

UTS:HELPS

Autumn Program 2017

Want to become a HELPS student?
Register at helps-booking.uts.edu.au

ASSIGNMENT ADVICE

Drop-in advice

Drop-in sessions allow you to ask questions about your studies and assessments (except for any subject content matter) without having to make an appointment. Limited to 15 min per session.

- **HELPS Office (CB01.05.25)**
Mon to Thu 12:00 – 18:00
Fri 12:00 – 17:00
- **UTS Library**
Mon to Thu 16:00 – 19:00
Sat 13:00 – 16:00
- **Bld 10 foyer (pod 1)**
Mon to Thu 10:00 – 13:00
- **Bld 8 (CB08.04.007)**
Tue to Thu 15:00 – 18:00

1:1 consultation by referral

If a HELPS Advisor has ascertained that you need more assistance at the drop-in consultation session, s/he will book you in for a 40-min individual consultation session.

A 40-min individual consultation session may involve:

- discussing an assignment draft, e.g. its structure and coherence; if it has addressed the assessment criteria
- addressing a number of grammar or referencing issues that require assistance
- explaining how to edit your own writing
- preparing for an oral presentation.

For more information: tinyurl.com/assignment-advice

WRITING SUPPORT SESSION

The sessions provide a safe and supportive environment for you to work on your written assignment with a HELPS Advisor on hand to assist you if and when necessary.

Note that the main purpose of these sessions is for you to work on your assignment on your own.

- **HELPS Office (CB01.05.25)**
Mon to Thu 13:00 – 16:00
Please remember to **bring a laptop** to the sessions.
- **UTS Library (Training Room 2)**
Fri 13:00 – 17:00
Please remember to **book a place**.

For more information and to book a place:
tinyurl.com/writenowsupport

ENGLISH SPEAKING PRACTICE

Conversations@UTS

A great opportunity to practise your English conversation skills and meet new people!

For more information: tinyurl.com/helpsconversations

HELPSMates buddy program

The program matches international students with local students. Sometimes, they exchange languages; sometimes, they get together once a week and speak English. It's a great way to improve your listening, conversation and pronunciation skills in an informal way.

For more information: tinyurl.com/HELPSMates

HELPS VOLUNTEERS

HELPS U:Connect volunteer programs

At HELPS, we are very proud of our volunteer support from UTS students, staff, alumni and community. Join our volunteer program and help other UTS students.

For more information: tinyurl.com/volunteer-helps

SELF-HELP LEARNING RESOURCES

Essential academic skills

An online self-learning guide to essential academic skills, including annotated sample assignments.

For more information: tinyurl.com/self-help-resources

Avoiding plagiarism website

The website is an essential tool to learn what plagiarism is and how to avoid it through online interactive activities.

<https://avoidingplagiarism.uts.edu.au/>

CONTACT US

Higher Education Language and Presentation Support (HELPS)

Building 1, level 5, room 25

T: 9514 9733

E: helps@uts.edu.au

 / UTSHELPS

HELPS Workshops



WORKSHOPS

Workshops are free of charge. For more information about topics, please visit www.helps.uts.edu.au

- ✓ You must register online helps-booking.uts.edu.au as places are limited.
- ✓ You may be required to complete a CAF if you are a local student.

Academic Honesty Series

Avoiding Plagiarism

Tue 18 Apr 10:30 – 12:00 *CB10.02.450A*
Fri 5 May 12:00 – 13:30 *CB05C.01.029*

Understanding Turnitin

Tue 2 May 10:30 – 12:00 *CB10.02.450A*
Fri 12 May 12:00 – 13:30 *CB05C.01.029*

Harvard-UTS & APA Referencing

Tue 9 May 10:30 – 12:00 *CB10.02.450A*
Fri 19 May 12:00 – 13:30 *CB05C.02.038*

Acing Your Assignment Series

Writing an Essay 1

Thu 23 Mar 14:00 – 15:30 *CB11.04.401*
Mon 8 May 12:00 – 13:30 *CB10.03.460*

Writing an Essay 2

Thu 30 Mar 14:00 – 15:30 *CB11.04.401*
Mon 15 May 12:00 – 13:30 *CB10.02.330*

Writing a Report

Thu 6 Apr 14:00 – 15:30 *CB11.04.401*
Mon 22 May 12:00 – 13:30 *CB10.02.330*

Writing a Literature Review

Thu 13 Apr 14:00 – 15:30 *CB11.04.401*
Mon 29 May 12:00 – 13:30 *CB10.02.330*

Reflective Writing

Thu 20 Apr 14:00 – 15:30 *CB11.04.401*
Mon 5 Jun 12:00 – 13:30 *CB10.02.330*

Powerful Communication Series

Giving a Presentation

Tue 21 Mar 17:00 – 18:30 *CB10.03.440*
Wed 3 May 17:00 – 18:30 *CB01.05.01*

Practising Pronunciation (4 sessions)

Target group: non-English speaking background students

Tue 28 Mar *CB10.03.440*; 4 Apr *CB10.02.470*;
11 Apr *CB10.03.440*; 18 Apr *CB10.02.470*
17:00 – 18:30
Wed 10 May, 17 May, 24 May, 31 May
17:00 – 18:30 *CB01.05.01*

Communication for Employment (5 sessions)

Wed 22 Mar, 29 Mar, 5 Apr, 12 Apr, 19 Apr
17:00 – 18:30 *CB01.05.01*
Tue 2 May, 9 May, 16 May, 23 May, 30 May
17:00 – 18:30 *CB10.03.440*

Strategic Study Skills Series

Listening & Note-taking

Tue 21 Mar 10:30 – 12:00 *CB10.02.450A*

Reading & Note-making

Tue 28 Mar 10:30 – 12:00 *CB10.02.450A*
Fri 26 May 12:00 – 13:30 *CB05C.02.038*

Paraphrasing, Summarising & Quoting

Tue 4 Apr 10:30 – 12:00 *CB10.02.450A*
Fri 2 Jun 12:00 – 13:30 *CB05C.02.038*

Exams Revision and Preparation

Tue 11 Apr 10:30 – 12:00 *CB10.02.450A*
Fri 9 Jun 12:00 – 13:30 *CB06.06.115*

Successful Writing Series

Writing at University

Mon 20 Mar 12:00 – 13:30 *CB10.02.330*
Thu 4 May 14:00 – 15:30 *CB11.04.401*

Analysing & Planning Assignments

Mon 27 Mar 12:00 – 13:30 *CB10.02.330*
Thu 11 May 14:00 – 15:30 *CB11.04.401*

Critical Thinking & Writing

Mon 3 Apr 12:00 – 13:30 *CB10.02.330*
Thu 18 May 14:00 – 15:30 *CB11.04.401*

Developing Arguments

Mon 10 Apr 12:00 – 13:30 *CB10.02.330*
Thu 25 May 14:00 – 15:30 *CB11.04.401*

Editing and Proofreading

Mon 1 May 12:00 – 13:30 *CB10.03.460*
Thu 1 Jun 14:00 – 15:30 *CB11.04.401*

Gaining Grammar Confidence Series

Grammar (4 sessions)

Session 1

Fri 24 Mar 12:00 – 13:30 *CB06.06.103*
Tue 16 May 10:30 – 12:00 *CB10.02.450A*

Session 2

Fri 31 Mar 12:00 – 13:30 *CB05D.02.019*
Tue 23 May 10:30 – 12:00 *CB10.02.450A*

Session 3

Fri 7 Apr 12:00 – 13:30 *CB10.03.440*
Tue 30 May 10:30 – 12:00 *CB10.02.450A*

Session 4

Fri 21 Apr 12:00 – 13:30 *CB05C.01.029*
Tue 6 Jun 10:30 – 12:00 *CB10.02.450A*