

Publication Fund Application

For Higher Degree by Research students

Graduate Research School HDR.Scholarships@uts.edu.au
Haymarket 2000

Level 3 Building 5C, 01 Quay Street,

1. Personal Details

You can apply for a reimbursement of **up to \$5,000** for your open access fees or costs for publishing your work once throughout your candidature. If successful, the amount of the award is subject to availability of funding.

It is imperative that you submit this form by the advertised deadlines as published on [Additional Funding for Graduate Research Students](#) and to HDR.Scholarships@uts.edu.au

Surname		First name	
Student ID		Faculty	
Course code		Contact phone	

2. Publication Details

Publication Title	
Authors	
Open Access/Publication website link	
Total cost (in AUD and max \$5,000)	\$

3. Eligibility

1. You are a currently enrolled HDR student at UTS, not on a Leave of Absence or Under Examination.
2. You have satisfactorily completed relevant stage assessments as applicable to your stage of candidature.
3. You have not previously received funding for this scheme.
4. You can apply for reimbursement for a single, accepted publication during your HDR candidature at UTS and the publication must have been accepted in the last 6 months.
5. Publication costs must be confirmed via tax invoices with your name by the respective [application deadline](#). If it has already been paid by you, please provide payment proof in your name.
6. Reimbursement will be paid into your active Australian bank account in your name.

3. Payment Details

If successful, reimbursement will only be made to an Australian Bank account in your name. Please enter your bank details into My Student Admin as per the following instructions:

1. Log into My Student Admin <https://onestopadmin.uts.edu.au/estudent/>
2. Click on the 'Financial Details' tab
3. On the left-hand menu, click on 'Bank Account Details'
4. Click on 'Change my account details'
5. Select 'Electronic Funds Transfer' under the payment method
6. Tick 'Local' under Bank account (*please note that we will only provide reimbursement to an Australian Bank account in your name*)
7. Enter the name of your bank under Bank name
8. Select 'BSB' under Bank Code Type
9. Enter your 6-digit BSB code number under BSB
10. Enter your Bank account number
11. Click 'Save'

4. Signature

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Applicant's Name

Signature

Date

What to do with the completed form

Once the form is completed, attach any relevant tax invoices (with a valid ABN Number if Australian) with evidence of payment having been made within the last 6 months and submit them by the advertised [application deadline](#) to the Graduate Research School via HDR.Scholarships@uts.edu.au. Graduate Research School will announce successful outcomes within 2 weeks of closing date.