

Academic referee report

For Higher Degree by Research applications

Section 1: Applicant details (to be completed by the applicant)

Please complete the following section and then forward to your academic referees to complete the remainder of the form. **Please note that it is your responsibility to ensure that the referee reports are completed and attached to your application if you want to be considered for a University of Technology Sydney Scholarship.**

Title (Ms, Mr, etc)	UTS Applicant/Student ID (if applicable)		
First Name			
Family Name			
Email address			
Contact phone number			
Research degree applying for			
Faculty or Institution			
Session Applying for	Research Session 1		Research Session 2

Section 2: Referee report (to be completed by the referee)

Please complete all questions in the following section and return the completed report to the candidate.

Title					
First Name					
Family Name					
Position					
Institution					
Email address					

Please complete the following questions about the applicant:

1. How long have you known the applicant? 3-6 months 6-12 months 1-2 years 2+ years N/A

During undergraduate study (incl. Honours)					
During postgraduate study					
Other:					

2. In what capacities have you known the applicant?

<input type="checkbox"/>	Lecturer	<input type="checkbox"/>	Course coordinator	<input type="checkbox"/>	Head of School/Department
<input type="checkbox"/>	Dean of Faculty	<input type="checkbox"/>	Coursework Master's supervisor	<input type="checkbox"/>	Research Degree supervisor
<input type="checkbox"/>	Examiner of his/her thesis	<input type="checkbox"/>	Other (please specify)		

3. How would you rate your knowledge of the applicant as the basis for providing a reference?

Very Good Good Adequate Poor/limited

4. Please score the applicant on a scale of 1-10 (in which 10 is the best) in comparison to other students you know to have undertaken a research degree.

Creative Ability	ability to develop original ideas or approaches without prompting	<table border="1" style="border-collapse: collapse; width: 100px; height: 100px;"><tr><td> </td></tr><tr><td> </td></tr><tr><td> </td></tr><tr><td> </td></tr><tr><td> </td></tr><tr><td> </td></tr><tr><td> </td></tr></table>							
Initiative	ability to embark on new ideas or approaches without prompting								
Motivation	ability to complete a research degree								
Planning	ability to keep to a schedule								
Perseverance	ability to work in difficult circumstances								
Critical Ability	ability to appraise and analyse information and arguments								
Communication	oral and written skills in field of study								

5. How would you assess the applicant's research potential and ability to under HDR study based on their record and your knowledge of him or her?

6. Please provide details of your experience as a Higher Degree Research Supervisor. Please include number of students supervised as Principal and/or Co Supervisor and number of higher degree research students completed to-date

Signature of referee		Date (dd/mm/yyyy)	
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Thank you for your assistance. If you wish to clarify any of the statements above or add any comments that you think will assist in assessing the applicant, please attach a separate sheet. Please return this report by the date indicated by the applicant in their request.

Where to submit the form

Please return the form to the candidate so that they can attach the referee report to with their candidature application to be considered for University Scholarship