**Appendix B: Thesis Examination Resolution Template\***

(Approved by Graduate Research School Board Thesis Examination Committee)

**UTS Thesis Examination Resolution**

**For Higher Degree by Research Examinations**

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| **Part A: Student information** |

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| --- | --- | --- | --- |
| Student surname |  | First name |  |
| Student ID |  | Course name |  |
|  |  | School/Faculty |  |
| Principal Supervisor |  | | |
| Co-Supervisor |  | | |
| Thesis title |  | | |
|  |  | | |

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| **Part B: Overview of examination reports and action plan for candidate to be completed by Supervisor in consultation with Faculty RAO** |

*Please ensure that all examiners’ reports are addressed and provide clear advice for the candidate regarding revisions to be completed. If seeking exemptions to an examiner’s recommended changes, please outline the request and justification under PART D.*

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| **Part C: Draft Resolution (RAO to complete)** |

*Please select option for consideration of resolution:*

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| --- | --- | --- |
|  | 1 | Faculty Responsible Academic Officer *(to be used when ALL examiner recommendations are 1 or 1 and 2)* |
|  | 1 | Faculty Responsible Academic Officer *(to be used when ALL examiner recommendations are 2 x 1 and 1 x 2) – DAB and ISF Only* |
|  | 2 | Faculty Research Degrees Committee *(to be used when all examiner recommendations included only 1, 2 or 3s).* |
|  | 3 | FRDC recommend to GRSB Thesis Examination Committee *(to be used when any examiner recommendation includes a 4, 5 or 6 or for re-examinations).* |

**1. Faculty Responsible Officer**

Where ALL examiner recommendations are 1s or 1 and 2 or 2 x 1 and 1 x 2 (DAB and ISF) that the candidate:

|  |  |  |
| --- | --- | --- |
|  | 1 | That the candidate be admitted to the degree, subject to the correction of typographic errors without any amendments |

**2. Faculty Research Degrees Committee (FRDC)**

Where examiner recommendations included only 1, 2 or 3s, that the candidate:

|  |  |  |
| --- | --- | --- |
|  | 1 | That the candidate be admitted to the degree, subject to the correction of typographic errors |
|  | 2 | That the candidate be admitted to the degree, subject to the correction of any nominated minor clarifications and textual amendments, to the satisfaction of the RAO |
|  | 3 | That the candidate be admitted to the degree subject to criticisms as specified by the examiners being addressed to the satisfaction of the RAO, and any rewriting not changing the substantive conclusions of the thesis.  All examiner recommendations are to be addressed in the revision unless identified in Part D. |

[All revisions must be made and approved by the Faculty RAO and final thesis must be submitted for graduation within 6 months from date of notification [refer Student Rules 11.20.5].

**3. HDRB Thesis Examination Committee**

3.1 Where examiner recommendations included 4 or 5, that the candidate (Master’s candidate only):

|  |  |  |
| --- | --- | --- |
|  | 1 | That the candidate be admitted to the degree subject to criticisms as specified by the examiners being addressed to the satisfaction of the RAO, and any rewriting not changing the substantive conclusions of the thesis.  All examiner recommendations are to be addressed in the revision unless identified in Part D.  All revisions must be made and approved by the RAO and final thesis must be submitted for graduation within 6 months from date of notification [refer Student Rules 11.20.5]. |
|  | 2 | That the candidate not be admitted to the degree but be permitted to re- submit the thesis in a revised form for re-examination following a period of further study of [appropriate time period taking into consideration student’s candidature period (refer Student Rule 11.20.6)] months. The focus of further study is outlined in the resolution. (*Appendix A* - *initial examination resolutions).* |
|  | 3 | That the candidate not be awarded the degree and not be permitted to resubmit the thesis for examination.  A candidate who is not recommended for admission to any research degree will have his/her candidature terminated ([**Rule 11.23 - Discontinuation of Candidature**](http://www.gsu.uts.edu.au/rules/student/section-11.html#r11.23)). |
|  | 4 | That an additional examiner be appointed. |

**3.2 Where examiner recommendations included 4, 5 or 6, that the candidate (PhD candidate only):**

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| --- | --- | --- |
|  | 1 | That the candidate be admitted to the degree subject to criticisms as specified by the examiners being addressed to the satisfaction of the RAO, and any rewriting not changing the substantive conclusions of the thesis.  All examiner recommendations are to be addressed in the revision unless identified in Part D.  All revisions must be made and approved by the RAO and final thesis must be submitted for graduation within 6 months from date of notification [refer Student Rules 11.20.5]. |
|  | 2 | That the candidate not be admitted to the degree but be permitted to re- submit the thesis in a revised form for re-examination following a period of further study of [appropriate time period taking into consideration student’s candidature period (refer Student Rule 11.20.6)] months. The focus of further study is outlined in the resolution. (*for initial examination resolutions only).* |
|  | 3 | That the candidate be awarded a Masters by Research Degree |
|  | 4 | That the candidate not be awarded the degree and not be permitted to resubmit the thesis for examination.  A candidate who is not recommended for admission to any research degree will have his/her candidature terminated ([**Rule 11.23 - Discontinuation of Candidature**](http://www.gsu.uts.edu.au/rules/student/section-11.html#r11.23)). |
|  | 5 | That an additional examiner be appointed. |

**3.3 Where examiner recommendation follow re-examination, that the candidate (both Master’s and PhD):**

|  |  |  |
| --- | --- | --- |
|  | 1 | That the candidate be admitted to the degree, subject to the correction of typographic errors |
|  | 2 | That the candidate be admitted to the degree, subject to the correction of any nominated minor clarifications and textual amendments, to the satisfaction of the RAO |
|  | 3 | That the candidate be admitted to the degree subject to criticisms as specified by the examiners being addressed to the satisfaction of the RAO, and any rewriting not changing the substantive conclusions of the thesis.  All examiner recommendations are to be addressed in the revision unless identified in Part D.  All revisions must be made and approved by the RAO and final thesis must be submitted for graduation within 6 months from date of notification [refer Student Rules 11.20.5]. |
|  | 4 | That the candidate awarded a Masters by Research Degree (doctorate degree examination only). |
|  | 5 | That the candidate not be awarded the degree and not be permitted to resubmit the thesis for examination.  A candidate who is not recommended for admission to any research degree will have his/her candidature terminated ([**Rule 11.23 - Discontinuation of Candidature**](http://www.gsu.uts.edu.au/rules/student/section-11.html#r11.23)). |

If the draft resolution differs from that provided by the examiners, justify the variation below:

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| **Part D: Identification and justification of exemptions to examiner recommendations. Supervisor to complete.** |

*Before completing this part, please note that students should be encouraged to engage with examiners’ criticism and provided justification for their rationale; as part of the rigorous academic discussion which is part of the PhD/MRes process.*

*This section should only be used when examiners have provided a critique based on a factual error or to exclude offensive comments (i.e. this section must not include difference of opinions, these should be addressed by the student).*

*All revisions suggested by all examiners are required to be made unless contrary arguments are put forward by the RAO, in consultation with the supervisory panel, with clearly stated justification below:*

I believe that the following revisions suggested by the examiner(s) should not be made:

|  |  |  |
| --- | --- | --- |
| Examiner Name | Recommendation not to be addressed | Justification |
|  |  |  |
|  |  |  |

*Add a row for each recommendation that should not be addressed.*

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| **Part E: Certification by Principal Supervisor** |

I have liaised with the supervisory panel and Faculty Responsible Academic Office in the preparation of this report.

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| --- | --- | --- | --- |
| **Principal Supervisor** |  |  |  |
|  | **Name** | **Signature** | **Date** |

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| **Part F: Certification by Responsible Academic Officer** |

I have liaised with the supervisory panel in the preparation of this report.

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| **Responsible Academic Officer** |  |  |  |
|  | **Name** | **Signature** | **Date** |

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| **Part G: Endorsement by Faculty Research Degree Committee** |

The committee reached its decision at the meeting held on / / / and is endorsing resolution ………

|  |  |  |  |
| --- | --- | --- | --- |
| **Chair, Faculty Research Degree Committee** |  |  |  |
|  | **Name** | **Signature** | **Date** |

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| **Part H: Endorsement by Thesis Examination Committee** |

The committee reached its decision at the meeting held on / / / and is endorsing resolution ………

|  |  |  |  |
| --- | --- | --- | --- |
| **Chair, Thesis Examination Committee** |  |  |  |
|  | **Name** | **Signature** | **Date** |