# International Student Postgraduate Coursework Application Form

**University of Technology Sydney**

Please use a black pen and print clearly. Do NOT use this form if you are a citizen of Australia or New Zealand or a permanent resident of Australia.

**A$100.00 APPLICATION FEE**

## 1. COURSE PREFERENCES

<table>
<thead>
<tr>
<th>First choice</th>
<th>UTS course code</th>
<th>UTS course name and major (if applicable)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Second choice</td>
<td>UTS course code</td>
<td>UTS course name and major (if applicable)</td>
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</table>

When do you wish to begin your studies?
- [ ] Autumn session (Feb/March)
- [ ] Spring session (July)
- [ ] Summer session (November)

Note: Summer session only available for some courses

### Year

- [ ]

## 2. PERSONAL DETAILS (AS SHOWN ON YOUR PASSPORT)

**Family name/surname**

**Given names**

Previous name (if applicable)

Date of birth

<table>
<thead>
<tr>
<th>Sex</th>
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<tbody>
<tr>
<td>Male</td>
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<tr>
<td>Female</td>
</tr>
<tr>
<td>X (Indeterminate/Intersex/Unspecified)</td>
</tr>
</tbody>
</table>

**Marital Status:**
- [ ] Single
- [ ] Married
- [ ] De facto
- [ ] Divorced
- [ ] Widowed

Your address in your home country (Must not be an Australian address)

**Postcode/Zip code**

<table>
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<tr>
<th>Tel</th>
<th>Country code</th>
<th>Area code</th>
<th>Number</th>
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<td>Mobile</td>
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</table>

Email (You must provide your email address)

Your address for correspondence (or UTS representative company stamp)

**Postcode/Zip code**

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Email (You must provide your email address)
3. VISA AND STUDY DETAILS

Country of citizenship

Country of birth

Are you already in Australia?  

No  Yes

Visa type

Visa expiry date (day/month/year)

Year of entry into Australia

Are you currently enrolled in an Australian institution?  

No  Yes

Name of institution

Have you previously applied to study at UTS?  

No  Yes

Application number

Are you currently enrolled at UTS?  

No  Yes

Student number

Main language spoken at home:

Please attached a copy of your visa with your application form.

4. EDUCATION DETAILS

Post-secondary studies  

No  Yes

List below all the courses you have/are enrolled in:

Course  Institution and country/state  Duration (number of years)  Date awarded/completed (day/month/year)

Do you expect to obtain a qualification this year?  

No  Yes

Qualification  Institution  Country

Have you ever been excluded (or are you facing exclusion) from a course on academic or other grounds?  

No  Yes

Please attach the details of your exclusion to this application.

5. ENGLISH LANGUAGE PROFICIENCY

Is English your first language?  

No  Yes

If no, what is your first language?

Have you studied in English?  

No  Yes

At what level?

Have you studied English at one of the following?  

AEC  ACET  UIG  IEN  SILC  EIC

Other

Please specify

Have you taken an English Test?  

No  Yes

Name of test (e.g. IELTS, TOEFL, PTE):  Date of test (day/month/year):  Place:  Test score:

If yes, please attach a certified copy of your results.
6. EMPLOYMENT DETAILS
If the nominated course requires relevant work experience, you must fill in this section. Provide certified copies of references from your employer on company letterhead describing your employment history. Start with your most recent position and attach additional sheets if required. Also provide a copy of your CV/Resume.

<table>
<thead>
<tr>
<th>Name of Company</th>
<th>Country</th>
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<tbody>
<tr>
<td>Job title</td>
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</table>

- [ ] Full-time
- [ ] Part-time
- [ ] Hours per week
- Date from (day/month/year)
- Date to (day/month/year)

7. RECOGNITION OF PRIOR LEARNING
Are you seeking recognition of prior learning for subjects from previous post secondary study?

- [ ] No
- [ ] Yes

If yes, please fill out the application form for recognition of prior learning (refer to: uts.edu.au/future-students/international/essential-information/recognition-prior-learning) and include a copy of official subject descriptions.

8. SUPPORTING STATEMENT
If the nominated course requires you to submit a personal statement, attach a statement to support your application. State why you wish to study the course you have nominated, your major personal/career achievements, why you consider yourself capable of succeeding in the course and how it will contribute to your career goals (500-1000 words).

9. EDUCATION ACCESS AND INCLUSION REQUIREMENTS
Do you have a disability, learning need or health issue that may require reasonable adjustments to your learning environment?

- [ ] No
- [ ] Yes

If yes, please attach a medical statement from a registered doctor.

10. SPONSORSHIP INFORMATION (SPONSORED APPLICANTS ONLY)
Do you already have a sponsor/scholarship from an organisation or government?

- [ ] No (Go to 11)
- [ ] Yes (Please complete Part A)

If you do not have a sponsor/scholarship, do you intend to apply for a scholarship?

- [ ] No (Go to 11)
- [ ] Yes (Please complete Part A)

**Part A**

- Sponsor/scholarship name
- Sponsor mailing address
- Sponsor contact person
- Sponsor telephone

**Important:** If your sponsor fails to fulfil their financial obligations, you will be liable for any outstanding fees, charges, debts or any other specified amount properly incurred. See Student Rules 4.1.1 and 4.2.3

Please attach copies of letter of guarantee documents from your sponsor (if available).
11. PATHWAY PREFERENCE (APPLICANTS WHO WISH TO BE CONSIDERED FOR INSEARCH ACADEMIC ENGLISH LANGUAGE PROGRAM)

If you do not meet the minimum English language requirements for direct entry into a UTS postgraduate degree, you can package an Insearch Academic English Program as a pathway to your UTS degree preference.

Before completing this section, you should refer to the relevant website for the Insearch Academic English Language Program, to find details of the Program, including Program structure, CRICOS codes, commencement dates, duration and course fees.

**Part A: Consent for referral to UTS Insearch**

If you do not meet the minimum UTS English language entry requirements, do you consent to UTS forwarding your application to Insearch? Insearch will contact you if there is a suitable Academic English Language program.

- [ ] Yes, I agree. Please forward my application to UTS Insearch. I wish to apply for an Academic English Program at Insearch.
- [ ] No, I do not want my application to be referred to UTS Insearch.

**Part B: Health Cover (Insearch Academic English Language Program applicants only)**

Do you have Overseas Student Health Cover (OSHC)?

- [ ] No
- [ ] Yes

Provider

Membership number

**Part C: Accommodation arrangements in Australia (Pathway applicants only)**

Would you like UTS Insearch to arrange accommodation for you?

- [ ] No
- [ ] Yes

Accommodation type:

- [ ] a) Homestay
- [ ] b) Urbanest (Residential accommodation)

Special diet required?

- [ ] No
- [ ] Yes

- [ ] Halal
- [ ] Vegetarian
- [ ] Vegan
- [ ] Other
   - Please specify

12. HOW DID YOU HEAR ABOUT UTS?

How did you find out about UTS?

- [ ] Education exhibition
- [ ] Magazine or newspaper
- [ ] Friend or relative
- [ ] Digital/online advertisement
- [ ] UTS event
- [ ] UTS representative/agent
- [ ] Internet search
- [ ] Social media

Internet search engine name

Social media channel

Which factors were most important in your decision to apply to study at UTS?

- [ ] Recommendation
- [ ] Location
- [ ] Course
- [ ] Cost of living
- [ ] Program fees
- [ ] Other
   - Please specify

13. VISA REFUSAL

Have you or any person(s) included (or intended to be included) in your student visa application or any other family member previously had a visa application rejected or cancelled or have you/they overstayed your/their visit in Australia or any other country?

- [ ] No
- [ ] Yes

If ‘Yes’ please attach details.
14. DECLARATION AND SIGNATURE (ALL APPLICANTS TO COMPLETE)

Please sign the following declaration. This application form MUST be signed by the applicant.

I agree:
1. To abide by the rules of admission, enrolment and progression at UTS. Visit: gsu.uts.edu.au/rules/student
2. That I have previously attended.
3. That I have access to sufficient funds.
4. That I have personally signed this form.

I declare that:
1. All the information and supporting documents provided with this application are true and correct.
2. That I have accessed sufficient information to understand the structure and content of this course.
3. That I have access to sufficient funds to cover tuition fee payments, non-tuition fee payments, living expenses, and other related expenses incurred by me and my dependants during my enrolment at UTS;
5. That the UTS Insearch Privacy Policy is available on the UTS Insearch website and contains information about how to access and correct personal information and make privacy complaints, and how we deal with those complaints. Please note that your personal information will be collected and used by UTS Insearch in accordance with our privacy policy, which can be viewed at: insearch.edu.au/Privacy-Policy

Your signature (as per passport): ____________________________
Date (day/month/year): ___________/_________/___________

15. DECLARATION AND SIGNATURE (FOR STUDENTS WISHING TO BE CONSIDERED OR APPLYING FOR PATHWAY PROGRAMS)

Please sign the following declaration if you wish to be considered for a UTS Insearch pathway program.

1. Insearch Limited collects personal information for the purpose of student recruitment, administration and as required or authorised by law, which may be disclosed to UTS, government departments and other authorised third parties. We may also contact you from time to time to ask for your feedback on our programs and level of service.
2. The UTS Insearch Privacy Policy is available on the UTS Insearch website and contains information about how to access and correct personal information and make privacy complaints, and how we deal with those complaints. Please note that your personal information will be collected and used by UTS Insearch in accordance with our privacy policy, which can be viewed at: insearch.edu.au/Privacy-Policy
3. All the information and supporting documents provided with this application are true and correct. I will inform Insearch Limited immediately of any changes to the information I have given.
4. That I have not previously had an Australian visa cancelled or an Australian visa application rejected.
5. I authorise Insearch Limited to have access to the Visa Entitlement Verification Online (VEVO) system to check my visa details.

Your signature (as per passport): ____________________________
Date (day/month/year): ___________/_________/___________
16. AGENT DECLARATION AND SIGNATURE

This declaration must be signed by:

I. A representative who has an Agent Agreement with UTS; OR Agent Agreement with both UTS and Insearch.

I declare that:
1. I have conducted all relevant checks to ensure the student is a genuine student and genuine temporary entrant and intends to abide by the conditions of the student visa;
2. I have provided the applicant (and any dependants) with sufficient information relating to the entire course(s) of study at UTS Insearch and UTS (including tuition fees, health cover, living expenses, etc.);
3. I have verified the authenticity of the documents by reviewing the original documents presented by the applicant;
4. I have retained copies of all financial and academic documents used in the assessment of the applicant;
5. The applicant understands and agrees to the UTS and Insearch Limited application terms and conditions available on our websites; and
6. All information provided in this application is true and correct.

Name of Agent/Counsellor

Company

Agent’s signature

Date (day/month/year)

Email address

REPRESENTATIVE’S STAMP

17. PAYMENT OF UTS APPLICATION FEE

You are required to pay a A$100 non-refundable application fee. To make the payment via our secure payment site visit: uts.edu.au/internationaladmissionpayments

After your payment has been approved you must print a (pdf) copy of the tax invoice and submit it together with your application.

18. CHECKLIST

Have you:

- Completed all sections of this application?
- Enclosed a certified copy of qualifications including academic transcripts?
- Enclosed a bankdraft or copy (PDF) of the tax invoice (proof of payment) of A$100 for the non-refundable application fee?
- Enclosed a certified copy of your passport?
- Enclosed details of English language proficiency?
- Enclosed a certified copy of your RPL details? (if applicable)
- Enclosed a copy of your medical statement? (if applicable)
- Enclosed details of any exclusions from an institution on academic or other grounds? (if applicable)
- Enclosed certified copies of employment references? (if applicable)

19. SEND APPLICATION TO

Manager, International Admissions
UTS International
University of Technology Sydney
PO Box 123, Broadway NSW 2007 AUSTRALIA
Tel: 61 2 9514 1531 Fax: 61 2 9514 1530
Application enquiries: international.applications@uts.edu.au
Other enquiries: international@uts.edu.au
Web: international.uts.edu.au

UTS will acknowledge receipt of your application by email.

Note:
- Admission to courses at UTS is competitive
- This application is not an enrolment form, and does not guarantee admission

Certified copies of supporting documentation

UTS will only accept copies certified by employees from specific organisations. Go to Step 5 of the ‘Applying at UTS’ webpage for more information: int-apply.uts.edu.au

CLOSING DATES FOR COURSEWORK APPLICATIONS

Autumn session (February/March start)
Applicants based outside Australia: 30 November
Applicants based in Australia: 15 December

Spring session (July start)
Applicants based outside Australia: 30 April
Applicants based in Australia: 31 May

Summer session (November start)
Applicants based outside Australia: 31 August
Applicants based in Australia: 30 September

AN INCOMPLETE APPLICATION WILL DELAY PROCESSING. LATE APPLICATIONS MAY NOT BE ACCEPTED.