

Guidelines for Honorary Positions, TfC.

Definition of Honorary Appointments

The Vice Chancellor Directive on Honorary Appointments

(<http://www.gsu.uts.edu.au/policies/appoint-honorary.html>), identifies two main categories for honorary appointments:

- (a) Appointments of a longer term nature as an Adjunct Professor or Associate where the appointee has an attachment to a faculty or institute which would be considered ongoing
- (b) Appointments of a shorter term nature as a Visiting Professor, Visiting Fellow or Visiting Scholar where the appointee may be visiting from overseas or interstate for a specific purpose.

While the VC's Directive has precise criteria to appoint Adjunct Professors, the definition of other appointments is as follows:

Persons appointed to the title '**Associate of the Faculty/Institute**' will be professional practitioners or academics who are engaged by a faculty/institute on an ongoing basis to provide advice on teaching, consultancy, research, or curriculum development and evaluation.

Persons appointed to **Visiting Professorships** will normally:

- (a) hold simultaneously a position as professor in another university either within Australia or overseas; or
- (b) be a senior academic from within Australia or overseas who is deemed to be worthy of the title by virtue of his/her academic eminence; or
- (c) be a senior practitioner from within Australia or overseas who is deemed to be worthy of the title by virtue of his/her professional eminence, and be visiting the University for a finite period in order to engage in scholarly activity.

Persons appointed as **Visiting Fellow** will normally hold simultaneously:

- (a) a position as an academic other than Professor in a University either within Australia or overseas; or
- (b) a position as a practitioner either from within Australia or overseas and be deemed worthy of the title by virtue of his/her professional eminence, and be visiting the University for a finite period in order to engage in scholarly activity.

Persons appointed as **Visiting Scholars** will normally hold simultaneously a position at another tertiary institution as:

- (a) a PhD student; or
- (b) an academic staff member who does not meet the criteria for appointment as either a Visiting Fellow or Adjunct Professor and be visiting the university for a finite period in order to engage in scholarly activity.

TfC normally appoints visiting academics in the categories of Visiting Professors, Visiting Fellows and Visiting Scholars.

TfC Application for Honorary Appointments

While applicants should meet the criteria of appointment outlined above for each category, TfC has developed a set of additional criteria to meet the requirements of the research centre.

Applicants are invited to provide the following documentation:

Application

- A Curriculum Vitae
- Two reference letters
- A detailed research plan including:
 - Background
 - Aims
 - Significance
 - Innovation
 - Approach
 - Methodology
 - Timeline
 - References
- A statement giving full particulars of how the researcher will engage with and contribute to one or more TfC research areas (<http://www.transforming.cultures.uts.edu.au/researchareas/index.html>).
- A statement identifying potential collaborations and contributions to current TfC research projects. Applications including letters of support by TfC members will be given priority.
- Perspective research outputs and publications plans.

Visa Requirements

Applicants without a permanent residency or Australian citizenship must comply with the Department of Immigration and Citizenship requirements.

Visiting Academic Visa - 419

<http://www.immi.gov.au/skilled/specialist-entry/419/>

This visa is for professional academics from overseas who, because of a significant record of achievement in their field, have been sponsored by an Australian tertiary or research institution to come to Australia to observe or participate in an Australian research project.

It is not appropriate for academics who will be involved in teaching/lecturing in Australia, or for students, including PhD students who want to undertake research in Australia that is credited towards an award or qualification in their home country. It is also not an appropriate visa for recent PhD graduates who are not currently employed as professional academics or researchers and cannot demonstrate experience as such.

Visitors Visa

<http://www.immi.gov.au/e-visa/visitors.htm>

Electronic Travel Authority (ETA)

The ETA allows people to visit Australia for short term tourism or business purposes of up to three months. There is a fee for an online application for each ETA applicant. An ETA is available to passport holders from over 30 countries, regions and locations.

e-Visitor

The eVisitor allows visitors to travel to Australia for short term business or tourism purposes for up to three months. eVisitor applications are free and are available to passport holders from the European Union and a number of other European countries.

[Terms of Appointment](#)

TfC will provide a workstation, computer and telephone access for local calls (computers have Skype for long distance calls), and will facilitate access to the library and a library card.

Duration of Appointment

A visiting position will normally last between 1 month and 6 months. In special circumstances, such as research partnerships in funded or ongoing projects in one of TfC research areas, a positions can be extended to up to 3 years. In this case the Honorary Appointee will negotiate periods of work at TfC with TfC's Director and project's Chief Investigators(s).

Requirements

Honorary Appointees must comply with the UTS Code of Conduct (7.3 Code of Conduct policy, <http://www.hru.uts.edu.au/manual/7leg/legal.html#7.3>)

Honorary Appointees must acknowledge TfC and UTS in any publication they produce as part of their work with TfC. They also must contact FASS Research Office and ensure these publications are entered in UTS Research management database, RMEweb. Failure to do so may result in the suspension of the Honorary Position.

Honorary Appointees are expected to attend and present at TfC seminar series.

Long term Honorary Appointees must communicate in writing to TfC their visiting dates by 1 March of each year.

Contacts

Director

[Associate Professor Katrina Schlunke](#)

Phone + 61 2 9514 2294

Project Officer

Claire Moore

Phone +61 2 9514 1591

Fax +61 2 9514 2778

Email: Transforming.Cultures@uts.edu.au

Address

UTS Building 10, Level 5, Room 219/217

235 Jones Street

Broadway

Thursday, 15 August 2013

NSW 2007

University of Technology, Sydney

PO Box 123, Broadway

NSW 2007

Australia