

## 1. Contract details — class 1, 2 and 3 contracts

<b>a. Contract class</b>	<input checked="" type="checkbox"/> Class 1 <input type="checkbox"/> Class 2 <input type="checkbox"/> Class 3	
<b>b. Vital record number</b>	V20/1062	
<b>c. Name of contractor</b>	Origin Energy LPG Ltd	
<b>d. Business address of contractor</b>	321 Exhibition St, Melbourne VIC 3000	
<b>e. Details of any related body corporate of the contractor who will be involved in carrying out any of the contractor's obligations</b>	None	
<b>f. Contract effective date</b> <small>Date when contract becomes enforceable (eg date signed or specified start date)</small>	1/1/2021	
<b>g. Duration of contract</b>	3 years	
<b>h. Description</b> <small>Provide a short one-sentence summary including what service or project this relates to.</small>	Supply of reticulated natural gas to the University	
<b>i. Total value (inc. GST)</b>	i. \$ \$1,676,362 ii. <input type="checkbox"/> Actual <input checked="" type="checkbox"/> Estimate	
<b>j. Can the amount payable under the contract be varied?</b>	i. <input checked="" type="checkbox"/> Yes <input checked="" type="checkbox"/> No (go to question 1(k)) ii. Relevant clause of the contract 6, 16 iii. Provide details about how amount may be varied Charges based on monthly actual gas consumption	
<b>k. Can the contract be renegotiated?</b>	i. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (go to question 1(l)) ii. Relevant clause of the contract iii. Provide details about how the contract can be renegotiated	
<b>l. Did the contract involve a tender?</b>	i. <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (go to question 1(m)) ii. Specify method of tendering Tenderlink iii. Summarise the criteria against which tenders were assessed (or put 'see appendix' and attach details to this form). see Appendix	
<b>m. Is the contractor being paid for providing operational and/or maintenance services?</b>	i. <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (go to section 2) ii. Relevant clause of the contract 3, 5 iii. Summarise or attach details of basis for payment (specify if details are attached). Contract Clauses 6, 16	

## 2. Additional details required for class 2 and 3 contracts only

(Skip section 2 for class 1 contracts)

a. Provide particulars of future transfers of significant assets to UTS or the State, at zero or nominal cost to UTS or the State, including the date of their proposed transfer	i. <input type="checkbox"/> Relevant to this contract <input type="checkbox"/> Not applicable (go to question 2b)
	ii. Specify details:
b. Provide particulars of future transfers of significant assets to the contractor, including the date of their proposed transfer.	i. <input type="checkbox"/> Relevant to this contract <input type="checkbox"/> Not applicable (go to question 2c)
	ii. Specify details:
c. Provide the results of any cost-benefit analysis of the contract conducted by UTS	i. <input type="checkbox"/> Relevant to this contract <input type="checkbox"/> Not applicable (go to question 2d)
	ii. Specify details:
d. Provide the components and quantum of the public sector comparator if used	i. <input type="checkbox"/> Relevant to this contract <input type="checkbox"/> Not applicable (go to question 2e)
	ii. Specify details:
e. Provide a summary of information used in the contractor's full base case financial model eg the pricing formula for tolls or usage charges)	i. <input type="checkbox"/> Relevant to this contract <input type="checkbox"/> Not applicable (go to question 2f)
	ii. Specify details:
f. Provide particulars of how risk, during the construction and operational phases of a contract to undertake a specific project, is to be apportioned between the parties.  Quantify, where practical, in net present-value terms and specifying the major assumptions involved	i. <input type="checkbox"/> Relevant to this contract <input type="checkbox"/> Not applicable (go to question 2g)
	ii. Specify details:
g. Provide particulars of any other key elements of the contract	i. <input type="checkbox"/> Relevant to this contract <input type="checkbox"/> Not applicable (go to section 3)
	ii. Specify details:

## 3. Identifying information not disclosed under section 32 of the GIPA Act

a. Is there any information required on this form that has not been disclosed?	i. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
b. (For class 3 contracts only) has any part of the contract not been disclosed?	i. <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A. This is not a Class 3 contract.

If you ticked Yes to question 3(a) or 3(b), continue below.

If you ticked No or N/A to both question 3(a) and 3(b), this form is now complete.

<b>c. Why has information been withheld from disclosure?</b> Tick all that apply	<input type="checkbox"/> Disclosure would reveal commercial-in-confidence provisions of the contract
	<input type="checkbox"/> Disclosure would reveal details of an unsuccessful tender
	<input type="checkbox"/> Disclosure would affect public safety or security
	<input type="checkbox"/> There an overriding public interest against the disclosure of the information as defined under section 14 of the GIPA Act
<b>d. Describe what information has been withheld from disclosure and the reasons why in the space below:</b>	
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### 3.3 Tender Evaluation Process

#### 3.3.1 Evaluation of Tenders

Tenders will be assessed against the Tender Evaluation Criteria as below:

	<b>Mandatory Criteria</b>
	Ability to transfer the University site by midnight 31 December 2020

	<b>Gradable Requirements</b>
	<ul style="list-style-type: none"> <li>Authority as a NSW Natural Gas Retailer registered with the Australian Energy Regulator</li> </ul>
	<ul style="list-style-type: none"> <li>Supplier financial checks</li> </ul>
	<ul style="list-style-type: none"> <li>Current business/experience of supplying similar organisations</li> </ul>
	<ul style="list-style-type: none"> <li>Price of product on 30 day Payment terms over the intended the Calendar Year period</li> </ul>
	<ul style="list-style-type: none"> <li>Availability of a dedicated Account Manager</li> <li>Assurance of responses in 48 hours</li> <li>Invoicing to meet NSW market data needs</li> </ul>
	<ul style="list-style-type: none"> <li>Evidence of Institutional Sustainability activities</li> </ul>
	<ul style="list-style-type: none"> <li>Ability to incorporate University's mandatory and gradable criteria in the supply contract and the flexibility to re-negotiate contract clauses.</li> <li>ability to reforecast our load requirements on an annual basis</li> </ul>

Information supplied by the tenderer in Tender Response Section will contribute to the assessment against each criterion.

Tenders that do not include a fully completed Tender Response Section, in particular those tenders which do not satisfy mandatory criteria or contain sufficient information to permit a proper evaluation to be conducted, may be excluded from the tender process without further consideration at The University's discretion.

#### 3.3.2 Evaluation Methodology

All tenders that meet the Mandatory Criteria will be considered for Evaluation. The Evaluation will be done in as a staged process in the categories of 'non- price', and thereafter of 'price'.

The 'price' analysis will be done on the past Calendar Year's consumption profile. Consumption charges, fixed / supply charges and other charges will be added to obtain a total retail cost.

#### 3.3.3 Acceptance or Rejection of Tenders

- a) The University may assess an Alternative Tender against the Tender Evaluation Criteria if submitted with a Conforming Tender.
- b) The University expressly reserves the right to accept, in its discretion, either or both of the following:
  - a. Any Alternative Tender or part of an Alternative Tender, where submitted with a Conforming Tender; and
  - b. Any other Non-Conforming Tender or part of a Non-Conforming Tender (not, in either case, being an Alternative Tender or part of an Alternative Tender) that, in the University's opinion is substantially a Conforming Tender.
  - c. The University is not bound to accept the lowest priced tender.