

OFFICE USE ONLY	
Application number	
Course code	Receipt number



CRICOS PROVIDER CODE 00099F

Print  in the appropriate boxes.

## International Student Postgraduate Coursework Application Form

University of Technology Sydney

Please use a black pen and print clearly. Do NOT use this form if you are a citizen of Australia or New Zealand or a permanent resident of Australia.  
**A\$100.00 APPLICATION FEE**

### 1. COURSE PREFERENCES

<b>First choice</b>	UTS course code	UTS course name and major (if applicable)		
<b>Second choice</b>	UTS course code	UTS course name and major (if applicable)		
<b>When do you wish to begin your studies?</b>	<input type="checkbox"/> Autumn session (Feb/March)	<input type="checkbox"/> Spring session (July)	<input type="checkbox"/> Summer session (November) <small>Note: Summer session only available for some courses</small>	Year

### 2. PERSONAL DETAILS (AS SHOWN ON YOUR PASSPORT)

<b>Family name/surname</b>				
<b>Given names</b>				
<b>Previous name (if applicable)</b>				
<b>Date of birth</b>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<b>Sex</b>	<input type="checkbox"/> Male	<input type="checkbox"/> Female	<input type="checkbox"/> X (Indeterminate/Intersex/Unspecified)	
<b>Marital Status:</b>	<input type="checkbox"/> Single	<input type="checkbox"/> Married	<input type="checkbox"/> De facto	<input type="checkbox"/> Divorced <input type="checkbox"/> Widowed
<b>Your address in your home country (Must <u>not</u> be an Australian address)</b>				
				<b>Postcode/Zip code</b>
<b>Tel</b>	Country code	Area code	Number	
			<b>Mobile</b>	Country code Area code Number
<b>Email (You must provide your email address)</b>				
<b>Your address for correspondence (or UTS representative company stamp)</b>				
				<b>Postcode/Zip code</b>
<b>Tel</b>	Country code	Area code	Number	
			<b>Mobile</b>	Country code Area code Number
<b>Email (You must provide your email address)</b>				

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### 3. VISA AND STUDY DETAILS

Country of citizenship			Passport number			
Country of birth			Country of permanent residency			
Are you already in Australia?	<input type="checkbox"/> No	<input type="checkbox"/> Yes →	Visa type	Visa expiry date (day/month/year)	Year of entry into Australia	
				<input type="text"/> / <input type="text"/> / <input type="text"/>	<input type="text"/>	
Please attached a copy of your visa with your application form.						
Are you currently enrolled in an Australian institution?	<input type="checkbox"/> No	<input type="checkbox"/> Yes →	Name of institution			
Have you previously applied to study at UTS?	<input type="checkbox"/> No	<input type="checkbox"/> Yes →	Application number			
Are you currently enrolled at UTS?	<input type="checkbox"/> No	<input type="checkbox"/> Yes →	Student number			
Main language spoken at home:						

### 4. EDUCATION DETAILS

Post-secondary studies	<input type="checkbox"/> No	<input type="checkbox"/> Yes →	List below all the courses you have/are enrolled in:			
Course	Institution and country/state		Duration (number of years)	Date awarded/completed (day/month/year)		
				<input type="text"/> / <input type="text"/> / <input type="text"/>		
Course	Institution and country/state		Duration (number of years)	Date awarded/completed (day/month/year)		
				<input type="text"/> / <input type="text"/> / <input type="text"/>		
Course	Institution and country/state		Duration (number of years)	Date awarded/completed (day/month/year)		
				<input type="text"/> / <input type="text"/> / <input type="text"/>		
Do you expect to obtain a qualification this year?	<input type="checkbox"/> No	<input type="checkbox"/> Yes →	Qualification			
Institution			Country			
Have you ever been excluded (or are you facing exclusion) from a course on academic or other grounds?	<input type="checkbox"/> No	<input type="checkbox"/> Yes →	Please attach the details of your exclusion to this application.			

### 5. ENGLISH LANGUAGE PROFICIENCY

Is English your first language?	<input type="checkbox"/> No	<input type="checkbox"/> Yes	If no, what is your first language?			
Have you studied in English?	<input type="checkbox"/> No	<input type="checkbox"/> Yes →	At what level?			
Have you studied English at one of the following?	<input type="checkbox"/> AEC	<input type="checkbox"/> ACET	<input type="checkbox"/> UIG	<input type="checkbox"/> IEN	<input type="checkbox"/> SILC	<input type="checkbox"/> EIC
	<input type="checkbox"/> Other		Please specify			
Have you taken an English Test?	<input type="checkbox"/> No	<input type="checkbox"/> Yes →	Name of test (e.g. IELTS, TOEFL, PTE)	Date of test (day/month/year)	Place	Test score
				<input type="text"/> / <input type="text"/> / <input type="text"/>		
If yes, please attach a certified copy of your results.						

## 6. EMPLOYMENT DETAILS

If the nominated course requires relevant work experience, you must fill in this section. Provide certified copies of references from your employer on company letterhead describing your employment history. Start with your most recent position and attach additional sheets if required. Also provide a copy of your CV/Resume.

<b>Name of Company</b>			<b>Country</b>		
<b>Job title</b>					
<input type="checkbox"/> Full-time	<input type="checkbox"/> Part-time	<input type="checkbox"/> Hours per week	Date from (day/month/year) □□ / □□ / □□□□		Date to (day/month/year) □□ / □□ / □□□□
<b>Name of Company</b>			<b>Country</b>		
<b>Job title</b>					
<input type="checkbox"/> Full-time	<input type="checkbox"/> Part-time	<input type="checkbox"/> Hours per week	Date from (day/month/year) □□ / □□ / □□□□		Date to (day/month/year) □□ / □□ / □□□□

## 7. RECOGNITION OF PRIOR LEARNING

Are you seeking recognition of prior learning for subjects from previous post secondary study?

No  Yes →

If yes, please fill out the application form for recognition of prior learning (refer to: [uts.edu.au/future-students/international/essential-information/recognition-prior-learning](https://uts.edu.au/future-students/international/essential-information/recognition-prior-learning)) and include a copy of official subject descriptions.

## 8. SUPPORTING STATEMENT

If the nominated course requires you to submit a personal statement, attach a statement to support your application. State why you wish to study the course you have nominated, your major personal/career achievements, why you consider yourself capable of succeeding in the course and how it will contribute to your career goals (500-1000 words).

## 9. EDUCATION ACCESS AND INCLUSION REQUIREMENTS

Do you have a disability, learning need or health issue that may require reasonable adjustments to your learning environment?

No  Yes →

Description of disability

If yes, please attach a medical statement from a registered doctor.

## 10. SPONSORSHIP INFORMATION (SPONSORED APPLICANTS ONLY)

Do you already have a sponsor/scholarship from an organisation or government?

No (Go to 11)  Yes (Please complete Part A)

If you do not have a sponsor/scholarship, do you intend to apply for a scholarship?

No (Go to 11)  Yes (Please complete Part A)

Part A

Sponsor/scholarship name

Sponsor mailing address

Sponsor contact person

Sponsor telephone

Sponsor email

**Important:** If your sponsor fails to fulfil their financial obligations, you will be liable for any outstanding fees, charges, debts or any other specified amount properly incurred. See Student Rules 4.1.1 and 4.2.3

Please attach copies of letter of guarantee documents from your sponsor (if available).

## 11. PATHWAY PREFERENCE (APPLICANTS WHO WISH TO BE CONSIDERED FOR INSEARCH ACADEMIC ENGLISH LANGUAGE PROGRAM)

If you do not meet the minimum English language requirements for direct entry into a UTS postgraduate degree, you can package an Insearch Academic English Program as a pathway to your UTS degree preference.  
 Before completing this section, you should refer to the relevant website for the Insearch Academic English Language Program, to find details of the Program, including Program structure, CRICOS codes, commencement dates, duration and course fees.

### Part A: Consent for referral to UTS Insearch

If you do not meet the minimum UTS English language entry requirements, do you consent to UTS forwarding your application to Insearch? Insearch will contact you if there is a suitable Academic English Language program.

Yes, I agree. Please forward my application to UTS Insearch. I wish to apply for an Academic English Program at Insearch.

No, I do not want my application to be referred to UTS Insearch.

### Part B: Health Cover (Insearch Academic English Language Program applicants only)

Do you have Overseas Student Health Cover? (OSHC)  No  Yes Provider: \_\_\_\_\_ Membership number: \_\_\_\_\_

### Part C: Accommodation arrangements in Australia (Pathway applicants only)

Would you like UTS Insearch to arrange accommodation for you?  No  Yes

#### Accommodation type:

<input type="checkbox"/> a) Homestay <input type="checkbox"/> Single <input type="checkbox"/> Twin share Special diet required? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes <span style="float: right;"> <input type="checkbox"/> Halal  <input type="checkbox"/> Vegetarian  <input type="checkbox"/> Vegan  <input type="checkbox"/> Other  <small>Please specify</small> </span>	<input type="checkbox"/> b) Urbanest (Residential accommodation)
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## 12. HOW DID YOU HEAR ABOUT UTS?

### How did you find out about UTS?

Education exhibition  Magazine or newspaper  Friend or relative  Digital/online advertisement  UTS event  
 UTS representative/agent Agent's name: \_\_\_\_\_  
 Internet search Internet search engine name: \_\_\_\_\_  
 Social media Social media channel: \_\_\_\_\_

### Which factors were most important in your decision to apply to study at UTS?

Recommendation  Location  Course  Cost of living  Program fees  
 Other Please specify: \_\_\_\_\_

## 13. VISA REFUSAL

Have you or any person(s) included (or intended to be included) in your student visa application or any other family member previously had a visa application rejected or cancelled or have you/they overstayed your/their visit in Australia or any other country?

No  Yes If 'Yes' please attach details.

## 14. DECLARATION AND SIGNATURE (ALL APPLICANTS TO COMPLETE)

Please sign the following declaration. This application form **MUST** be signed by the applicant.

### I agree:

- To abide by the rules of admission, enrolment and progression of UTS. Visit: [gsu.uts.edu.au/rules/student](http://gsu.uts.edu.au/rules/student)

### I declare that:

- All the information and supporting documents provided with this application are true and correct and I will inform UTS immediately of any changes to the information I have given;
- I have accessed sufficient information to understand the structure and content of this course;
- I have access to sufficient funds to cover tuition fee payments, non-tuition fee payments, living expenses and other related expenses incurred by me and my dependants during my enrolment at UTS;
- I have personally signed this form.

### I understand that:

- UTS may obtain verification/official records from any institution that maintains my academic record and/or that I have previously attended;
- All documents submitted with this application become the property of UTS;
- In order to be admitted to the University I must meet the academic and English language requirements set by UTS and the Genuine Temporary Entrant (GTE) and Genuine Student (GS) criteria set by the Department of Home Affairs. For information about the GTE and GS criteria please visit: [immi.homeaffairs.gov.au/visas/getting-a-visa/visa-listing/student-500/genuine-temporary-entrant](http://immi.homeaffairs.gov.au/visas/getting-a-visa/visa-listing/student-500/genuine-temporary-entrant)
- UTS reserves the right to cancel my offer and acceptance if it is not satisfied that I meet the GTE and GS requirements set by the Department of Home Affairs and/or I am unable to obtain or maintain a student visa;
- I am fully responsible for my educational and living expenses (tuition fees, non-tuition fees and any other expenses) related to the study of this course/s;
- Tuition fees, non-tuition fees and the Student Services and Amenities Fee (SSAF) increase from year to year, and I accept that it is my responsibility to pay the increased fees as required;
- If I wish to transfer to another provider, I will need to be enrolled at UTS for a minimum period of 6 months before I can request a transfer to another provider;
- UTS will not be responsible for any tuition fee and non-tuition fee payments, living expenses or other related expenses incurred by me during my enrolment at UTS;
- In the event that false, inaccurate and/or misleading information is provided to UTS and/or the Department of Home Affairs, UTS reserves the right to cancel my application and/or offer and/or enrolment at any time and apply the refund protocol as appropriate. For more information go to: [uts.edu.au/future-students/international/essential-information/fees-information](http://uts.edu.au/future-students/international/essential-information/fees-information)
- If I fail to pay my tuition fees and/or non-tuition fee payments UTS will cancel my enrolment;
- If I intend to bring school-aged dependants to Australia, I will be required to pay full fees if they are enrolled in either a government or non-government school;
- The personal information collected on this form and during my enrolment at UTS may be disclosed to the Australian Government and designated authorities where required for compliance with the Education Services for Overseas Students Act 2000 (Cth) and associated legislation with which UTS must comply;
- If I am a sponsored student, the personal information collected by UTS, including academic progress, results, attendance or financial standing, will be disclosed to my sponsor, embassy, cultural mission or any third party appointed by my sponsor, embassy and/or cultural mission;
- While on a student visa I am required to inform UTS of any change to my contact details, including changes to my residential address, mobile telephone number, emergency contact details or email address within 7 days;
- If I am or become personally prohibited under any Federal legislation or regulation from commencing or continuing my enrolment in the above course at UTS or any part of that course, UTS reserves the right to withdraw this offer and/or cancel my enrolment in the course or relevant part of that course and retain all fees paid; and
- I understand and accept that the A\$100 fee is non-refundable and will not constitute part of my tuition fees and/or non-tuition fee payments.

Your signature (as per passport)

Date (day/month/year)

<input type="text"/>	<input type="text"/>	/	<input type="text"/>	<input type="text"/>	/	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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## 15. DECLARATION AND SIGNATURE (FOR STUDENTS WISHING TO BE CONSIDERED OR APPLYING FOR PATHWAY PROGRAMS)

Please sign the following declaration if you wish to be considered for a UTS Insearch pathway program.

- Insearch Limited collects personal information for the purpose of student recruitment, administration and as required or authorised by law, which may be disclosed to UTS, government departments and other authorised third parties. We may also contact you from time to time to ask for your feedback on our programs and level of service.
- The UTS Insearch Privacy Policy is available on the UTS Insearch website and contains information about how to access and correct personal information and make privacy complaints, and how we deal with those complaints. Please note that your personal information will be collected and used by UTS Insearch in accordance with our privacy policy, which can be viewed at: [insearch.edu.au/Privacy-Policy](http://insearch.edu.au/Privacy-Policy)
- All the information and supporting documents provided with this application are true and correct. I will inform Insearch Limited immediately of any changes to the information I have given.
- I have not previously had an Australian visa cancelled or an Australian visa application rejected.
- I authorise Insearch Limited to have access to the Visa Entitlement Verification Online (VEVO) system to check my visa details.

Print name

Your signature (as per passport)

Date (day/month/year)

<input type="text"/>	<input type="text"/>	/	<input type="text"/>	<input type="text"/>	/	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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## 16. AGENT DECLARATION AND SIGNATURE

This declaration must be signed by:

I. A representative who has an Agent Agreement with UTS; OR Agent Agreement with both UTS and Insearch.

I declare that:

1. I have conducted all relevant checks to ensure the student is a genuine student and genuine temporary entrant and intends to abide by the conditions of the student visa;
2. I have provided the applicant (and any dependants) with sufficient information relating to the entire course(s) of study at UTS Insearch and UTS (including tuition fees, health cover, living expenses, etc.);
3. I have verified the authenticity of the documents by reviewing the original documents presented by the applicant;
4. I have retained copies of all financial and academic documents used in the assessment of the applicant;
5. The applicant understands and agrees to the UTS and Insearch Limited application terms and conditions available on our websites; and
6. All information provided in this application is true and correct.

Name of Agent/Counsellor

Company

Agent's signature

Date (day/month/year)

□	□	/	□	□	/	□	□	□	□
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Email address

### REPRESENTATIVE'S STAMP

## 17. PAYMENT OF UTS APPLICATION FEE

You are required to pay a **A\$100 non-refundable application fee**. To make the payment via our secure payment site visit: [uts.edu.au/internationaladmissionpayments](https://uts.edu.au/internationaladmissionpayments)

After your payment has been approved you must print a (pdf) copy of the tax invoice and submit it together with your application.

## 18. CHECKLIST

Have you:

<input type="checkbox"/> Completed all sections of this application?	<input type="checkbox"/> Enclosed a certified copy of qualifications including academic transcripts?
<input type="checkbox"/> Enclosed a bankdraft or copy (PDF) of the tax invoice (proof of payment) of A\$100 for the non-refundable application fee?	<input type="checkbox"/> Enclosed copies of letter of guarantee documents from your sponsor? (if applicable)
<input type="checkbox"/> Enclosed a certified copy of your passport?	<input type="checkbox"/> Enclosed a supporting statement and/or portfolio? (if applicable)
<input type="checkbox"/> Enclosed details of English language proficiency?	<input type="checkbox"/> Enclosed a certified copy of your visa? (if applicable)
<input type="checkbox"/> Enclosed a certified copy of your RPL details? (if applicable)	<input type="checkbox"/> Enclosed details of any exclusions from an institution on academic or other grounds? (if applicable)
<input type="checkbox"/> Enclosed a copy of your medical statement? (if applicable)	<input type="checkbox"/> Enclosed certified copies of employment references? (if applicable)

## 19. SEND APPLICATION TO

Manager, International Admissions  
 UTS International  
 University of Technology Sydney  
 PO Box 123, Broadway NSW 2007 AUSTRALIA  
 Tel: 61 2 9514 1531 Fax: 61 2 9514 1530  
 Application enquiries: [international.applications@uts.edu.au](mailto:international.applications@uts.edu.au)  
 Other enquiries: [international@uts.edu.au](mailto:international@uts.edu.au)  
 Web: [international.uts.edu.au](http://international.uts.edu.au)  
 UTS will acknowledge receipt of your application by email.

### Note:

- Admission to courses at UTS is competitive
- This application is not an enrolment form, and does not guarantee admission

### Certified copies of supporting documentation

UTS will only accept copies certified by employees from specific organisations. Go to Step 3 of the 'Applying at UTS' webpage for more information: [int-apply.uts.edu.au](http://int-apply.uts.edu.au)

### CLOSING DATES FOR COURSEWORK APPLICATIONS

**Autumn session (February/March start)**  
 Applicants based outside Australia: 30 November  
 Applicants based in Australia: 15 December

**Spring session (July start)**  
 Applicants based outside Australia: 30 April  
 Applicants based in Australia: 31 May

**Summer session (November start)**  
 Applicants based outside Australia: 31 August  
 Applicants based in Australia: 30 September

### AN INCOMPLETE APPLICATION WILL DELAY PROCESSING. LATE APPLICATIONS MAY NOT BE ACCEPTED.