

# UNIVERSITY OF TECHNOLOGY SYDNEY

## Student Services and Amenities Fee (SSAF)

### 2025 Allocation Report

## Introduction

The *Higher Education Support (Student Services, Amenities, Representation and Advocacy) Guidelines 2022* (SSARA Guidelines) require higher education providers to provide a publicly available report on student services and amenities fee (SSAF) allocations and actual expenditure for the year as part of their annual reporting and in the form approved by the Minister. This *SSAF Allocation Report* is the form approved by the Minister.

The information provided in this *SSAF Allocation Report* does **not** require auditing by a financial accountant. The SSAF [expenditure reporting is a separate process and remains unchanged](#), more information can be found in the [Financial Statements Guidelines](#) for Table A and B providers, and in the [Financial Viability Instructions: Applicants and Providers of FEE-HELP \(FVI\)](#) for all other approved providers.

# SSAF Consultation and Achievements

## SSAF Student Consultation process

The Student Services and Amenities Fee (SSAF) Committee provides the formal consultation mechanism with student representatives regarding SSAF in accordance with the *Higher Education Support (Student Services, Amenities, Representation and Advocacy) Guidelines 2022* (SSARA Guidelines).

The student representatives on this Committee play an important role in engaging with and advocating for the student body, ensuring their needs and interests are heard. All students are informed about the SSAF and its specific uses through the UTS SSAF website, as well as via the annual SSAF Allocation reports defined by the Government and accessible on the [UTS SSAF website](#). In addition, the University conducts a Student Satisfaction Survey annually to gather feedback from students about their satisfaction with services provided. The results of the survey are used by university stakeholders for planning purposes.

The SSAF Committee meets at least twice a year to discuss the proposed budget allocations for the following year. The members of the SSAF Committee who obtain SSAF funding are required to prepare a detailed budget proposal. This proposal is then reviewed and discussed by the SSAF Committee before submitting recommendations to the Deputy Vice Chancellor and Vice President (Academic) for approval. The budget proposals must comply with the Department of Education legislative criteria and align with the University's [Student Experience strategic framework](#). Considerations are also given to the extent to which the priorities address a service or support gap for students. In 2025, the SSAF Committee agreed to allocate SSAF funds to different priorities, including essential services for students and new initiatives under the following eligible categories:

- Supporting clubs or other associations
- Sporting and recreational activities
- Promoting the health and welfare of students
- Orientation and transition
- Student-led advocacy, representation and democratic elections
- Student media
- Improving informal student spaces and food services
- Others.

## The outcomes achieved using 2025 SSAF funding are as follows:

### *ActivateUTS*

- **A new home for student life (L3, Building 1):** SSAF funding supported the largest student-space investment in ActivateUTS history, transforming Level 3, Building 1 into five student-designed spaces — The Clubhouse, The Studio, The Hideout and two Club Rooms. Co-designed with student representatives, the space opened in phases from mid-2025, with a student-led gaming space completed in early 2026. The 2025 pilot delivered 66 activities, engaging 3,277 students and more than 40 clubs.
- **Clubs and societies:** ActivateUTS recorded its strongest year, with 199 clubs — 150 social and cultural and 49 sport clubs — and 39,139 memberships (up 14%) across 20,063 unique students (up 8%). 1,132 student executives delivered 5,460 club-led events (up 28%), attracting 104,863 attendances (up 8%). Club of the Year was UTS Women in Business.
- **Wellbeing and peer support:** 220 trained Wellbeing Representatives delivered 19,918 engagements across 70 activities, while the new Wellbeing Lounge launched with UTS Library and UTS Student Wellbeing and Support. In addition, 601 volunteers contributed 5,492 hours across 1,103 opportunities, supported by Mental Health First Aid and the Lenny's Mates peer program.
- **Leadership, skills and development:** ActivateUTS strengthened student leadership and employability through 1,132 student executives building governance and event-delivery skills, a strong cohort of paid student interns across programs, marketing, events and digital projects, and 601 volunteers developing workplace-ready skills through the new CareerHub platform. The Elite Performer Program doubled to 18 students, while the new Discover Arts program launched with 7 events engaging 115 students.
- **Elite achievement:** UTS placed 2nd overall at the 2025 UniSport Nationals for the fourth consecutive year, winning a record 14 gold, 11 silver and 8 bronze medals. Across the year, 559 students represented UTS, 455 athletes were supported through the Elite Athlete Program, and 8 represented Australia at the 2025 FISU World University Games.
- **Affordability support:** The \$5.50 Student Lunch Special won Best Food and Beverage Initiative at the national Student Experience Network Awards, helping address cost-of-living pressure. Additional support included student discounts across ActivateUTS outlets, the Financial Equity Scheme, subsidised ActivateFit.Gym access, free wellbeing and safety training, and free period products.

### *UTS Students' Association (UTSSA)*

- UTSSA delivered its strongest program of student-led activism and campaigns, driving improvements in student wellbeing, equity and transparency.
- The **Bluebird Food Pantry** was significantly expanded, increasing access to essential items for students experiencing financial hardship.

- In partnership with **OzHarvest**, UTSSA delivered a lunchtime Food Truck program providing accessible, nutritious meals on campus.
- A high-engagement **student election** campaign increased nominations and participation, including the election of a new **Indigenous Officer** position.
- **Vertigo Magazine** published five editions and expanded its reach through on- and off-campus events, including a Library exhibition and campus activation.

### **Students as Partners Grants Program**

The [Students as Partners Project Grants](#) program empowers students to lead projects that improve the UTS experience in collaboration with staff partners. Funded through SSAF, the program supports initiatives that enhance learning, student support, and engagement.

In 2025, twelve projects were delivered across key priority areas including employability, inclusive learning, digital education, and student support. Projects produced practical outcomes such as new Canvas resources, improved placement processes, AI-enabled learning tools, and enhanced support services, with several outputs adopted for ongoing use across the University.

The 2025 projects included:

- Access and Agency: A Framework for Inclusive Class Attendance Policies
- AI Agents: Industry Powered Simulations
- Communication in the Workplace – Canvas Modular Expansion
- Enhancing Online Learning through Modular Active Content for STEM Students
- How to Present & Represent
- Learning On-Country
- Normalising and Opening a Dialogue about Disability Support
- Online Clinical Placement Exchange Platform for Bachelor of Nursing Students
- Pathways and Progress
- RUSE: Student Centre AI chatbot
- Supporting Student Parents at UTS
- Measuring Student Use and Perceptions of FEIT Labs and Workshops

### Alignment with the requirement to allocate a minimum of 40 per cent of SSAF revenue to student-led organisations

The University confirms that it has allocated a minimum of 40 per cent of 2025 SSAF revenue collected to student-led organisations — ActivateUTS and UTSSA — in accordance with the requirements of the 2025–26 Budget measure. This allocation complies with section 19-39 of HESA, which requires higher education providers to allocate a minimum of 40 per cent of SSAF revenue to student-led organisations for the provision of student services and amenities. Subsection 19-39(3) further defines the characteristics of a student-led organisation, including democratic student governance and majority student representation on the governing body. In 2025, ActivateUTS and UTSSA received a combined **\$7,371,000** in SSAF funding. The comprehensive summary is provided below.

## SSAF Revenue Summary

	2025 Allocation \$ <sup>1</sup>	2025 Actual \$
SSAF Revenue	\$14,113,476	\$14,621,577
SSAF revenue carried forward from 2024	\$282,060	\$0
<b>Total SSAF funds available for 2025</b>	<b>\$14,395,536</b>	<b>\$14,621,577</b>
SSAF revenue carried over into 2026		\$348,300

<sup>1</sup> Allocation refers to the SSAF funds expected to be received in the reported year (i.e., budgeted SSAF revenue).

# SSAF Charge Summary

The student services and amenities fee (SSAF) charged to students must not be above the maximum fee for a calendar year. The maximum SSAF is indexed annually as required by the *Higher Education Support Act 2003* (the Act). In **2025** the maximum SSAF was **\$365**

Student Status	2025 SSAF charged \$ <sup>2</sup>	Number of students charged in 2025 <sup>3</sup>
Full-time (>0.75 EFTSL)	\$ 365.00	30,899
Full-time (>0.75 EFTSL)	\$ 273.75	3,752
Part-time (<0.75 EFTSL)	\$ 182.50	9,367
Part-time (<0.75 EFTSL)	\$ 91.25	2,630
<b>Total:</b>		<b>46,648</b>

<sup>1</sup> Note: As per Part 2 of the *Higher Education Support (Administration) Guidelines 2022* (Administration Guidelines), students studying on a part-time basis must not be charged more than 75 per cent of the maximum SSAF that a higher education provider determines for students studying on a full-time basis. The term “part-time basis” means a study load of less than 75 per cent of the normal full-time student load for the period to which the fee relates. As per part 7 of the Administration Guidelines, the normal EFTSL value for a full-time student studying over a period of one year is 1.0.

<sup>2</sup> Note: As per Part 2 of the Administration Guidelines, a higher education provider may choose to determine a different SSAF for particular categories of persons, including a zero amount.

<sup>3</sup> Note: Students are categorised as full-time or part-time students based on the total EFTSL value of the units of study they undertook in 2025. For example, a student undertook a full-time study load in Semester 1 which was equal to 0.5 EFTSL and undertook a part-time study load in Semester 2 which was equal to 0.375 EFTSL. This student would be categorised as a full-time student in [insert reported year] as the total EFTSL they undertook in [insert reported year] was equal to 0.875.

Student Status	2025 SSAF charged \$ <sup>2</sup>	Approx. number of SSAF students remote learning 2025 <sup>4</sup>
Remote learning/Online only	<b>\$0</b>	<b>3,406</b>

<sup>4</sup> Note: The Department of Education understands that not all higher education providers capture mode of study in their information systems and many students undertake a mixed mode of study such as face-to-face and remote learning. The data provided above is for students who undertook remote learning for 100% of their units of study. Please note, due to the limitations of our information systems, the above data may be approximate.

# SSAF Allocation Summary

## Key areas of expenditure 2025

Subsection 19-38(4) of the *Higher Education Support Act 2003* (the Act) provides a list of 19 allowable expenditure items which higher education providers may allocate and spend SSAF revenue on.

Please note, under subsection 19-38 of the Act, SSAF revenue must not be spent to support a political party or the election of a person as a member of the legislature of the Commonwealth, State or a Territory, or a local government body.

Key Area (reporting against these are mandatory)	2025 Total Allocation \$	2025 Total Actual Spend \$	Are services available online?	Estimated No. of students accessing services
1. Health Services	\$2,131,719	\$2,681,669	Yes	21,473
2. Clubs or other associations	<b>\$3,940,000</b>	-	Yes	20,063
a. Sporting	-	\$1,700,000	Yes	8,545
b. Internal student politics	-	-	N/A	0
c. Gender, sexuality, ethnicity, race, or nationality-based	-	\$691,218	Yes	5,610
d. Areas-of-study related e.g. law	-	\$665,750	Yes	6,213
e. Other activities e.g. music, debate, chess	-	\$710,922	Yes	6,634
f. Other	-	\$172,110	Yes	1,606
3. Accommodation	-	-	N/A	
4. Employment/career services	\$1,965,000	\$2,015,000	Yes	39,614
5. Legal aid	\$209,817	\$208,900	Yes	324
6. Support for financial affairs	\$488,000	\$570,000	Yes	629

Key Area (reporting against these are mandatory)	2025 Total Allocation \$	2025 Total Actual Spend \$	Are services available online?	Estimated No. of students accessing services
7. Other: Orientation	\$960,000	\$1,205,000	Yes	19,483
8. Other: Study Skills	\$950,000	\$888,561	Partial	33,622
9. Other: Informal Student Spaces	\$894,000	\$845,700	No	36,877
10. Other: Providing Food & Drink	\$911,000	\$911,000	No	20,500
11. Other: Student Advocacy	\$470,000	\$470,000	Yes	700
12. Other: Student Media	\$451,000	\$451,000	Yes	15,000
13. Other: Student Elections	\$190,000	\$190,000	Yes	2,700
14. Other: Artistic Activity	\$15,000	\$15,000	Yes	6,500
15. Other: Child Care	\$20,000	\$20,000	No	23
16. Other: Other student amenities	\$800,000	\$209,747	No	28
<b>Total</b>	<b>\$14,395,536</b>	<b>\$14,621,577</b>		

Organisations, bodies or third-party providers that received SSAF funding in 2025

**1. Allocation of SSAF revenue – non-student-led organisations**

Organisation Name <sup>1</sup>	Australian Business Number (ABN)	Supported Key Area	Total SSAF Funding Received from provider \$	% of total SSAF revenue collected by the Provider
UTS Child Care Inc	49 179 430 716	Key Area 15 (Child Care)	\$20,000	0.14%
		<b>Total SSAF provided to non student-led organisations</b>	\$20,000	0.14%

<sup>1</sup> Note: Only organisations, bodies or third-party providers who receive over \$1,000 in SSAF funding are expected to be disclosed.

**2. Allocation of SSAF revenue to student led organisations – evidence of meeting requirement of 40 per cent**

Organisation Name <sup>2</sup>	Australian Business Number (ABN)	Supported Key Area	SSAF Funding Received from Provider \$	% of total revenue collected by the provider	If below 40 per cent, is there an agreed transition plan in place	Details of transition plan
ActivateUTS	53 107 038 684	2. Clubs or other associations	\$5,902,000	40.37%	N/A	N/A
UTS Students' Association (UTSSA)	59 352 932 539	11 Other: Student Amenities	\$1,469,000	10.05%	N/A	N/A
		<b>Total SSAF provided to student-led organisations</b>	<b>\$7,371,000</b>	50.41%		

<sup>2</sup> Note: Only organisations, bodies or third-party providers who receive over \$1,000 in SSAF funding are expected to be disclosed.

**3. Attestation that student led organisations in receipt of a minimum of 40 per cent of SSAF revenue are meeting governance requirements**

Organisation Name <sup>1</sup>	Majority student-led	Democratically elected leaders	Independence	Audited accounts	Corporate Governance policies and procedures established and adhered to	If replying no on any measure, is there an agreed transition plan in place?	Details of transition plan
ActivateUTS	Yes	Yes	Yes	Yes	Yes	N/A	N/A
UTS Students' Association (UTSSA)	Yes	Yes	Yes	Yes	Yes	N/A	N/A

## **Declaration by Person of Authority**

I, **Prof Kylie Readman**, Deputy Vice Chancellor and Vice President (Academic) of University of Technology Sydney, declare that the information provided in this Student Services and Amenities Fee (SSAF) Allocation Report is to the best of my knowledge true, complete and correct.

I further attest that the information provided in this Report meets the requirements of the *Higher Education Support Act 2003* and the Higher Education Support (Student Services, Amenities, Representation and Advocacy) Guidelines 2022 and that, where transition arrangements have either been sought or approved, information is provided on this.



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Signature of Person making Declaration

**Professor Kylie Readman**

Full name of Person making Declaration

**Deputy Vice Chancellor and Vice President (Academic)**

Position of Person making Declaration

**25 June 2026**

Date