

# Postgraduate Research Scholarship Appointment Form

## For Higher Degree by Research students

Graduate Research School [grs@uts.edu.au](mailto:grs@uts.edu.au) Level 3 Building 5C, 01 Quay Street, Haymarket 2000 [Contact us](#)

### 1. Student Details

Surname	<input type="text"/>	First name	<input type="text"/>
Faculty/Institute	<input type="text"/>	Student ID	<input type="text"/>
Course	<input type="checkbox"/> Doctoral <input type="checkbox"/> Masters CO _____	Enrolment	<input type="checkbox"/> Applicant <input type="checkbox"/> Enrolled
Study mode	<input type="checkbox"/> Full-time <input type="checkbox"/> Part-time	Student	<input type="checkbox"/> Local <input type="checkbox"/> International

### 2. Scholarship details

If you like to refer to the current RTPS conditions and stipend rates, please refer to our UTS website at <https://www.uts.edu.au/research-and-teaching/graduate-research/future-research-students/scholarships>

<b>Type of Scholarship</b>	<input type="checkbox"/> Primary Scholarship <input type="checkbox"/> Top Up or One-off <sup>1</sup>
<b>Name of scholarship</b> (will be reflected on offer letter) e.g. Research Training Program, ARC Discovery/Linkage Project	<input type="text"/>
<b>Type of Tenure</b>	<input type="checkbox"/> New <input type="checkbox"/> Replacement <input type="checkbox"/> Extension <sup>2</sup>
<b>Stipend Rate</b> (per annum at fortnightly frequency rate)	<input type="checkbox"/> \$32,500 per annum <input type="checkbox"/> No (if no, fill "Other Amount")
<b>Other Amount</b> (complete only if stipend is NOT at \$32,500) 'Per annum' and 'total duration' both paid at fortnightly frequency rate	(one from the following three options <u>must</u> be ticked) <input type="checkbox"/> per annum or <input type="checkbox"/> total duration <sup>3</sup> or <input type="checkbox"/> one-off \$ <input type="text"/>
<b>Start Date</b> (if unknown, indicate as "upon enrolment")	<input type="text"/>
<b>Duration or End Date</b> (leave blank if this stipend is per base duration of three years and six months.)	<input type="text"/>
<b>Additional Payable Leave Benefits</b> Usually provided with a RTPS which includes: - Extended sick leave (up to 12 weeks/ 84 days) - Maternity leave (up to 12 weeks/84 days) - Parenting leave (up to 4 weeks/28 days)	<input type="checkbox"/> Yes <input type="checkbox"/> No
<b>Additional allowance</b> Usually provided with a RTPS which includes: - Relocation allowance (Max \$1520, interstate only) - Thesis allowance (Max \$840 for PhD, \$420 for Master)	<input type="checkbox"/> Yes <input type="checkbox"/> No
<b>Part-time award</b> (usually relating to exceptional circumstances e.g. primary carer, ongoing medical conditions, etc, as detailed in RTPS conditions for award)	<input type="checkbox"/> Allowed <input type="checkbox"/> Not allowed
<b>Is an IP assignment/ student deed required to be sent to student with course and scholarship offers?</b>	<input type="checkbox"/> Yes <sup>4</sup> <input type="checkbox"/> No

#### Notes:

- Top Up and One-off payments to supplement RTP/CRB funded UTS stipend holders will be limited to no more than 75% of the annual stipend rate; source for top up and one-off payments must specify that funding can be used to support educational outcomes and not as compensation for employment performed.
- Extension only applies when the annual stipend rate is over \$32,500.

3. Amount will be paid for the total duration (other than per annum rate or standard three years and six months) as stated on start and end date fields (e.g. if \$5,000 is written with 'total duration' ticked, the student will receive a total payment of \$5,000 paid on pro rata base over this duration).
4. Please include a copy of the certified Assignment of Student IP.

### 3. Funding details

<b>Funding Source</b> <i>(please identify if the funds are from one of the following and specify details):</i> <ul style="list-style-type: none"> <li>- Internal e.g. CRB/Faculty/Institute/Centres</li> <li>- External e.g. ARC/NHMCR/Other External Funder</li> <li>- Government e.g. NSW Defence Innovation Network</li> <li>- Industry e.g. Food Agility or any specific industry partners</li> <li>- Industry Doctorate Program (UTS IDP only)</li> </ul>	<div style="display: flex; justify-content: space-between;"> <span><input type="checkbox"/> Internal</span> <span><input type="checkbox"/> External</span> <span><input type="checkbox"/> Government</span> </div> <div style="display: flex; justify-content: space-between; margin-top: 10px;"> <span><input type="checkbox"/> Industry</span> <span><input type="checkbox"/> Industry Doctorate Program (UTS IDP)</span> </div> <p>Details:</p>
<b>If funding is related to a specific Scholarship Agreement (i.e. funding or student agreement), please attach this to the end of this form (required except for ARC)</b>	<input type="checkbox"/> Attached
<b>For all funding sources (excluding faculty accounts), please provide RES / RM no. (required)</b>	RES: RM code:
<b>Account String to fund payments</b> <i>(leave blank if CRB funded)</i> <i>Org Unit.Location.Activity.Natural Account</i>	02.

As account holder, I acknowledge that the expenditure is within guidelines of the relevant funding source and sufficient funds are available in the nominated grant account for the duration of the scholarship. If I am attaching a copy of the fully executed funding agreement, I acknowledge that UTS is a signatory party within the agreement. I am aware that there may be severe penalties for providing untrue information.

**Account Holder**  
*(for authorisation of payments)*

<b>Name</b>	<b>Signature</b>	<b>Date</b>

### 4. Approvals

**Principal Supervisor**

<b>Name</b>	<b>Signature</b>	<b>Date</b>

**Responsible Academic Officer**

<b>Name</b>	<b>Signature</b>	<b>Date</b>

### What happens next?

Please forward this form to Graduate Research School [grs@uts.edu.au](mailto:grs@uts.edu.au) through your faculty research office's Research Administrator as soon as possible. A scholarship offer letter and conditions of award for all primary scholarships will be sent to the student drafted with details as provided.

If you have any questions, please [contact](#) the Scholarships team at Graduate Research School.