



# UTS Scholarship Conditions of Award

## The Schiff Family Scholarship

**Unit: Jumbunna Institute for Indigenous Education and Research**

This document sets out the conditions of award for the below scholarship ('Scholarship') and the obligations of recipients ('Recipient') and the University of Technology ('UTS') in regard to this Scholarship. The administrative processes to support awarding this Scholarship will be managed, and may be amended, in accordance with UTS Rules, Policy and Procedures.

### **1. SCHOLARSHIP NAME**

The Schiff Family Scholarship

### **2. PURPOSE**

The Scholarship aims to support a female Indigenous Australian student commencing an undergraduate course at UTS, who has the potential to be an effective and energetic agent for positive change in both her chosen career and her community.

### **3. VALUE AND BENEFIT**

#### **3.1 Number of Recipients:**

Up to two (2) new recipients will be awarded the Scholarship each year, usually in Autumn.

#### **3.2 Benefit/s to Recipient:**

The maximum total value of the Scholarship is \$60,000 to each Recipient.

#### **3.3 Payment of benefit/s:**

- Each Recipient will receive two payments per year by electronic funds transfer to her nominated bank account.
- Each payment will be \$10,000 or the pro rata amount if part time study has been approved by exception.
- Payment will usually be made within four weeks after the census dates in Autumn and Spring sessions.
- Payments are subject to the Recipient satisfying ongoing eligibility criteria as defined in clause 8.

### **4. DURATION**

- The maximum duration of the Scholarship is three (3) years.
- Recipients that have less than three (3) years full-time remaining in their course at the point of Scholarship offer may not be eligible to receive the full Scholarship entitlement.
- The duration of the Scholarship may be extended if part-time study has been approved by exception as per clause 8.2.

### **5. ELIGIBILITY CRITERIA**

To be eligible for the Scholarship an applicant must:

- be of Australian Aboriginal and/or Torres Strait Islander descent and provide either:
  - a Confirmation of Aboriginality from a Local Aboriginal Land Council or other Aboriginal or Torres Strait Islander organisation; or
  - a UTS Statutory Declaration form accompanied by two written references from Aboriginal and/or Torres Strait Islander people from the applicant's community who can confirm their identity and are not an immediate family member; and

- be female; and
- be commencing full-time study in any undergraduate course during the calendar year the Scholarship is awarded; and
- apply for this Scholarship online using the UTS Scholarship Application Form; and
- be available to attend an interview in person.

## **6. RECIPIENT SELECTION CRITERIA**

As demonstrated in the Scholarship application and interview:

- Likelihood that the Scholarship will increase the ability of the Recipient to complete their UTS course at a higher level of performance than would otherwise be the case;
- Initiative and leadership potential as evidenced by extracurricular and non-academic activities;
- Potential for the Recipient to be an effective and energetic agent for positive change in both her chosen career and community, and the extent her future plans align with The Schiff Family Vision and Values statement.

Additionally, preference may be given to applicants undertaking their first undergraduate course and/or experiencing any long-term educational barriers and/or personal hardship including:

- financial hardship, low socio-economic status;
- carer responsibilities;
- long-term medical condition, disability, or ongoing effects of abuse;
- regional or remote background;
- sole parent.

Students wishing to demonstrate long-term educational barriers and/or personal hardship may submit a personal statement outlining their circumstances.

## **7. SELECTION**

Eligible applicants will be presented to the Scholarship Selection Committee, which will undertake the selection of Recipients based on the above selection criteria.

The Scholarship Selection Committee will consist of at least three (3) relevant members of the UTS community, chaired by the Director, Jumbunna Institute for Indigenous Education and Research (or their nominee). The Committee is to include a member experienced in the selection of equity scholarships. The Donor (or their nominee) will be invited to sit on the Committee.

Scholarship offers will be authorised by the Chair of the Scholarship Selection Committee in line with the Scholarships and Prizes Policy.

## **8. ONGOING RECIPIENT ELIGIBILITY CRITERIA**

### **8.1 Academic progress:**

- The Recipient must maintain a minimum pass average (minimum WAM 50) per session.
- Where a minimum pass average is not achieved, the Recipient will be required to attend and receive appropriate academic counselling by the University to assist her to return to a satisfactory performance level.
- If the student does not attend academic counselling and/or a minimum pass average is not achieved in the following session the Scholarship will be terminated, unless the Recipient can demonstrate mitigating circumstances for the consideration of the Scholarship Selection Committee.

### **8.2 UTS enrolment:**

The Recipient:

- must continue to be enrolled full-time (minimum of 18 credit points in both Autumn and Spring sessions) in an undergraduate course at UTS; or
- may, in mitigating circumstances, apply to the Scholarships Office for approval of a part-time study load. The Recipient with an approved part-time study load may receive pro-rata payments for the period of part-time study.
- may apply to the Scholarships Office to transfer the Scholarship to another eligible UTS course, if a course transfer is being sought. The value of the Scholarship will be recalculated using the new course

to determine duration as per clause 4. All payments received by the Recipient, under any course, will accumulate towards their total payments received.

### **8.3 Leave / Deferral / Course withdrawal:**

- If the Recipient withdraws from the UTS course after the start of the session in which the Scholarship is first awarded, the Scholarship will be terminated and any Scholarship payment already made is to be reimbursed to UTS. In this case, the availability of the Scholarship will be readvertised.
- After successful completion of the first session in which the Scholarship is awarded, the Recipient may apply to the Scholarships Office to place the Scholarship on hold for the duration of approved leave of absence from studies. If the application is approved, payment of the Scholarship will be suspended for the period of leave. The Scholarship will be terminated if the Recipient takes leave without approval from the Scholarships Office.
- Provided the Recipient remains eligible, payments will be resumed to the Recipient after an approved leave of absence until the remaining value of the Scholarship has been paid or another leave of absence is approved.

### **8.4 Other obligations and conditions:**

- The offer of the Scholarship is made subject to information provided by the Recipient being true and accurate.
- Before accepting their offer, the Recipient is encouraged to seek advice from Jumbunna about Scholarship conditions and ongoing eligibility requirements.
- The offer of the Scholarship is only valid for the intake defined in the Scholarship letter of offer and cannot be deferred.
- By accepting the offer of the Scholarship, the Recipient agrees to the Conditions of Award.
- Recipients must comply with all UTS Rules, Policies and Procedures, including those relating to conduct.
- Recipients of a Jumbunna scholarship valued at or above \$5,000 will not be eligible for further Jumbunna scholarships for the duration of the Scholarship currently held. However, the Scholarship Selection Committee may seek approval from the Director of Jumbunna to waive this condition where mitigating circumstances exist at the time of selection.
- For the duration of the Scholarship the Recipient is not permitted to hold other, non-Jumbunna UTS scholarships, unless an equity-based scholarship is approved by exception.
- The Recipient is responsible for advising the Scholarships Office of any changes in circumstances that would make them ineligible for continuation of the Scholarship, for example, but not limited to, reducing study load to part-time, taking leave of absence, or deferring study.
- Any change in circumstances of the Recipient not addressed by these Conditions of Award will be considered by the Scholarships Office and/or the Scholarship Selection Committee case-by-case.
- Graduating recipients of the Scholarship are encouraged to provide mentoring and leadership to current Scholarship holders and to the wider community beyond their time at UTS.
- The Recipient may be invited to consent to the use of their name, quotations, photographs, or videos of themselves for the promotion of UTS scholarships.
- The Recipient understands that they have a responsibility to facilitate communication with the Donor whose contribution has made this opportunity possible. This communication may be informal or formal in nature, and may include but not limited to: correspondence via email, mail, or phone; providing updates on course progress; and attendance at Faculty events and/or prize nights in which the Donor may be in attendance.

## **9. TERMINATION OF RECIPIENT'S SCHOLARSHIP**

The Scholarship will terminate if:

- the Recipient ceases to meet the eligibility criteria; or
- the Recipient breaches any conditions of the Scholarship; or
- UTS determines that the student is guilty of misconduct and after consultation with the Director, Student Administration Unit, the delegate able to award the Scholarship deems that it is not appropriate for the Recipient to continue to hold the Scholarship.

If the Scholarship is terminated due to breaching any conditions or misconduct, the Recipient may be required to reimburse UTS for any Scholarship payments already made.