selection committee in consultation with the Donor.

8. ONGOING RECIPIENT ELIGIBILITY CRITERIA

8.1 Academic progress:

Where applicable, the Recipient for the duration of the Scholarship must maintain:

- Coursework students: A minimum credit average
- Research Students: Review of Progress as Satisfactory

8.2 UTS enrolment

The Recipient:

- Must continue to be enrolled full-time or part-time at UTS in an eligible course.

8.3 Leave / Deferral/ Course withdrawal:

- If the Recipient defers the UTS offer or withdraws from the UTS course after the start of the session in which the Scholarship is first awarded, the Scholarship will be terminated and any Scholarship payment already made for the session in which they withdraw is to be reimbursed to UTS.
 - After the first session in which the Scholarship is awarded, the Recipient may apply to the Scholarships Office to place the Scholarship on hold for the duration of approved leave of absence from studies. If the application is approved, payment of the Scholarship will be suspended for the period of leave. The Scholarship will be terminated if the Recipient does not apply to the Scholarships Office to place the Scholarship on hold.
 - Payments will be resumed to the Recipient after an approved leave of absence until the remaining value of the Scholarship has been paid or another leave of absence is approved.

¹ Educational disadvantages include: Financial disadvantage, rural/regional background, disability, carer responsibilities, sole parent responsibilities, long term medical condition/disability, indigenous Australian, refugee background.

8.4 Other obligations and conditions:

- The offer of the Scholarship is made subject to information provided by the Recipient being true and accurate.
- By accepting the offer of the Scholarship, each Recipient agrees to the Conditions of Award.
- For the duration of the Scholarship the Recipient is not permitted to hold other UTS Scholarships, unless approved by exception.
- The Recipient is responsible for advising the Scholarships Office of any changes in circumstances that would make him/her ineligible for continuation of the Scholarship, e.g. taking leave of absence, deferring study, etc.
- The Recipient will be invited to consent to allowing his/her name, photograph and a short article to be used for the promotion of UTS.
- Any change in the Recipient's circumstances not addressed by these Conditions of Award will be considered by the Scholarships Office and/or the Scholarship Selection Committee case-by-case.
- By accepting the offer of the Scholarship, each Recipient agrees to allow for his/her personal information to be provided to The Centre for Volunteering (or any third party engaged by The Centre for Volunteering) and authorises the Donor (or third parties engaged by The Centre for Volunteering) to use that information for any purpose in connection with:
 - promoting the Scholarship Program or The Centre for Volunteering;
 - operating and developing the Scholarship Program.
- Following completion of the Scholarship and UTS Business School Master of Not-for-Profit and Social Enterprise Management degree,
 - the Recipient will complete an in depth report of their experience which can be used to promote scholarship experience by the University, Donor or any 3rd party engaged by either entity.
 - the Recipient gives permission for the report to be published in the Centre for Volunteering's newsletter.

9. TERMINATION OF RECIPIENT'S SCHOLARSHIP:

The Scholarship will terminate:

- If the Recipient ceases to meet the eligibility criteria; or
- If the Recipient breaches any conditions of the Scholarship; or
- If UTS determines that the student is guilty of misconduct and after consultation with the Director, Student Administration Unit the delegate able to award the Scholarship deems that it is not appropriate for the Recipient to continue to hold the Scholarship.