

Application for Admission to the

Research Degree Supervisor Register – Internal

Graduate Research School grs@uts.edu.au Tel: 02 9514 1336 Level 7, Building 1 Broadway Campus

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| **A. Personal information**  |

The University's protocol for the Registration of Research Student Supervisors and relevant rules are available at: <https://www.uts.edu.au/research-and-teaching/graduate-research/supervisors-and-faculty/supervisor-registration/supervisor-register-protocol>

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| **Please answer all questions**  |

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| Last name |  | First name(s) |  |
| Title |  | Current position |  |
| Faculty/institute |  | UTS staff number |  |
| ORCID iD\* |  | \*If your ORCID iD profile does not include updated information about publications and research funding, please attach a current Curriculum Vitae. |

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| **B. Application details**  |

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| 1. What kind of registration are you seeking? |  | New (first application for registration) |  | Upgrade to Category 1 |
| 2. Are you employed/appointed as: |
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|  | An academic staff member |
|  | A professional (non-academic) staff member |
|  | An Honorary member |

3. Is your position: |
| Permanent/Continuing |  |  |
| Honorary |  |
| If fixed-term, please state end date  |  |

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| 4. Do you have a research doctorate?  |  | Yes |  | No |
| If no, please state your highest academic qualifications |  |

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| 5. Are you currently undertaking a research degree program?  |  | Yes |  | No |
| If yes, please state what degree |  |

 6. Category in which seeking Registration

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|  | Category 1 | *Must be a UTS academic staff member who has a PhD or equivalent and has supervised at least one PhD student to completion (Can undertake all principal or co-supervision roles: masters or doctoral students)* |
|  | Category 2 | *Must be a UTS academic staff member with a qualification equivalent or higher to the student being supervised (Can undertake all supervisory roles for masters students; Can undertake principal supervision of a PhD if the applicant has a PhD or equivalent and the panel includes a Cat 1 supervisor. If on a limited term appointment with the university, can undertake principal supervision roles so long as their contract covers the duration of an individual graduate research student’s candidature.)* |
|  | Category 3 | *Must be a UTS professional (non-academic) staff member who has a PhD or equivalent qualification (Can undertake assistant supervision roles for masters or PhD students)* |

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| **C. Eligibility - to be completed by applicant** |

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| 1. Are you currently and actively involved in research appropriate to your field? |  | Yes |  | No |
| 2. Have you participated in supervisor development activities as required?  |  | Yes |  | No |
| For more details on supervisor training and professional development, please refer to section 5 of the [Protocol on Register of Research Student Supervisors](https://www.uts.edu.au/research-and-teaching/graduate-research/supervisors-and-faculty/supervisor-registration/supervisor-register-protocol) |  |  |  |  |
| Activities | Organised By | Date |
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| 3. Have you been actively involved in supervision of any graduate research students through to completion? |
|  | Yes |  | No |
| If yes, please provide details below: |  |  |  |  |
| **Masters** | **Doctoral** |
| Principal supervisor | Number |  | Number |  |
| Co-supervisor | Number |  | Number |  |

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| **Declaration - to be completed by applicant** |

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| I have read the [Protocol on Register of Research Student Supervisors](https://www.uts.edu.au/research-and-teaching/graduate-research/supervisors-and-faculty/supervisor-registration/supervisor-register-protocol) and the [Graduate Research and Supervision Policy](http://www.gsu.uts.edu.au/policies/graduate-research-and-supervision.html). I agree to fulfill the roles and responsibilities in accordance with the code and policy. |  |
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| Applicant name |  |
| Signature |  | Date *(dd/mm/yyyy)* |  |

**Please forward to Research Officer in your Faculty/School,**

**ensuring that you have attached all the evidence/documents requested**

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| **Faculty Recommendation - to be completed by RAO in Faculty** |

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|  | Yes | No |
| Applicant’s ORCID iD and/or curriculum vitae is attached and reflects ‘research active’ expectations of faculty.  |  |  |
| For Honorary appointment applicants only, please include copy of the appointment letter and the honorary appointment request form, where applicable |  |  |
| I confirm that all details on this form are correct. |  |  |
| The Faculty supports this application for registration. |  |  |

Please confirm Faculty decision on category for registration:

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|  | Category 2 | *Must be a UTS academic staff member with a qualification equivalent or higher to the student being supervised (Can undertake all supervisory roles for masters students; Can undertake principal supervision of a PhD if the applicant has a PhD or equivalent and the panel includes a Cat 1 supervisor). If on a limited term appointment with the university, can undertake principal supervision roles so long as their contract covers the duration of an individual graduate research student’s candidature.* |
|  | Category 3 | *Must be a UTS professional (non-academic) staff member who has a PhD or equivalent qualification (Can undertake assistant supervision roles for masters or PhD students)* |

If NOT all eligibility criteria are met, please provide justification of your decision below.

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| Comments: |  |
| RAO name: |  |
| Signature: |  | Date *(dd/mm/yyyy)* |  |

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| **GRS Decision – to be completed by GRS** |

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|  | All eligibility criteria are met, the applicant is eligible to be registered at the following level (tick appropriate box): |
|  Category 1 |  |
|  Category 2 |  |
|  Category 3 |  |
|  | NOT all eligibility criteria are met. Approval required from the Dean, GRS. |

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| Comments: |  |
| GRS Delegate/Dean: |  |
| Signature: |  | Date *(dd/mm/yyyy)* |  |