

HOW TO USE UTS EMAIL

如何使用悉尼科技大学电邮户口



UNIVERSITY OF
TECHNOLOGY SYDNEY

悉尼科技大学

UTS EMAIL

悉尼科技大学电邮户口

As a UTS student, you are automatically given an email account. You may use this account while you are enrolled with UTS until you graduate. This will allow you an easy and consistent tool of communication for your study.

作为悉尼科技大学的学生，你会自动获得一个电邮户口。由你注册为悉尼科技大学的学生直到毕业你都可以使用这个电邮户口。这将使你在学期间有一个简易和稳定的通信工具。

1. Login to UTS Webmail 登录悉尼科技大学电邮户口

To start using UTS Webmail you need to have a web browser, such as Netscape, Internet Explorer, Mozilla, or Safari. You also need to be connected to the Internet. 首次使用悉尼科技大学的电邮户口你需要有互联网浏览器譬如Netscape, Internet Explorer, Mozilla , 或 Safari。然后需要联系到互联网。

Visit the [UTS homepage](#) and click on “Current Students - Your UTS Email”. You will see the UTS Email login page. You can activate your UTS Email and General Access account from this page. 进入悉尼科技大学的主页, 然后点击 “Current Students Your UTS Email”。你会看见悉尼科技大学电邮户口登录 (Your Email login) 的网页 (见下图)。你可以从这网页启动你的电邮户口, 和在平时进入使用你的邮户。

UTS: EMAIL

Webmail

- Webmail
- **Account Activation**
- Spam Control
- Mailing Lists
- Frequently Asked Questions
- Training Resources
- For Advanced Users

UTS: Webmail

User ID:	<input type="text"/>
Password:	<input type="password"/>
	<input type="button" value="Login"/>
	<input type="checkbox"/>
	New Window

2. Account Activation 启动电邮户口

If this is the first time you activate your email account with UTS, you need to click on “Account Activation” on the left column of the page. It will then bring you to another webpage which draws your attention to the relevant UTS policies regarding use of the UTS IT facilities and email account. You will need to agree to the conditions set before you may activate and use your UTS email account. Information on that page is detailed below.

如果这是你首次启动悉尼科技大学的电邮户口, 你需要先点击在页左专栏的“Account Activation”。然后它会带你到另一个网页 (见下图), 该网页会提醒你注意使用悉尼科技大学资讯

科技设施及电邮户口的相关政策。你必须同意接受有关条件规定才可以启动和使用你的悉尼科技大学电邮户口。下面详列该网页提供的信息。

Use of any of UTS IT facilities is governed by several policies. The most relevant are shown below:

使用悉尼科技大学资讯科技设施必须遵守若干规定, 下列是其中最适切的政策文件

- [Acceptable Use of Information Technology Facilities](#) 悉尼科技大学电邮户口的使用
- [Email Policy](#) 电邮政策
- [IT Security Policy](#) 资讯科技设施保安政策

You must read the policies and agree to the conditions before activating your account. If you wish to print these policies, it may be easier to open the above links in a new window before printing them.

在启动你的电邮户口之前你必须细读这些政策文件并同意接受有关条件规定。如果你想打印这些文件, 可以从上述提供的网链直接下载该等文件打印, 会比较容易。

- ☐ I agree to the conditions set out in the policies above.
我同意接受上述政策文件的有关规定。
- ☐ I will not breach Australian Copyright law using UTS Facilities or in the course of my studies at UTS (e.g. Illegal music downloads, plagiarism etc).
在使用悉尼科技大学资讯科技设施时, 或当我在科技大学学习期间, 我不会违犯澳大利亚版权法 (例如: 非法下载音乐, 剽窃等)。
- ☐ I will not disclose my password to anyone and will log out of my account when finished.
我不会对任何人透露我的电邮户口密码, 以及在完成使用我的电邮户口时会注销关闭我的邮户。
- ☐ I understand I will be held responsible for all actions performed from my account.
我知道我要对我使用电邮户口的一切行为负责。

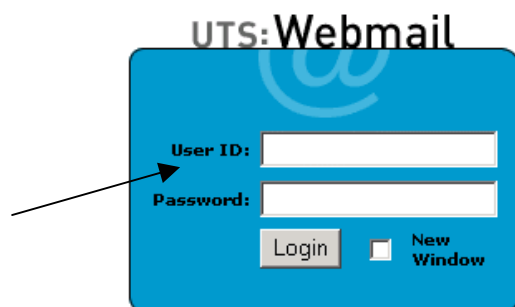
3. The first time you use your email account after activation

启动电邮户口后首次使用你的悉尼科技大学的电邮户口

Enter your Username and Password and click Login. For the first time, "UserID" is your Student Number. After your first login, you should change your password.

输入你的用户名和密码然后点击"登录" (Login)。第一次登录, "User ID."

即是你的学生证号。在你的第一次登录后, 你应该更换你的密码。



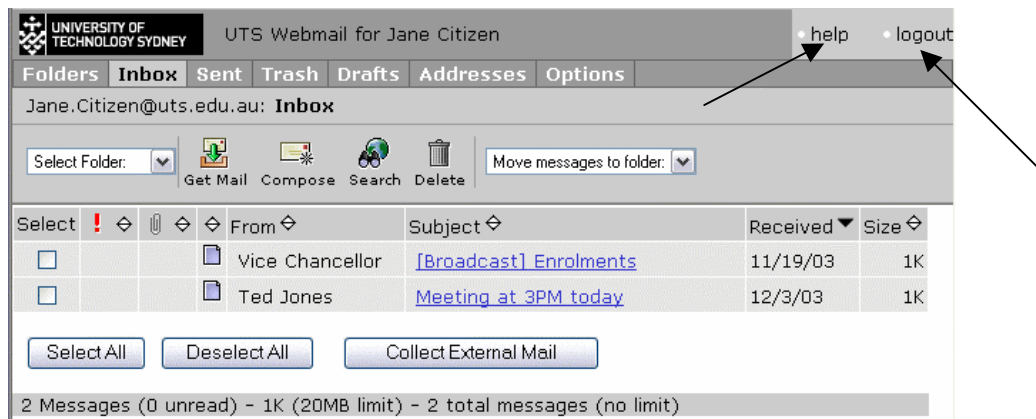
If you have not used UTS email before:

[Activate your Account](#)

4. Need Help 需要帮助

Webmail comes with a comprehensive, context-sensitive help system. Just click on the **Help** icon at any time and a new Help window will appear. If you encounter any problems, contact the IT support Centre. Its email address is [http://www.itd.uts.edu.au/itsupport](mailto:itsc@uts.edu.au) Their email address is itsc@uts.edu.au.

悉尼科技大学电邮户口的运作, 有一个全面和文理相关的辅助系统。任何时候当你遇到问题需要帮助, 请点击” **Help**” 画像, 便会有一个新的” Help” 视窗出现。如果你在运作方面遇到任何问题, 可以与大学科技设施辅助中心联系。中心的网页地址是<http://www.itd.uts.edu.au/itsupport>, 电邮地址是itsc@uts.edu.au



5. Logging out (exiting) UTS Webmail

注销关闭(退出) 悉尼科技大学电邮户口

When you finished using Webmail click on the **Logout** button. For the security of your account, you should always log out when you are finished.

当你完成使用悉尼科技大学电邮时, 点击**Logout**按钮。为你的电邮户口保安起见, 你应该时常注意, 完成使用电邮时, 切纪注销关闭你的邮户。