

2012 Application for Admission: Direct Undergraduate Courses



GENERAL INSTRUCTIONS

- This application form is only to be used by Australian citizens, Australian permanent residents or New Zealand citizens seeking admission to the courses listed on pages 4 - 6. These courses are only available by direct application to UTS.
- Business Honours courses and the Diploma in Information Technology Professional Practice also require direct application to UTS on separate forms. Contact the UTS Student Centre for details.
- You must apply through UAC for all other undergraduate courses via www.uac.edu.au

ELIGIBILITY

To apply for an undergraduate course at UTS you must satisfy at least one of the minimum admission requirements (matriculation) and complete the specified application procedures. You are eligible to apply to UTS if you meet one of the following criteria:

- **Secondary Studies**
You have completed ten or more units of an Australian Year 12 qualification (or overseas equivalent) with a minimum ATAR of 69.00 or equivalent (UAI of 66.00 or TER of 50.00)
- **Australian Tertiary Studies**
UTS recognises the following qualifications and studies as satisfying minimum admission requirements:
 - completion of at least one year full-time study (or equivalent) in a degree course at an Australian university
 - completed TAFE diploma, associate diploma, advanced diploma, Tertiary Preparation Certificate (TPC)
 - completed Australian Qualifications Framework (AQF) diplomas and advanced diplomas from accredited private providers.
- **Overseas Qualifications**
You have completed an approved overseas qualification. If your secondary or tertiary education was not conducted in English you may be required to demonstrate proficiency in English

Note: Applicants who do not satisfy one of the above criteria will not be considered.

Your application is considered in order of your preference/s so you should select these carefully as you will only receive one offer. If you wish to change your course preference/s after you have lodged your application you should advise the Student Administration Unit in writing and your application will be amended accordingly.

Some courses require the completion of a supplementary information sheet or questionnaire that must accompany the application form. See pages 4 - 6 for a list of additional application requirements.

CLOSING DATES

AUTUMN SEMESTER (commencing 27 February 2012)	
<ul style="list-style-type: none"> • B Nursing (Honours) • B Midwifery (Honours) 	31 October 2011
<ul style="list-style-type: none"> • B Arts (Honours) in Communication • B Human Movement (Honours) • B Management (Honours) in Sport and Exercise • All Education Honours courses 	30 November 2011
<ul style="list-style-type: none"> • All other Autumn Semester courses 	30 November (First round) 2011 31 January (Final round) 2012
SPRING SEMESTER (commencing 30 July 2012)	
<ul style="list-style-type: none"> • B Nursing (Honours) • B Midwifery (Honours) 	15 June 2012
<ul style="list-style-type: none"> • All other Spring Semester courses 	29 June 2012
Note: Not all courses are offered in Spring Semester. See pages 4 – 6 for details	

OFFERS

- Decisions for Autumn semester applications will be processed from December onwards
- Decisions for Spring semester applications will be processed during July

Completing the Application Form

The following instructions relate to the numbered sections on the application form:

Section 2 - Personal Details

If your family name or given names are different from that stated on any documents submitted, you must:

- indicate your previous name(s) in the space provided
- provide proof of name change e.g. certified copy of a Marriage Certificate, Divorce Order, Deed Poll, Instrument Evidencing Change of Name, etc.

Section 3 - Choice of Courses

- Indicate which course/s you are applying for in order of preference (and the major for Bachelor Education in Adult Education)
- Attendance mode is usually Internal (on campus), however Block mode is available for selected courses. Check availability on pages 4 - 6

Section 4 - Citizenship/Residency

- If you do not currently hold Australian or New Zealand citizenship or Australian permanent residency then you must apply as a full-fee paying International student on a different application form. Contact UTS: International on 9514 1531

Section 5 - Secondary Studies

- If you have completed an Australian Year 12 qualification (or overseas equivalent) you need to complete this section. This is required for government reporting purposes

Section 6 - Academic Qualifications

- If you list any academic qualifications here you will need to provide a full academic transcript showing the subjects studied, the marks obtained and an explanation of the grading system. If you have completed the qualification you will need to provide proof of completion
- If any of your qualifications are not in English you will need to provide a translation **as well as** the original language documents
- Previous UTS students do not need to provide evidence of UTS study

Certification of Documents

- **Documents cannot be returned once they have been submitted. It is recommended that you submit certified copies, not originals.**
- Uncertified photocopies and faxed or scanned documents will not be accepted.
- Documents can be certified by:
 - The official records department of the institution that originally issued the document(s)
 - The Student Enquiries Office or Admissions Office of an Australian university or TAFE College
 - The university admission centre of any Australian State (e.g. UAC)
 - An Australian overseas diplomatic mission and Australian Education Centres
 - An accountant – a member of the Institute of Chartered Accountants in Australia; the Australian Society of Certified Practising Accountants; the National Institute of Accountants; the Association of Taxation and Management Accountants; Registered Tax Agents
 - An Australian Justice of the Peace **with a registration number** – copies verified by a Justice of the Peace without a registration number will NOT be accepted
 - An Australian or New Zealand:
 - bank manager/credit union branch manager
 - barrister, solicitor or patent attorney
 - postal manager
 - principal of a secondary college, high school or primary school
 - police officer at or above the rank of sergeant

Note: You cannot verify your own documents, even if you belong to one of these categories

The person certifying the copies **must** include the following information on the **front** of **every** page to be submitted:

- the statement '*I, (insert name), certify that this is a true copy of the original document sighted by me*'
- signature
- occupation
- telephone number
- date
- official stamp or seal of their organisation (if available)
- a JP must also print their **registration number** and the **Australian state** in which they are registered as a JP

English Proficiency

If your previous studies were not conducted in English, you must submit evidence demonstrating English proficiency. For entry to undergraduate study, UTS accepts results from IELTS (Academic module) or TOEFL tests. These results are valid for two years from the date of completion of the test. For details on required test results contact the UTS Student Centre. An offer of admission that entitles you to enrol will not be made until proficiency in English is demonstrated.

Lodging the Application Form

Prior to lodging your application form, check that:

- all relevant sections have been completed
- supporting documents have been securely attached with the application form on the front
- copies of official documents have been certified
- your application is not in any sort of binding or folder
- the instructions have been detached

Lodge your application **by mail** to:

Direct Admissions
Student Administration Unit
UTS
PO Box 123
Broadway NSW 2007

OR

Lodge your application **in person** at a UTS Student Centre listed below:

Broadway Campus - Building 1
Level 4 (Street Level)
15 Broadway
ULTIMO

Broadway Campus - Building 10
Level 2
235 Jones Street
ULTIMO

Broadway Campus - Building 6
Level 4
702-730 Harris Street
ULTIMO

Haymarket Campus - Building 5
Block C, Level 1
Cnr Quay Street and Ultimo Road
HAYMARKET

Haymarket Campus - Building 5
Block B, Level 5
Cnr Quay Street and Ultimo Road
HAYMARKET

Kuring-gai Campus
Level 5, Building 1
Eton Road
LINDFIELD

For information on UTS Student Centre opening hours see: www.uts.edu.au/students/centres.html/

Further enquiries

For more information about undergraduate study at UTS contact the UTS Student Centre:

Email via website: www.ask.uts.edu.au
Phone: 1300 ASK UTS (1300 275 887)
Website: www.uts.edu.au

2012 UNDERGRADUATE COURSES OFFERED BY DIRECT APPLICATION TO UTS

Note: The courses in this section are for applicants who have completed a first degree or relevant TAFE course or who have related industry experience

COURSES	COURSE CODE	STUDY MODE	ATTENDANCE MODE	SEMESTER OFFERED	CAMPUS	ADDITIONAL APPLICATION REQUIREMENTS
EDUCATION						
B Education in Adult Education	C10233	See Majors below	Full Time or Part Time	Autumn	City	Please attach a CV that indicates prior and/or current experience in related B Education Adult Education fields. Please refer to the Faculty Handbook for further admission requirements: www.handbook.uts.edu.au/edu/index.html
B Education in Adult Education/ B Arts in International Studies	C10234	See Majors below	Full Time	Autumn	City	
Majors available for C10233 and C10234:						
Language, Literacy and Numeracy (LLN)		Internal				Applicants who are seeking recognition of prior learning should submit a Recognition of Prior Learning application and relevant documentation with the application form. Forms are available from www.sau.uts.edu.au/forms
Human Resource Development (HRD)		Internal				
Vocational Education (VE)		Internal				

2012 HONOURS COURSES

The courses below are for applicants who have completed a first degree.

COURSES	COURSE CODE	STUDY MODE	ATTENDANCE MODE	SEMESTER OFFERED	CAMPUS	ADDITIONAL APPLICATION REQUIREMENTS
COMMUNICATION						
B Arts (Honours) in Communication	C09009	Internal	Full Time	Autumn	City	All applicants must submit a supplementary form. Contact Xiaoyi (Sally) Cheng at xiaoyi.cheng@uts.edu.au
DESIGN, ARCHITECTURE AND BUILDING						
B Design (Honours) in Interior and Spatial Design	C09055	Internal	Full Time	Autumn	City	<ul style="list-style-type: none"> • All applicants must submit a written proposal outlining their intended area of research. This should be no more than one A4 page in length. • Applicants who did not complete their undergraduate degree at UTS must also submit a portfolio of work. This must be in A4 format and no more than five pages in length, including images.
EDUCATION						
B Education (Honours) in Adult Education	C09037	Internal	Full Time	Autumn	City	Submission of a 1500 word essay showing: <ul style="list-style-type: none"> • competence in written communication • reasons for studying in an education Honours course • research topic of interest.
B Arts (Honours) in Organisational Learning	C09043	Internal	Full Time	Autumn	City	Please refer to the Faculty Handbook for further admission requirements: www.handbook.uts.edu.au/edu/index.html
INFORMATION TECHNOLOGY						
B Science (Honours) in Information Technology	C09019	Internal	Full Time or Part Time	Autumn or Spring	City	All applicants must submit a supplementary form available from UTS Student Centres
NURSING, MIDWIFERY AND HEALTH						
B Nursing (Honours)	C09018	Block	Full Time or Part Time	Autumn or Spring	City	All applicants must submit a supplementary form. Contact Assoc Prof Robyn Gallagher (robyn.gallagher@uts.edu.au) Ph: 9514 4833
B Midwifery (Honours)	C09051	Block	Full Time or Part Time	Autumn or Spring	City	
B Human Movement (Honours)	C09057	Internal	Full Time or Part Time	Autumn	Kuring-gai	It is recommended that you discuss your proposed program with the Honours Co-ordinator prior to completing this form. Please contact Assoc Prof Aaron Coutts (aaron.coutts@uts.edu.au)
B Management (Honours) in Sport and Exercise	C09058	Internal	Full Time or Part Time	Autumn	Kuring-gai	You will also need to submit the following with your application: <ul style="list-style-type: none"> • a personal statement (typewritten and not exceeding 300 words) outlining your proposed area of research • a resume, summarising your academic and employment history

2012 HONOURS COURSES (Continued)
The courses below are for applicants who have completed a first degree.

COURSES	COURSE CODE	STUDY MODE	ATTENDANCE MODE	SEMESTER OFFERED	CAMPUS	ADDITIONAL APPLICATION REQUIREMENTS
SCIENCE						
B Science (Honours) in Mathematics	C09020	Internal	Full Time or Part Time	Autumn or Spring	City	<p>All applicants must submit a supplementary form available from the Science Faculty website at: http://datasearch2.uts.edu.au/science/courses/honour.cfm</p> <p>The supplementary form should be attached to the Direct Application form.</p> <p>Please speak to your prospective supervisor prior to lodging an application. Any further supporting documentation will be provided by your prospective supervisor.</p> <p>Should you wish to apply but have yet to make a decision on topic and supervisor, you may still apply and submit your preferences or areas of interest on the supplementary form.</p>
B Mathematics and Finance (Honours)	C09021	Internal	Full Time	Autumn or Spring	City	
B Biotechnology (Honours)	C09022	Internal	Full Time	Autumn	City	
B Science (Honours) in Biomedical Science	C09023	Internal	Full Time	Autumn	City	
B Science (Honours) in Applied Chemistry	C09026	Internal	Full Time	Autumn or Spring	City	
B Science (Honours) in Environmental Science	C09029	Internal	Full Time	Autumn or Spring	City	
B Medical Science (Honours)	C09031	Internal	Full Time	Autumn	City	
B Science (Honours) in Applied Physics	C09035	Internal	Full Time	Autumn or Spring	City	
B Science (Honours) in Nanotechnology	C09046	Internal	Full Time	Autumn or Spring	City	
B Forensic Science (Honours) in Applied Chemistry	C09050	Internal	Full Time	Autumn	City	

Application Acknowledgement

If you wish receipt of your application to be acknowledged please complete the details below and attach this page to the **front** of your application.



UNIVERSITY OF
TECHNOLOGY SYDNEY

ACKNOWLEDGEMENT OF APPLICATION FOR DIRECT UNDERGRADUATE COURSES

Name: _____

Address: _____

Office Use Only

Date of receipt at
Student Administration Unit

Note: You must advise UTS in writing, or via email, if you:

- **change your address after lodging your application**
- **wish to change your nominated preferences**
- **decide to withdraw your application**

Contact details:

Postal address: Direct Admissions
Student Administration Unit
UTS
PO Box 123
Broadway NSW 2007

Email via website: www.ask.uts.edu.au

Phone: 1300 ASK UTS (1300 275 887)

2012 Application for Admission: Direct Undergraduate Courses



UNIVERSITY OF
TECHNOLOGY SYDNEY

Date Received at UTS		<ul style="list-style-type: none"> You must read the instructions accompanying this form before completing the details below Please detach the instructions before you submit your application Do not write in any of the areas marked "Admissions Use Only" or "Faculty Use Only" 				
		Are you an Australian Citizen, Australian Permanent Resident, or New Zealand Citizen? <input type="checkbox"/> Yes - Proceed to Section 1 <input type="checkbox"/> No - You must apply as an International applicant on a different application form. Contact UTS: International on (02) 9514 1531 for details.				
ADMISSIONS USE ONLY		1. PREVIOUS ENROLMENT/APPLICATION				
Date Received in Admissions		Have you previously been enrolled at UTS, NSWITATE, Kuring-gai CAE or the College of Law? <input type="checkbox"/> Yes - Please state your old student number, if known, or the name of the institution:		Student Number		
		Have you ever applied for an undergraduate or postgraduate course at UTS? <input type="checkbox"/> Yes <input type="checkbox"/> No		CHESSN (Admissions Use Only)		
ADMISSIONS USE ONLY		2. PERSONAL DETAILS				
Documents Required						
<input type="checkbox"/> Academic Transcript		Surname or Family Name		First Given Name		
		Other Given Name/s		Maiden Name or Previous Family Name		
		Title (Mr/Ms etc)		Sex (M or F)		
<input type="checkbox"/> Proof of Completion				Date of Birth (dd/mm/yy)		
		Address and Telephone Contact Details				
		Number and Street				
		Suburb		State	Postcode	
<input type="checkbox"/> English Test		Home Phone		Work Phone	Mobile	
Date Requested		Email note this will not be used as the main form of communication. All correspondence will be sent to the address indicated above.		Email		
<input type="checkbox"/> Other		3. CHOICE OF SEMESTER AND COURSES				
		Please indicate the semester for which you are applying: Semesters are: Autumn (commencing 27 February) and Spring (commencing 30 July)		Semester		
Pref	Course Name (and major for C10233 and C10234)	Course Code	Load (Tick One)	Attendance (Tick One)	FACULTY USE ONLY Decision of Faculty Nominee: Tick Yes/No AND Sign and Date	
1.			<input type="checkbox"/> FT <input type="checkbox"/> PT	<input type="checkbox"/> Internal <input type="checkbox"/> Block	<input type="checkbox"/> Yes <input type="checkbox"/> No	Signature: ----- Date:
2.			<input type="checkbox"/> FT <input type="checkbox"/> PT	<input type="checkbox"/> Internal <input type="checkbox"/> Block	<input type="checkbox"/> Yes <input type="checkbox"/> No	Signature: ----- Date:
Admissions Use Only		BFA	Decision <input type="checkbox"/> OF <input type="checkbox"/> RJ Date Letter Sent	Faculty Use – Basis for Admission/Additional Comments		
Is Application Complete?						
<input type="checkbox"/> Yes						
<input type="checkbox"/> No			Notify Fees re Hons			

4. CITIZENSHIP/RESIDENCY					Admissions Use Only
Part A Citizenship/Residency Status					
i) Are you an Australian Citizen?		() Yes - Go to question (vi) () No - Go to question (ii)			1
ii) Are you a New Zealand Citizen?		() Yes - Go to question (vi) () No - Go to question (iii)			2
iii) Are you a Permanent Resident of Australia?		() Yes - Date permanent residency granted: - Go to question (iv)	Date (dd/mm/yy)		3 8
iv) Is your visa a permanent humanitarian visa?		() Yes - Go to question (v) () No - Go to question (v)			Date
Note: If you did not answer 'Yes' to any of the questions above (i, ii, iii or iv) you must apply as an International applicant on a different application form. Contact UTS: International on (02) 9514 1531 for details.					-----
v) Did you meet residency requirements for citizenship more than a year ago?		() Yes - Go to question (vi) () No - Go to question (vi)			Y N
vi) Are you residing inside Australia during your studies?		() Yes - Go to Part B () No - Go to Part B			Y N
Part B Country of Birth					-----
vii) If you were not born in Australia and you are now residing in Australia, in what year did you enter Australia ?			Year of entry	Year	
viii) Please state your country of birth		Country			C Code
ix) Please indicate the main language spoken in your home		Language			L Code
x) Are you of Aboriginal descent?		() Yes () No			N A T B
xi) Are you of Torres Strait Islander descent?		() Yes () No			
5. SECONDARY SCHOOL STUDIES					
Have you completed Australian Year 12 or Senior School studies ? () Yes – please give details below () No – Go to Section 6					Secondary School Studies
Year eg 1987	Name of Qualification e.g. HSC	School Name	Candidate No. (if known)	State e.g. NSW	
					School Code
6. ACADEMIC QUALIFICATIONS					Tertiary
Are you currently enrolled and/or have you previously been enrolled at an Australian or overseas University, CAE, Institute of Higher Education, TAFE College, or equivalent ? () Yes – please give details below and provide documentary evidence () No – Go to Section 7					HLP
Years From/To	Institution Attended and Student No. (if known)	Title of Course or Qualification	Completed, Discontinued or Being Attempted	Language of Instruction	Year
					Institution Code
					Institution Code
					Institution Code
Note: If you have undertaken your studies in an overseas country you may have to provide proof of English proficiency with your application. Refer to page 2 of the instructions for details.					
7. EXCLUSION FROM PRIOR UTS STUDY					
Have you been excluded from study at UTS ? () Yes - Please give details below () No - Go to Section 8					
UTS Course			Last Period of Attendance (Year & Semester)		

8. DEFERMENT		Admissions Use Only
Are you applying on the basis of a UTS approved deferment in 2010? () Yes – please state the course title below () No – go to section 9		Y N
Course Title		
9. OTHER ADMISSION		
Have you lodged an application through UAC (Universities Admissions Centre) for 2011 admission? () Yes – please state UAC number below () No – go to section 10		Y N
10. EMPLOYMENT DETAILS		
Are you currently employed (including self employment)? () Yes - Please give details () No - Go to section 11		
Company Name and Phone Number		
11. PROFESSIONAL QUALIFICATIONS		
Do you want any professional qualifications taken into account in the assessment of your application (e.g. CPE, Institution of Engineers, etc)? () Yes - please give details below () No - Go to Section 12		
Qualification		
12. DECLARATION AND AUTHORITY - all applicants must complete this section		
<p>Your application cannot be considered unless you accept all conditions set out below by signing and dating this declaration and authority.</p> <ol style="list-style-type: none"> 1. I declare that I have read the general application instructions and that all the information submitted is to the best of my knowledge true and complete. 2. I authorise UTS to verify any information provided by me. 3. I authorise UTS to obtain official records from any institution attended by me. 4. I understand that UTS reserves the right to vary or reverse any decision or enrolment on the basis of untrue, misleading or incomplete information. 5. In the event that information provided by me to the University either on this form or at any time is considered by the University on reasonable grounds to be incomplete, untrue, or incorrect in any particular, I understand and consent that the University may take such action as it believes necessary including the disclosure of the information to any person or body the University considers has a legitimate interest in receiving it. 6. I understand that UTS may disclose the personal information I have given in this application to the Department of Education, Employment and Workplace Relations (DEEWR), or its successor, for the purpose of: <ol style="list-style-type: none"> i) use in connection with the Higher Education Information Management System (HEIMS); and/or ii) use in connection with the National Data Collection on University Applications and Offers; and/or iii) other collections as DEEWR, or its successor, may lawfully require from time-to-time. 		
Signature	Date	
Your application may be cancelled if you do not provide true and complete information in connection with your application, or if you make any changes to the above Declaration and Authority.		