

## 1. Contract details — class 1, 2 and 3 contracts

<b>a. Contract class</b>	<input checked="" type="checkbox"/> Class 1 <input type="checkbox"/> Class 2 <input type="checkbox"/> Class 3	
<b>b. Vital record number</b>	V20/899	
<b>c. Name of contractor</b>	ERM Power Retail Pty Ltd	
<b>d. Business address of contractor</b>	Level 52, 111, Eagle St, Brisbane, QLD 4000	
<b>e. Details of any related body corporate of the contractor who will be involved in carrying out any of the contractor's obligations</b>	None	
<b>f. Contract effective date</b> <small>Date when contract becomes enforceable (eg date signed or specified start date)</small>	1 July 2020	
<b>g. Duration of contract</b>	4 years	
<b>h. Description</b> <small>Provide a short one-sentence summary including what service or project this relates to.</small>	Supply of Retail Electricity	
<b>i. Total value (inc. GST)</b>	i. \$ 30 million ii. <input type="checkbox"/> Actual <input checked="" type="checkbox"/> Estimate	
<b>j. Can the amount payable under the contract be varied?</b>	i. <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (go to question 1(k)) ii. Relevant clause of the contract: Clauses 3 & 5 iii. Provide details about how amount may be varied: Will vary as per the monthly electricity consumed at each UTS site	
<b>k. Can the contract be renegotiated?</b>	i. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (go to question 1(l)) ii. Relevant clause of the contract: iii. Provide details about how the contract can be renegotiated:	
<b>l. Did the contract involve a tender?</b>	i. <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (go to question 1(m)) ii. Specify method of tendering: Open Tender published in Tenderlink iii. Summarise the criteria against which tenders were assessed (or put 'see appendix' and attach details to this form): see Appendix	
<b>m. Is the contractor being paid for providing operational and/or maintenance services?</b>	i. <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (go to section 2) ii. Relevant clause of the contract: Clauses 3 & 5 iii. Summarise or attach details of basis for payment (specify if details are attached): via monthly electricity invoices	

## 2. Additional details required for class 2 and 3 contracts only

(Skip section 2 for class 1 contracts)

a. Provide particulars of future transfers of significant assets to UTS or the State, at zero or nominal cost to UTS or the State, including the date of their proposed transfer	i. <input type="checkbox"/> Relevant to this contract <input type="checkbox"/> Not applicable (go to question 2b)
	ii. Specify details:
b. Provide particulars of future transfers of significant assets to the contractor, including the date of their proposed transfer.	i. <input type="checkbox"/> Relevant to this contract <input type="checkbox"/> Not applicable (go to question 2c)
	ii. Specify details:
c. Provide the results of any cost-benefit analysis of the contract conducted by UTS	i. <input type="checkbox"/> Relevant to this contract <input type="checkbox"/> Not applicable (go to question 2d)
	ii. Specify details:
d. Provide the components and quantum of the public sector comparator if used	i. <input type="checkbox"/> Relevant to this contract <input type="checkbox"/> Not applicable (go to question 2e)
	ii. Specify details:
e. Provide a summary of information used in the contractor's full base case financial model eg the pricing formula for tolls or usage charges)	i. <input type="checkbox"/> Relevant to this contract <input type="checkbox"/> Not applicable (go to question 2f)
	ii. Specify details:
f. Provide particulars of how risk, during the construction and operational phases of a contract to undertake a specific project, is to be apportioned between the parties. Quantify, where practical, in net present-value terms and specifying the major assumptions involved	i. <input type="checkbox"/> Relevant to this contract <input type="checkbox"/> Not applicable (go to question 2g)
	ii. Specify details:
g. Provide particulars of any other key elements of the contract	i. <input type="checkbox"/> Relevant to this contract <input type="checkbox"/> Not applicable (go to section 3)
	ii. Specify details:

## 3. Identifying information not disclosed under section 32 of the GIPA Act

a. Is there any information required on this form that has not been disclosed?	i. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
b. (For class 3 contracts only) has any part of the contract not been disclosed?	i. <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A. This is not a Class 3 contract.

If you ticked Yes to question 3(a) or 3(b), continue below.

If you ticked No or N/A to both question 3(a) and 3(b), this form is now complete.

<b>c. Why has information been withheld from disclosure?</b> Tick all that apply	<input type="checkbox"/> Disclosure would reveal commercial-in-confidence provisions of the contract
	<input type="checkbox"/> Disclosure would reveal details of an unsuccessful tender
	<input type="checkbox"/> Disclosure would affect public safety or security
	<input type="checkbox"/> There an overriding public interest against the disclosure of the information as defined under section 14 of the GIPA Act
<b>d. Describe what information has been withheld from disclosure and the reasons why in the space below:</b>	
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Tenders will be assessed against the Tender Evaluation Criteria listed and weighted as follows:

Evaluation Criteria	Subcategories	Fixed Price Weighting	Progressive Weighting
<b>Mandatory Pre-Qualification Requirements (if any)</b>			
Authorisation issued by Australian Energy Regulator as a NSW electricity retailer		Yes/No	
Ability to Transfer Sites by 30 June 2020 or a Contracted later date		Yes/No	
<b>Gradable Requirements</b>			
Supplier Size/Experience	<ul style="list-style-type: none"> <li>Supplier financial checks</li> <li>Current business/experience of supplying similar organisations</li> <li>Experience and demonstrated capacity to operate Progressive Purchase Services</li> </ul>		
Product/Geographic Coverage	<ul style="list-style-type: none"> <li>N/A</li> </ul>		
Total Cost	<ul style="list-style-type: none"> <li>Price of product on 30 day Payment terms over intended Financial Year (FY) period</li> <li>As estimated in the case of progressive purchasing</li> </ul>		
Service Capabilities	<ul style="list-style-type: none"> <li>Availability of a dedicated Account Manager</li> <li>Assurance of responses within 48 hours</li> <li>EDI (electronic data interchange) capability</li> <li>Invoicing to meet NSW market data needs</li> <li>Experience and demonstrated capacity to operate Progressive Purchase Services</li> </ul>		
Quality	<ul style="list-style-type: none"> <li>Evidence of Supplier Institutional Sustainability activities</li> </ul>		
	<ul style="list-style-type: none"> <li>Supportive treatment of offsite solar generation (NMI) sites be included in the retailer contract</li> </ul>		
Relationships	<ul style="list-style-type: none"> <li>Ability to incorporate University's mandatory and gradable criteria in the supply contract and the flexibility to re-negotiate contract clauses</li> </ul>		
Continuous Improvement	<ul style="list-style-type: none"> <li>N/A</li> </ul>		
Progressive Platform in Order of Preference	1 Online; 2 Acct Manager; 3 Trading Desk		
Number of allowed transactions. Min10 per FY	Preference is for >=10 allowable purchases to be made per FY; Quarterly strip purchases preferred		
Continuity of contracts and other Value Adds	<ul style="list-style-type: none"> <li>Fixed Price: Maintaining the selected retailer across both the fixed and progressive contracts</li> <li>Progressive: Maintaining the same retailer across both the fixed and progressive contracts</li> </ul>		
<b>TOTAL:</b>			

