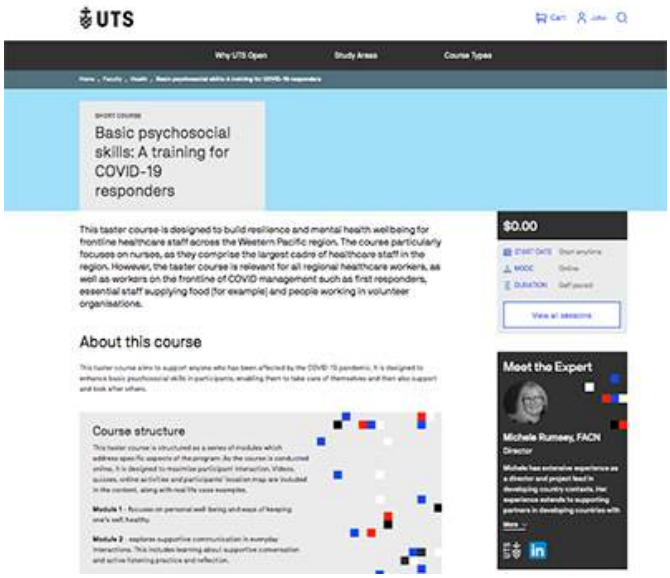
How to enrol in Basic Psychosocial Skills A Guide for COVIR-19 Responders, via UTS Open

Click on the link in your email, to register with UTS Open.
https://open.uts.edu.au/uts-open/faculty/health/basic-psychosocial-skills-a-training-for-covid-19-responders/

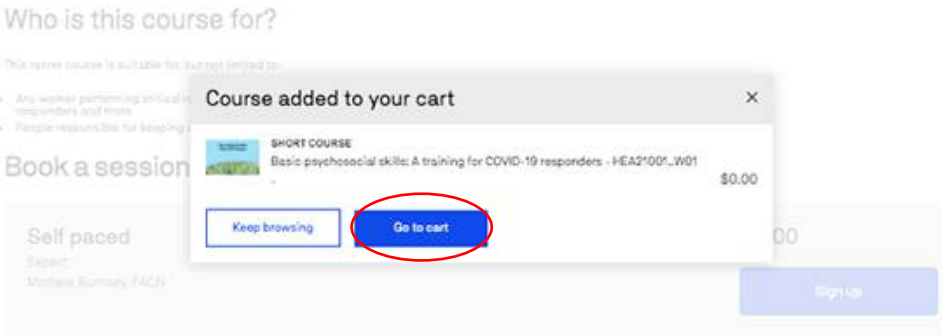
You will be taken to the page shown below:



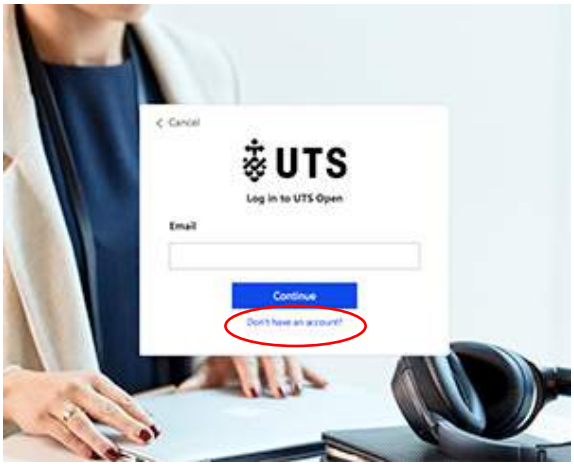
Scroll down to the bottom of the page and click the blue '**Sign up**' button.



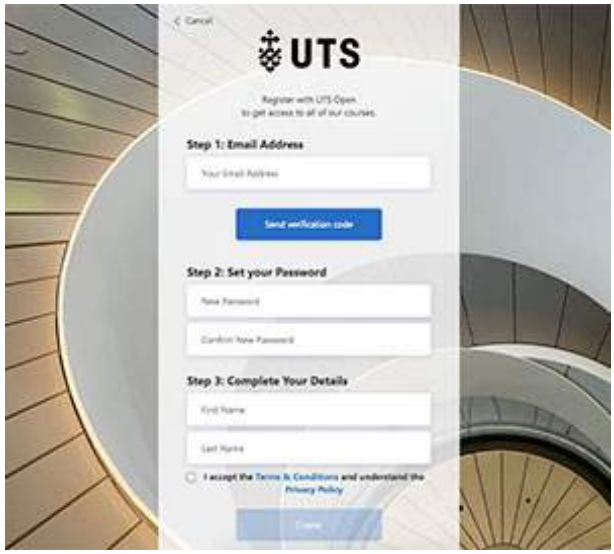
The following notification will appear, click '**Go to cart**'



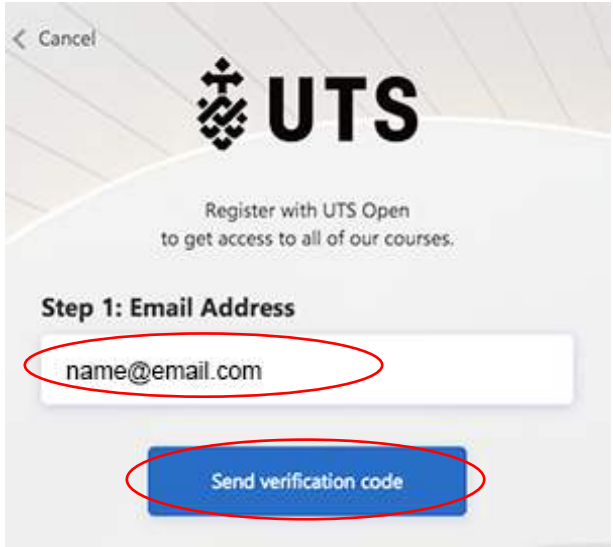
You will be directed to this page, click '**Don't have an account**'



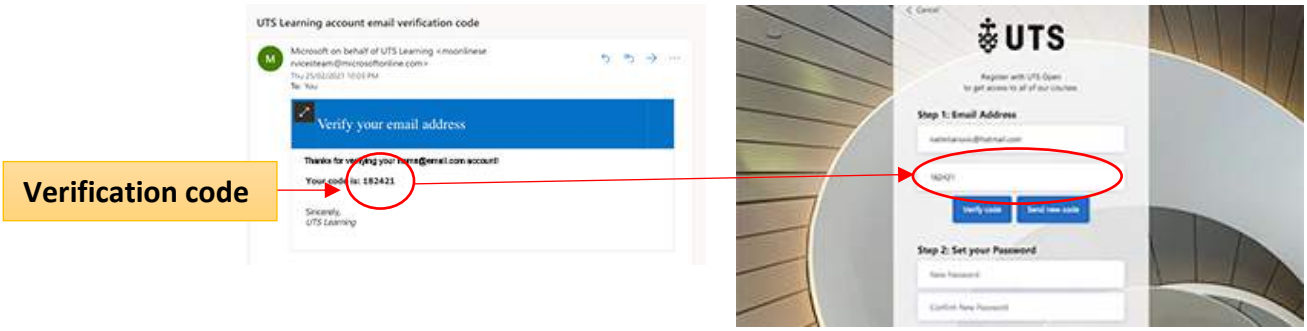
You will now see the following screen. You will need to register with UTS before you can sign up for your course. To register, complete the following steps:



Step 1: Email address
Enter your email address and click '**Send verification code**'



Go to your email and copy the verification code into the registration page and then click '**Verify code**'



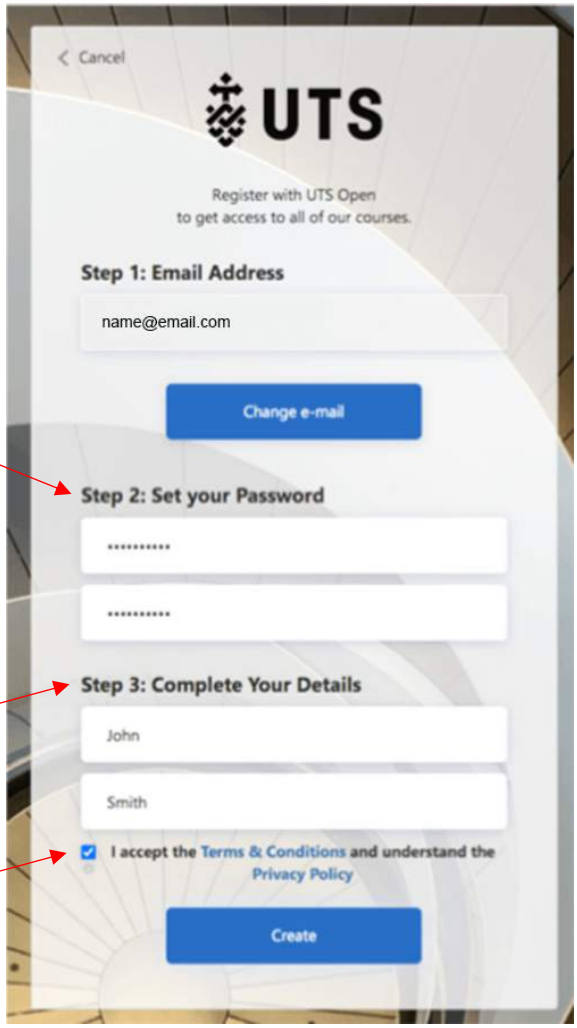
Note: You may need to wait a few seconds for the verification to process. This is complete when 'Verify code' is replaced with 'Change e-mail'.

Step 2: Set your password & Step 3 Complete your details

Step 2: Set your password
Make sure your password is at least 8 characters long and has at least 3 of the following:

- Lowercase letter
- Uppercase letter
- A digit

Step 3: Complete your details
Complete step 3 by entering your name and last name.
Click the box to **accept the terms and conditions**.
Click '**Create**'

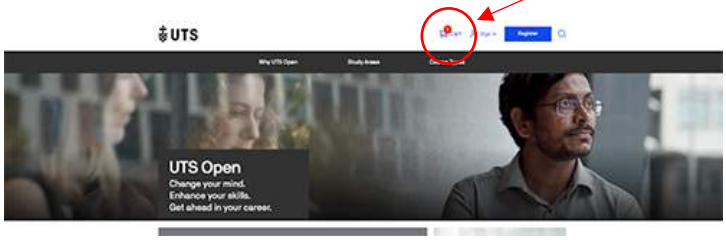


You have now completed your registration for UTS Open.

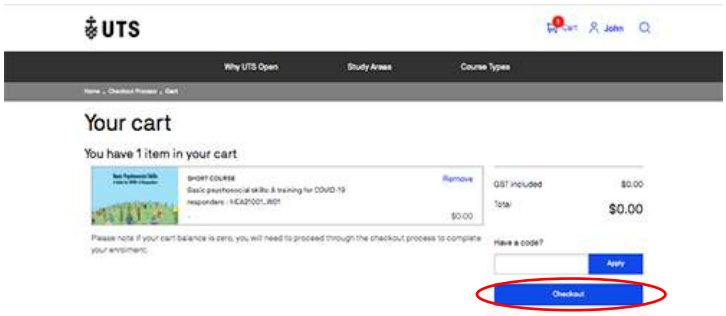
Follow the steps on the next page to enrol in your course.

How to enrol in your UTS Open course

You will see the red circle with the number 1 above the Cart. Click on the **cart** to be taken to your course.



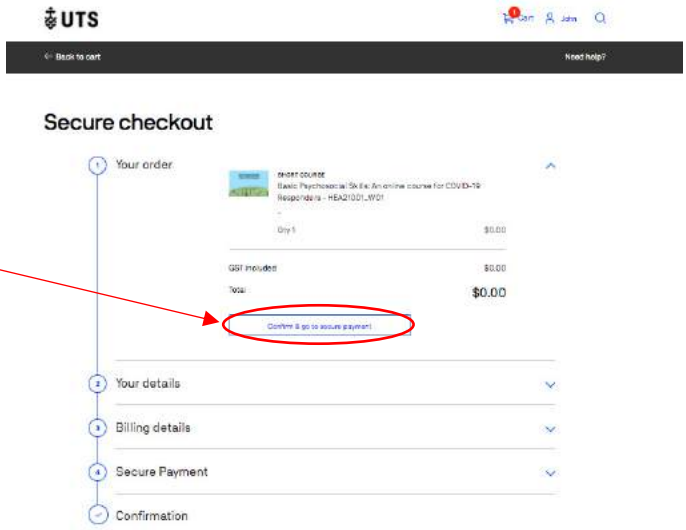
On the following screen, click the blue '**Checkout**' button.



Note: You will need to go through the Secure checkout steps, even though there is a billing details section, there is nothing to pay. You will notice your total is $0.00

1 – Your order

Click '**Confirm & go to secure payment**'



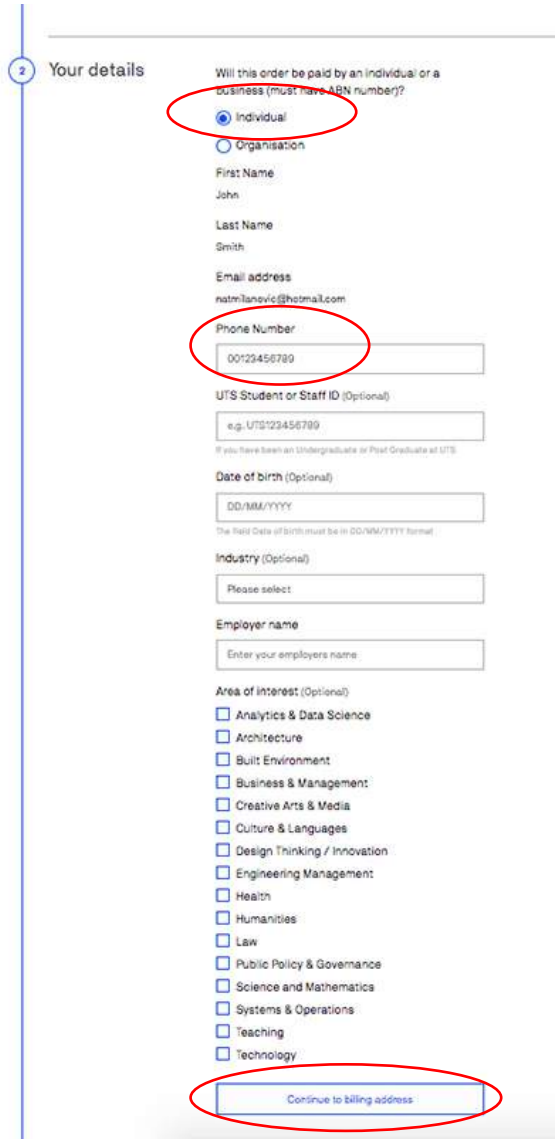
2 – Your details

Select the following: '**Individual**'

Enter your **phone number**.

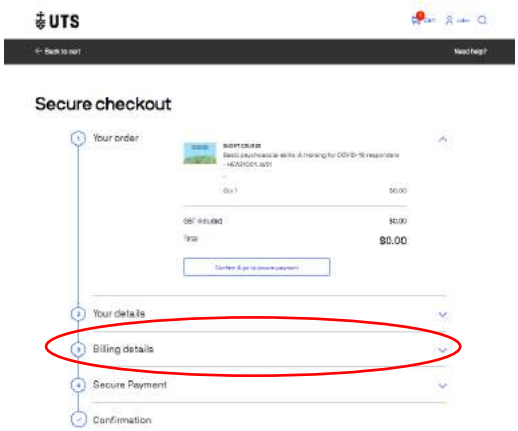
Feel free to complete the other sections, these are optional.

Click '**Continue to billing address**'



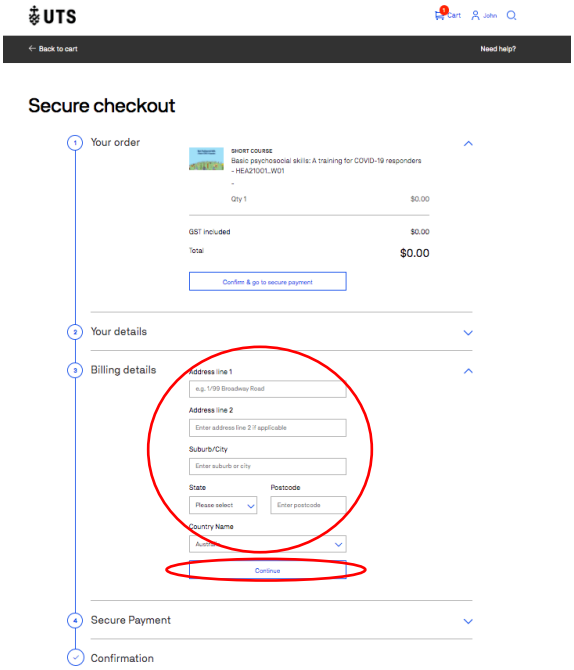
3 – Billing details

Click on the '**Billing details**' line to open the section



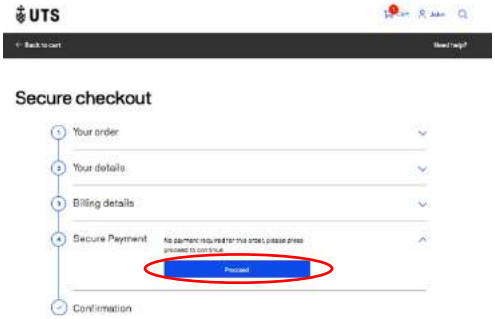
The following will appear in the ‘Billing details’ section:

Enter your **address** and click ‘**Continue**’



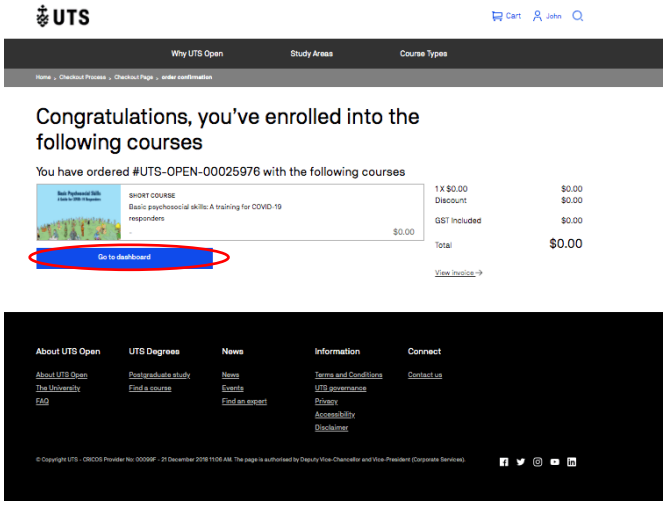
4 - Secure payment

You will be taken to the ‘Secure Payment’ section.
The only thing you need to do is click ‘**Proceed**’
Note: You may need to wait a minute to get to the next screen



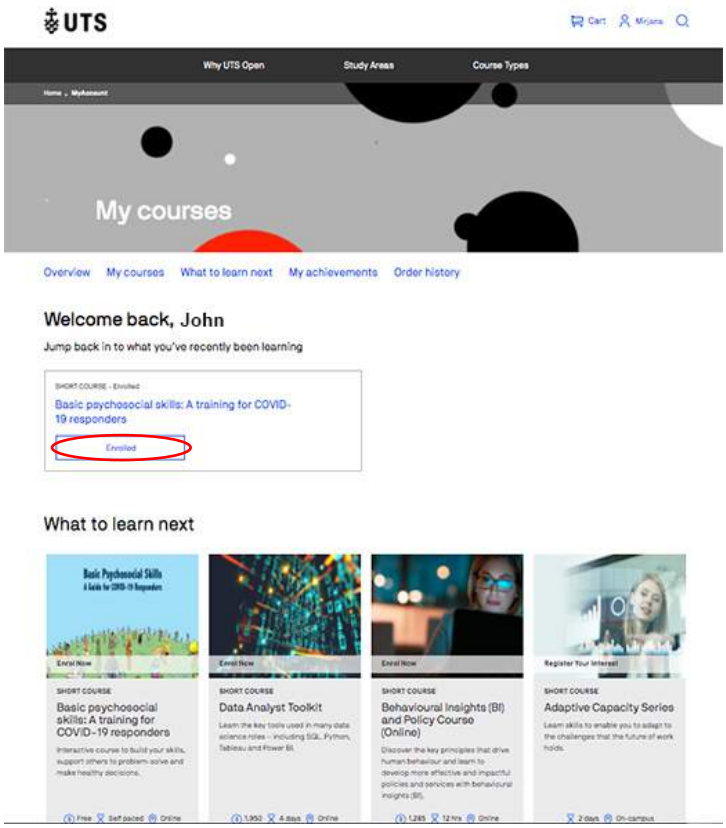
Congratulations, you’ve enrolled in the course! You will be taken to the following page:

Click ‘**Go to dashboard**’



You will be taken to the following screen…

Click ‘**Enrolled**’ to be taken directly to your course homepage!



Course homepage

Click the Play button to watch the video and begin your learning journey!

Good luck!

