

UTS:HELPS

Spring Program 2017

Want to become a HELPS student?
Register at helps-booking.uts.edu.au

ASSIGNMENT ADVICE

Drop-in advice

Drop-in sessions allow you to ask questions about your studies and assessments (except for any subject content matter) without having to make an appointment. Limited to 15 min per session.

- **HELPS Office (CB01.05.25)**
Mon to Thu 12:00 – 18:00
Fri 12:00 – 17:00
- **UTS Library**
Mon to Thu 16:00 – 19:00
Sat 13:00 – 16:00
- **Bld 10 foyer (pod 1)**
Mon to Thu 10:00 – 13:00
- **Bld 8 (CB08.04.007)**
Tue to Thu 15:00 – 18:00

1:1 consultation by referral

If a HELPS Advisor has ascertained that you need more assistance at the drop-in consultation session, s/he will book you in for a 40-min individual consultation session.

A 40-min individual consultation session may involve:

- discussing an assignment draft, e.g. its structure and coherence; if it has addressed the assessment criteria
- addressing a number of grammar or referencing issues that require assistance
- explaining how to edit your own writing
- preparing for an oral presentation.

For more information: tinyurl.com/assignment-advice

WRITING SUPPORT SESSION

The sessions provide a safe and supportive environment for you to work on your written assignment with a HELPS Advisor on hand to assist you if and when necessary. Note that the main purpose of these sessions is for you to work on your assignment on your own.

- **HELPS Office (CB01.05.25)**
Mon to Thu 13:00 – 16:00
Please remember to **bring a laptop** to the sessions.
- **UTS Library (Training Room 2)**
Fri 13:00 – 17:00
Please remember to **book a place**.

For more information and to book a place:
tinyurl.com/writenowsupport

ENGLISH SPEAKING PRACTICE

Conversations@UTS

A great opportunity to practise your English conversation skills and meet new people!

For more information: tinyurl.com/helpsconversations

HELPSMates buddy program

The program matches international students with local students. Sometimes, they exchange languages; sometimes, they get together once a week and speak English. It's a great way to improve your listening, conversation and pronunciation skills in an informal way.

For more information: tinyurl.com/HELPSMates

HELPS VOLUNTEERS

HELPS U:Connect volunteer programs

At HELPS, we are very proud of our volunteer support from UTS students, staff, alumni and community. Join our volunteer program and help other UTS students.

For more information: tinyurl.com/volunteer-helps

SELF-HELP LEARNING RESOURCES

Essential academic skills

An online self-learning guide to essential academic skills, including annotated sample assignments.

For more information: tinyurl.com/self-help-resources

Avoiding plagiarism website

The website is an essential tool to learn what plagiarism is and how to avoid it through online interactive activities.

<https://avoidingplagiarism.uts.edu.au/>


CONTACT US

Higher Education Language and Presentation Support (HELPS)

Building 1, level 5, room 25

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 / UTSHELPS



WORKSHOPS

Workshops are free of charge. For more information about topics, please visit www.helps.uts.edu.au

- ✓ You must register online helps-booking.uts.edu.au as places are limited.
- ✓ You may be required to complete a CAF if you are a local student.

Assignment Writing Series

Essay Writing 1

Tue 1 Aug 14:00 – 15:30	CB10.02.450A
Thu 3 Aug 13:00 – 14:30	CB10.02.330

Essay Writing 2

Tue 8 Aug 14:00 – 15:30	CB10.02.450A
Thu 10 Aug 13:00 – 14:30	CB10.02.330

Report Writing

Tue 15 Aug 14:00 – 15:30	CB10.02.450A
Thu 17 Aug 13:00 – 14:30	CB10.02.330

Literature Review

Tue 22 Aug 14:00 – 15:30	CB10.02.450A
Thu 24 Aug 13:00 – 14:30	CB10.02.330

Reflective Writing

Tue 29 Aug 14:00 – 15:30	CB10.02.450A
Thu 31 Aug 13:00 – 14:30	CB10.02.330

Avoiding Plagiarism Series

Avoiding Plagiarism

Wed 2 Aug 11:00 – 12:30	CB05B.03.029
Fri 4 Aug 13:00 – 14:30	CB04.03.341

Harvard-UTS & APA Referencing

Wed 9 Aug 11:00 – 12:30	CB05B.03.029
Fri 11 Aug 13:00 – 14:30	CB04.03.341

Turnitin: What? Why? How?

Wed 16 Aug 11:00 – 12:30	CB05B.03.029
Fri 18 Aug 13:00 – 14:30	CB04.03.341

Study Skills Series

Listening & Note-taking

Tue 1 Aug 14:00 – 15:30	CB04.04.321
Thu 3 Aug 14:00 – 15:30	CB05C.02.045

Reading & Note-making

Tue 8 Aug 14:00 – 15:30	CB04.04.321
Thu 10 Aug 14:00 – 15:30	CB05C.02.045

Paraphrasing, Summarising & Quoting

Tue 15 Aug 14:00 – 15:30	CB04.04.321
Thu 17 Aug 14:00 – 15:30	CB05C.02.045

Exams Revision and Preparation

Tue 22 Aug 14:00 – 15:30	CB04.04.321
Thu 24 Aug 14:00 – 15:30	CB05C.02.045

Academic Writing Series

Writing at University

Mon 31 Jul 11:00 – 12:30	CB10.02.450B
Wed 2 Aug 11:00 – 12:30	CB11.B2.101

Analysing & Planning Assignments

Mon 7 Aug 11:00 – 12:30	CB10.02.450B
Wed 9 Aug 11:00 – 12:30	CB11.B2.101

Critical Thinking & Writing

Mon 14 Aug 11:00 – 12:30	CB10.02.450B
Wed 16 Aug 11:00 – 12:30	CB11.B2.101

Improve your writing: Developing Arguments

Mon 21 Aug 11:00 – 12:30	CB10.02.450B
Wed 23 Aug 11:00 – 12:30	CB11.B2.101

Improve your writing: Editing and Proofreading

Mon 28 Aug 11:00 – 12:30	CB10.02.450B
Wed 30 Aug 11:00 – 12:30	CB11.B2.101

Grammar Series

Grammar (4 sessions)

Session 1

Mon 31 Jul 12:00 – 14:00	CB08.04.010
Fri 4 Aug 12:00 – 14:00	CB05C.02.036

Session 2

Mon 7 Aug 12:00 – 14:00	CB08.04.010
Fri 11 Aug 12:00 – 14:00	CB11.B2.103

Session 3

Mon 14 Aug 12:00 – 14:00	CB08.04.010
Fri 18 Aug 12:00 – 14:00	CB10.03.440

Session 4

Mon 21 Aug 12:00 – 14:00	CB08.04.010
Fri 25 Aug 12:00 – 14:00	CB05D02.019

Presentation and Pronunciation Series

Giving a Presentation

Tue 29 Aug 17:00 – 18:30	CB06.06.115
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Practising Pronunciation (4 sessions)

Target group: non-English speaking background students

Tue 1 Aug	CB08.05.002;	Tue 8 Aug	CB11.05.102;
Tue 15 Aug	CB10.02.410;	Tue 22 Aug	CB10.02.470
17:00 – 18:30			