

2020 Application Form for Online Round 2

Vice-Chancellor's Postgraduate Research Student Conference Fund

For Higher Degree by Research students

Graduate Research School research.scholarships@uts.edu.au Tel: 02 9514 1336 Level 7, Building 1 Broadway

Please refer to the [VC Conference Fund guidelines](#) before submitting this application.

1. Student Details

Surname	<input type="text"/>	First name	<input type="text"/>
Faculty	<input type="text"/>	Student ID	<input type="text"/>
Course	<input type="text"/>	Contact Number	<input type="text"/>

Eligibility check

Please check that you have met all the eligibility conditions by ticking the boxes below. Important note: this round is only for online/virtual conferences held in October 2020 to March 2021.

- My conference paper will be peer-reviewed
- I have applied for a conference within the respective round
- I have completed the Research Integrity Modules
- I am within my funded EFTSU Consumed (FEC) date i.e. 4 years full time equivalent for Doctoral and 2 years full time equivalent for Masters
- I will not be on Leave of Absence of Under Examination for my candidature at the time of conference
- I have not received an "Unsatisfactory" status for any of my review of progress (ROP)
- I have not exceeded the maximum allowed funding from the VC Conference Fund i.e. Only one application may be funded during candidature
- I am not a member of academic staff (full-time or fractional) at an Institution that has access to conference travel funding
- I am not in receipt of a scholarship that provides research allowance for conference travel or will be fully reimbursed by Faculty/Institute/School for this conference

2. Conference Details

Conference Title:	<input type="text"/>
Conference Convenor:	<input type="text"/>
Dates:	<input type="text"/>
Conference Registration Fee:	A\$ <input type="text"/>
Additional funding for the conference provided from elsewhere:	A\$ <input type="text"/>

Please attach a copy of the conference brochure

attached

Please attach evidence of the Registration fee

attached

3. Presentation Details

Applications are accepted without the conference involvement, but funds will only be issued to successful applicants once confirmation of conference involvement has been provided to the Graduate Research School.

Conference status	
International (3 pts)	
National (2 pts)	
Local (1 pt)	

Type of presentation	
Presentation based on peer-reviewed (4 pts)	
Peer-reviewed workshop, symposium or panel (3 pts)	
Peer-reviewed poster (2 pts)	

Student's stage of candidature	
Completed Stage 2 assessment (2 pts)	
Completed Stage 1 assessment (1 pt)	

*NOTE: If you have received a successful outcome for your funding but your circumstances have changed and your overall score is reduced, this may affect the funding outcome.

Attachments:

- **Personal statement** outlining the relevance of attending the Conference to your research and the expected outcomes (*compulsory*) attached
- **Supervisor endorsement letter** that includes a reference to the academic standing of the conference, the relevance of the conference to the student's work and any additional engagement confirmation (*compulsory*) attached
- **Copy of most recent satisfactory Stage of Candidature Assessment** (*compulsory*) attached
- **Conference Peer Review evidence** (*compulsory* - e.g. website screenshot or email from organisers) attached
- **Written acceptance of the presentation** from the conference organisers (*if available*) attached

4. Declaration

- i. I declare that all the information on this Application and in the documentation/information attached is correct and complete and I have met the eligibility conditions.
- ii. I have read and understand the requirements of the scheme as laid out in the Guidelines. I also understand that UTS reserves the right to seek verification of the information supplied by me.
- iii. I undertake to return all recoverable funds allocated if, through illness or other mitigating circumstances, I am unable to attend the Conference, so that the funds can be reallocated to another student.

Applicant's Name	Signature	Date

5. Faculty/Institute's Support

I support the student's application to receive funds from the VC's Postgraduate Research Student Conference Fund and have attached an **endorsement letter** that includes a reference to the academic standing of the conference, the relevance of the conference to the student's work, and additional engagement confirmation (if applied).

Principal Supervisor			
	Name	Signature	Date

I support the student's application to receive funds from the VC's Postgraduate Research Student Conference Fund and confirm the conference and additional research engagement (if applied) both meet faculty standards.

Comments:		
Responsible Academic Officer (RAO)	Name	Signature
	Name	Date