# RISK ASSESSMENT REGISTER
FASS Media Production

| Production title: | | Prepared by: | | Date: | |
|---|---|---|---|---|---|

| **ACTIVITY**<br>Describe hazardous activities related to the work area / operation. | **ASSOCIATED HAZARDS** | **INHERENT RISK**<br>Harm that could occur from these hazards if controls fail or are not in place. | **INHERENT RISK LEVEL**<br>(H, M, L) | **PROPOSED CONTROL MEASURES**<br>Proposed action to minimise risk to an acceptable level. | **RESIDUAL RISK LEVEL**<br>(H, M, L) | **SHOOT DAY VARIANCES/ INCIDENTS** |
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| | Prior to the implementation of the proposed control measures, this production is perceived to have an inherent risk rating of: | - | **On the day of the shoot, implementation of proposed control measures should result in an overall residual risk level of** | **Low (L)** | |

# Guidance notes for documenting General Risk Assessments

### ACTIVITY

**Briefly describe this hazardous work activity –** Eg, operating, handling, using … (include names) of hazardous equipment, substances or materials used, and any quantities and concentrations of substance(s) or reaction products

### ASSOCIATED HAZARDS

**Plant & Equipment** – noise, vibration, moving parts (crushing, friction, stab, cut, shear), pressure vessels, lifts/hoists/cranes, sharps

**Manual Handling** – repetitive movements, lifting awkwardly, lifting heavy objects

**Work Environment** – moving objects, extremes in temperature, isolation, work at height, allergies to animal bedding, dander and fluids, risk of fire/explosion, slippery surfaces/trip hazards

**People** – potentially violent or volatile clients/interviewees

**Communicable Diseases** – exposure to bodily fluids/infectious materials, animal bites and scratches

**Environmental** – emissions to atmosphere, discharge to soil and water bodies (including stormwater run-off), nuisance noise & odour, poor ventilation/air quality

**Radiation (non-ionizing)** – including lasers, microwaves or UV light

**Electrical** – plug-in equipment used in 'hostile' work environment, exposed conductors, high voltage equipment

**Chemical** – hazardous substances, dangerous goods, fumes, dust, compressed gas, hazardous waste

### INHERENT RISK

Provide details of the harm that could be caused to people or the environment if something goes wrong. Eg, inhalation of fumes, laceration, injury to back, infection, burns to skin or eyes. Think about what could happen if controls fail or are not in place

### CONTROL MEASURES

Note the existing and proposed actions to reduce risk to an acceptable level. Apply the 'Hierarchy of Controls', listed below, when deciding the best control measure to apply. Control types closer the top of the list are preferable

1. ELIMINATE THE HAZARD. Eg, use a different less dangerous piece of equipment, fix faulty machinery, use safer materials or chemicals
2. ISOLATE THE HAZARD FROM THE PEOPLE. Separate people from the danger. Eg, use shielding, use lifting equipment or trolleys, remove dust or fumes with exhaust system, lock-out machinery
3. CHANGE THE WAY THE JOB IS DONE. Eg, change work practices, provide training, information and signs, develop work procedures
4. USE PERSONAL PROTECTIVE EQUIPMENT (PPE), noting specific PPE is required for each job. Eg, respirator, hearing protection, gloves. Training and information is required for the use of PPE

### RESIDUAL RISK LEVEL (H, M, L)

Estimate risk taking into account the way the activity is run and control measures put in place. The level of risk can be determined by combining consequence and likelihood using the risk matrix from below. Residual risk should be reduced to a level acceptable by management.

**CONSEQUENCE OF HARM** - This is how bad it will be if something does go wrong. Eg, the number of people that could be harmed, the severity of injury

**LIKELIHOOD OF HARM** - Chance of harm occurring is affected by the duration of the activity and its frequency; the number of people doing the activity and the level of exposure to the hazard

**CONSEQUENCE**

| LIKELIHOOD | | Insignificant | Minor | Moderate | Major | Catastrophic |
|---|---|---|---|---|---|---|
| | **Injury/illness consequence** | Non-injury incident | Injury/ill health requiring first aid | Injury/ill health medical attention | Injury/ill health requiring hospital admission | Fatality or permanent disabling injury |
| | **Environmental consequence** | Minor effects on biological or physical environment | Moderate short term effects but not effecting ecosystem functions | Serious medium-term environmental effects | Very serious long term impairment of ecosystem functions | |
| Almost Certain | The event will occur on an annual basis | Moderate | High | High | Critical | Critical |
| Likely | The event has occurred several times or more in your career | Moderate | Moderate | High | High | Critical |
| Possible | The event might occur once in your career | Low | Moderate | Moderate | High | High |
| Unlikely | The event does occur somewhere from time to time | Low | Low | Moderate | Moderate | High |
| Rare | Heard of something like this occurring somewhere | Low | Low | Low | Moderate | Moderate |