

UTS Faculty KTP (Engineering and IT) Visiting Fellow program

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Travel to Sydney as a Visiting Fellow

What is the Visiting Fellow program?

The Faculty KTP (Engineering and IT) Visiting Fellow Program promotes long term research engagement between UTS Faculty of Engineering and IT (FEIT) and FEIT Key Technology Partners Vietnam National University, Hanoi and Hokkaido University Graduate School of Information Science and Technology.

The program supports researchers from these partner universities to travel to Sydney and work with FEIT academics on projects of mutual interest.

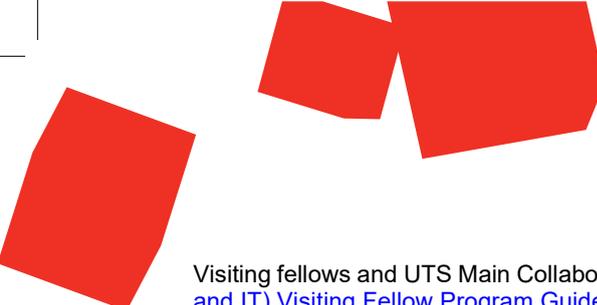
In addition to research collaboration, academics can discuss joint academic publications, identify co-supervision opportunities, apply for external research funding, broaden their collaborative network at FEIT and at their home institution, and present at public seminars.

Who can apply?

Researchers who meet the following criteria are welcome to apply:

- Employed as an academic by Vietnam National Hanoi or Hokkaido University Graduate Information Science and Technology
- Hosted under the program by an academic employed by UTS FEIT ("Main Collaborating Academic")
- Planning a stay of between one to three weeks
- First time Visiting Fellow under the KTP-VF program





Guidelines

Visiting fellows and UTS Main Collaborating Academics are required to read and abide by the [Faculty KTP \(Engineering and IT\) Visiting Fellow Program Guidelines](#). Here you will find important information about:

- Australian visa requirements
- Human resources invitation letter
- Health insurance
- Travel expenses
- Airfares
- Accommodation

Visit dates are flexible but should be during the specified range in the current call for applications. Make sure you discuss your proposed visit date with the FEIT KTP team to ensure you will have the best possible chance to expand your network at FEIT.

What is the process?

1. Read about the Program's objectives and expectations in the [Faculty KTP \(Engineering and IT\) Visiting Fellow Program Guidelines](#).
2. Discuss the program with a colleague at UTS who shares your research interests, or can put you in touch with someone who does.
3. Discuss your research interests and identify opportunities for collaboration.
4. Define your topic, outline planned outcomes of your visit, and agree on the content of the application.
5. Discuss application requirements with your Main Collaborating Academic and prepare the necessary documents. Your UTS Main Collaborating Academic will complete the online application.
6. Await announcement of results.
7. If successful, get ready to come to Sydney!

Finance

- At the end of your visit, UTS will reimburse airfare and some living expenses (up to AUD\$10,000 total--subject to the length of the visit).

Applicants next steps

- Confirm your travel dates with the Faculty KTP team
- Sign the Invitation Letter you will receive from UTS
- Apply for your visa
- Book your flights
- Confirm with your home university whether they provide travel insurance
- Discuss accommodation options with your Main Collaborating Academic
- Review UTS research strengths and the academics of interest to your field
- Discuss an itinerary of planned activities during the visit with your UTS Main Collaborating Academic

UTS will arrange

- Invitation letter, accommodation recommendation, travel insurance (if required)
- Meetings with academics who share your research interests
- Your workspace and access to facilities

Tips for a successful application – KTP VF Program

1. Prepare a detailed application and plan realistic outputs
2. Focus your research topic to reflect your planned research collaboration. Clearly outline what the research is intending to resolve
3. Include a detailed summary of the proposed activities to be conducted while at UTS. You should organise your proposal into planned outputs/outcomes, actions and timeframes.
4. Applications are measured on their degree of detail, thoroughness and anticipated outputs
5. Demonstrate that your research is aligned with UTS's research focus areas and that the research area complements mutual research strengths of UTS and the KTP
6. Add the titles or topics of your planned joint publications
7. Identify options to seek external funding relevant to your research project. Applications with names of any funding sources already identified and/or current funding applications will be looked upon favourably
8. Identify opportunities for co-supervision of research students. Please include names of any identified HDR students you are intending to co-supervise
9. Demonstrate how you can contribute to the development of UTS Higher Degree Research students
10. Provide evidence of your intention to broaden the scope of collaboration with other academics at UTS and the KTP, especially early and mid-career researchers. Include names and faculties of all academics who will be potentially involved in this collaboration. The Host Academic is expected to demonstrate ability and willingness to build wider collaboration cross-institutionally and at the faculty level. One of the KTP Program's objectives is to strengthen institution-to-institution partnerships rather than only focusing on single researcher to researcher connections
11. Include the topics and audience(s) of planned seminars, workshops and meetings
12. Provide evidence of qualification of the visiting researcher and quality of their research
13. All Visiting Fellows must be able to communicate effectively in English and present at least one seminar open to UTS students and/or academics
14. If you have an existing research collaboration with the proposed visiting scholar, you will be asked to outline why the visit is necessary
15. It is important for the academics involved to be aware that for an application to be competitive there will need to be a plan and some evidence that the researchers have scoped potential to work together and are actively doing so.