

Thesis Completion Equity Grant

For Higher Degree by Research Students



Graduate Research School research.scholarships@uts.edu.au Tel: 02 9514 1336 Level 7 Building 1 Broadway

1. Student Details

Surname	<input type="text"/>	First name	<input type="text"/>	
Faculty	<input type="text"/>	Student ID	<input type="text"/>	
Course	<input type="text"/>	Study mode	<input type="checkbox"/> Full-time	<input type="checkbox"/> Part-time

2. Financial Consideration

Applicants must demonstrate financial hardship by providing evidence of low income from the compulsory household income and expenses table in addition to one of the categories below (if applicable):

(Please refer to the application guidelines for a list of the required supporting documentation)

- Current Health Care/Pension/Low Income Card issued by Centrelink Yes No Attached
- Receiving Centrelink payment such as Austudy, parenting payment, carer payment, rental allowance or other financial assistance Yes No Attached

It is **compulsory** that you provide an estimate of your monthly household income and expenses in the table below, and attach evidence of your and/or your partner's income.

Household Income (please include all income)	Per Month	Household Expenditure	Per Month
Paid employment		Rent/Mortgage	
Centrelink benefits		Food and groceries	
Scholarships		Household bills (e.g. elec, gas, phone, internet)	
Income from assets (e.g. trust fund, rent, etc.)		Care arrangements for dependents (e.g. child care)	
Partner's income		University expenses	
Child support		School fees	
Personal savings		Medical bills	
Other		Transport expenses	
		Insurance (e.g. health, household, car)	
		Sport/Leisure	
		Other	
TOTAL:		TOTAL:	

3. Equity Consideration

To be eligible for the Grant, applicants must meet one of the target equity groups below **in addition** to demonstrating financial hardship. (Please refer to the application guidelines for a list of the required supporting documentation)

- | | Documentation | | |
|--|------------------------------|-----------------------------|-----------------------------------|
| 1. Are you an Australian Aboriginal and/or Torres Strait Islander*? | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> Attached |
| 2. Do you have a disability, impairment, chronic medical condition, illness, or long term medical condition that affects your studies? | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> Attached |
| 3. Are you a sole parent** and/or have carer responsibilities***? | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> Attached |
| 4. Are you a female student in a non-traditional area of study? | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> Attached |
| 5. Are you from a non-English speaking background (NESB)? | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> Attached |

* For administrative purposes, the Commonwealth has defined an Australian Aboriginal person and/or Torres Strait Islander as someone meeting all three of the criteria below:

- be a person of Aboriginal and/or Torres Strait Islander descent; and
- identify as an Aboriginal and/or Torres Strait Islander; and
- be accepted as such by the community in which he or she lives.

Applicants may be required to provide evidence of the above to the Jumbunna Institute for Indigenous Education and Research.

** To be a considered having sole parent responsibilities an applicant must meet the criteria of being a person of any age who is single and has at least one dependent child under 18 who is wholly or primarily in their care and who is in Australia.

*** To be a considered having carer responsibilities an applicant must meet the criteria of being a person of any age who, without being paid, cares for another person who is in Australia and who needs ongoing support because of a long-term medical condition, a mental illness, a disability, frailty or the need for palliative care. A carer:

- may or may not be a family member and may or may not live with the person they care for
- may be in receipt of a Centrelink Carer Allowance or Carer Payment.

Volunteers under the auspices of a voluntary organisation are not included.

4. Proposed Use of the Grant

Applicants must show how they plan to use the Grant to complete their thesis within 6 months

- | | |
|--|---|
| 1. What is the grant amount that you are applying for? | <input style="width: 150px; height: 20px;" type="text" value="\$"/> |
| 2. Are you within your Funded EFTSU Consumed (FEC) date?
(i.e. 4 years fulltime for PhD and 2 years fulltime for Masters) | <input style="width: 150px; height: 20px;" type="text"/> |
| 3. When is your official Expected Work Submission (EWS) date? | <input style="width: 150px; height: 20px;" type="text"/> |
| 4. When do you plan to submit your thesis for examination? | <input style="width: 150px; height: 20px;" type="text"/> |

Please attach a Statutory Declaration addressing the following points:

- Why you are applying for the Grant, including your financial circumstances and eligibility for one or more of the equity target groups as described in section 3
- Your own assessment of progress on your thesis to date as well as a timeline for completion
- A budget summary of how you would use the Grant to complete your thesis within 6 months (use of the funds may include, but are not limited to, your thesis submission costs, support for your studies, or household costs).

For further information regarding the Statutory Declaration, including a list of the required supporting documentation, please refer to the application guidelines

5. Declaration

- i. I declare that all the information on this application and in the documentation/information attached is correct and complete and I have met the eligibility conditions as stated.
- ii. I understand that deliberate inaccuracies and omissions may result in the cancellation of my application at any time.
- iii. I have read all the information on this application and understand that UTS reserves the right to seek verification of the information supplied by me including verification of employment status, income, entitlements and status as a sole parent and/or carer.

Applicant's Name	Signature	Date

6. Faculty/Institute Support

Principal Supervisor's Support

Do you support this student's application for the Thesis Completion Equity Grant? Yes No

If yes, is the timeline for completion as stated in Section 4 is realistic? Yes No

Have you attached a supporting statement to this application? Yes No

Please include in your supporting statement an assessment of the student's progress to date, what remains to be done, completion time and student's potential to achieve these plans within the specified time frame, along with your confirmation that you are able to support the student to meet this timeline.

Principal Supervisor			
	Name	Signature	Date

Responsible Academic Officer's Support

Do you approve this student's application for the Thesis Completion Equity Grant? Yes No

Responsible Academic Officer			
	Name	Signature	Date

7. Eligibility Check

Please check that you have met all the eligibility conditions by ticking the boxes below:

- | | |
|--------------------------|--|
| <input type="checkbox"/> | I am enrolled as a student in a research Master's or Doctoral degree; and |
| <input type="checkbox"/> | My thesis is estimated to be within six months of thesis completion; and |
| <input type="checkbox"/> | I have demonstrated financial hardship (low income); and |
| <input type="checkbox"/> | I belong to one or more of the target equity groups; and |
| <input type="checkbox"/> | I am not currently on any full-time scholarships, e.g. RTPS, UTSD, unless it's due to expire; and |
| <input type="checkbox"/> | I have not received the Thesis Completion Equity Grant previously. |

8. Checklist

- | | |
|--------------------------|--|
| <input type="checkbox"/> | Sections 1 – 7 of the form are completed; and |
| <input type="checkbox"/> | Compulsory household Income and Expenditure completed (section 2); and |
| <input type="checkbox"/> | Signed Statutory Declaration attached; and |
| <input type="checkbox"/> | Financial evidence attached (certified where applicable); and |
| <input type="checkbox"/> | Equity evidence attached (certified where applicable). |
| <input type="checkbox"/> | Timeline for completion and detailed budget (if not included in your Signed Statutory Declaration) |

9. What to do with the Completed Form

Please submit the completed form along with your supporting documentation to the Graduate Research School (Building 1, Level 7) after getting your Faculty/Institute's approval. You will be notified of the outcome of your application via your **UTS student email** within 4-5 weeks of the application closing date.