

## 1. Contract details — class 1, 2 and 3 contracts

<b>a. Contract class</b>	<input type="checkbox"/> Class 1 <input checked="" type="checkbox"/> Class 2 <input type="checkbox"/> Class 3	
<b>b. Vital record number</b>	V22/725	
<b>c. Name of contractor</b>	Enboarder	
<b>d. Business address of contractor</b>	121 Sussex St, Sydney NSW 2000	
<b>e. Details of any related body corporate of the contractor who will be involved in carrying out any of the contractor's obligations</b>		
<b>f. Contract effective date</b> Date when contract becomes enforceable (eg date signed or specified start date)	23/12/2021	
<b>g. Duration of contract</b>	3 years	
<b>h. Description</b> Provide a short one-sentence summary including what service or project this relates to.	Enboarder is a communications platform that UTS will use primarily to onboard new hires.	
<b>i. Total value (inc. GST)</b>	i. \$ 240,000 ii. <input checked="" type="checkbox"/> Actual <input checked="" type="checkbox"/> Estimate	
<b>j. Can the amount payable under the contract be varied?</b>	i. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (go to question 1(k)) ii. Relevant clause of the contract iii. Provide details about how amount may be varied	
<b>k. Can the contract be renegotiated?</b>	i. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (go to question 1(l)) ii. Relevant clause of the contract iii. Provide details about how the contract can be renegotiated	
<b>l. Did the contract involve a tender?</b>	i. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (go to question 1(m)) ii. Specify method of tendering iii. Summarise the criteria against which tenders were assessed (or put 'see appendix' and attach details to this form).	
<b>m. Is the contractor being paid for providing operational and/or maintenance services?</b>	i. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (go to section 2) ii. Relevant clause of the contract iii. Summarise or attach details of basis for payment (specify if details are attached).	

## 2. Additional details required for class 2 and 3 contracts only

(Skip section 2 for class 1 contracts)

a. Provide particulars of future transfers of significant assets to UTS or the State, at zero or nominal cost to UTS or the State, including the date of their proposed transfer	i. <input type="checkbox"/> Relevant to this contract <input checked="" type="checkbox"/> Not applicable (go to question 2b)
	ii. Specify details:
b. Provide particulars of future transfers of significant assets to the contractor, including the date of their proposed transfer.	i. <input type="checkbox"/> Relevant to this contract <input checked="" type="checkbox"/> Not applicable (go to question 2c)
	ii. Specify details:
c. Provide the results of any cost-benefit analysis of the contract conducted by UTS	i. <input type="checkbox"/> Relevant to this contract <input checked="" type="checkbox"/> Not applicable (go to question 2d)
	ii. Specify details:
d. Provide the components and quantum of the public sector comparator if used	i. <input type="checkbox"/> Relevant to this contract <input checked="" type="checkbox"/> Not applicable (go to question 2e)
	ii. Specify details:
e. Provide a summary of information used in the contractor's full base case financial model eg the pricing formula for tolls or usage charges)	i. <input type="checkbox"/> Relevant to this contract <input checked="" type="checkbox"/> Not applicable (go to question 2f)
	ii. Specify details:
f. Provide particulars of how risk, during the construction and operational phases of a contract to undertake a specific project, is to be apportioned between the parties.  Quantify, where practical, in net present-value terms and specifying the major assumptions involved	i. <input type="checkbox"/> Relevant to this contract <input checked="" type="checkbox"/> Not applicable (go to question 2g)
	ii. Specify details:
g. Provide particulars of any other key elements of the contract	i. <input type="checkbox"/> Relevant to this contract <input checked="" type="checkbox"/> Not applicable (go to section 3)
	ii. Specify details:

## 3. Identifying information not disclosed under section 32 of the GIPA Act

a. Is there any information required on this form that has not been disclosed?	i. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
b. (For class 3 contracts only) has any part of the contract not been disclosed?	i. <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A. This is not a Class 3 contract.

If you ticked Yes to question 3(a) or 3(b), continue below.

If you ticked No or N/A to both question 3(a) and 3(b), this form is now complete.

<b>c. Why has information been withheld from disclosure?</b> Tick all that apply	<input type="checkbox"/> Disclosure would reveal commercial-in-confidence provisions of the contract
	<input type="checkbox"/> Disclosure would reveal details of an unsuccessful tender
	<input type="checkbox"/> Disclosure would affect public safety or security
	<input type="checkbox"/> There an overriding public interest against the disclosure of the information as defined under section 14 of the GIPA Act
<b>d. Describe what information has been withheld from disclosure and the reasons why in the space below:</b>	