

# Graduate School of Business

## 2010 Application for Admission: Postgraduate Coursework



UNIVERSITY OF  
TECHNOLOGY SYDNEY

### General Instructions

This application form is only to be used by Australian or New Zealand citizens or Australian permanent residents who are seeking admission to a Graduate Certificate, Graduate Diploma or Masters degree by Coursework within the **Graduate School of Business** (see pages 2-3).

Note: Postgraduate coursework programs in other faculties require a different method of application. For example:

- an alternative application form (Master of Architecture; Graduate Certificate in Legal Practice; Selected Courses)
- a UAC application (Faculties of: Arts and Social Sciences; Design Architecture and Building; Engineering and Information Technology; Law; Nursing, Midwifery and Health; Science)

For full details of all available postgraduate coursework programs, and the required method of application, see [www.uts.edu.au/study/postgrad.html](http://www.uts.edu.au/study/postgrad.html)

Applications will be considered according to the order of preferences you indicate. Please select preferences carefully as you will only receive one offer. If you wish to change your course preference/s after you have lodged your application you should advise the Student Administration Unit in writing and your application will be assessed accordingly.

Applicants should submit:

- academic transcripts for any prior or current tertiary study (including proof of completion)
- a detailed resume and a current employer's letter demonstrating work history see pages 2-3
- additional documentation, where applicable, as outlined on page 4 of these instructions

Please read the following pages of instructions carefully as incorrect or insufficient documentation could delay your application.

### Closing Dates

	<b>Autumn Semester (commencing March 2010)</b>	<b>Spring Semester (commencing August 2010)</b>
<b>Round 1</b>	<b>30 October 2009</b>	<b>31 May 2010</b>
<b>Round 2</b>	<b>30 November 2009</b>	<b>30 June 2010</b>
<b>Round 3</b>	<b>29 January 2010</b>	<b>N/A</b>

### Offers

Offers will be made progressively as the Graduate School of Business provides decisions to the Student Administration Unit.

- Offers for Autumn Semester 2010 will be processed from November 2009
- Offers for Spring Semester 2010 will be processed from June 2010

**For general enquiries regarding postgraduate study at UTS contact the UTS Student Centre:**

Email via website : <https://servicedesk.uts.edu.au>  
Phone: (02) 9514 3660

## Graduate School of Business Postgraduate Coursework Programs Available in 2010

Course Code	Course Name	Type of Place	Duration (Years)		Fees (A\$) Per 6 Credit Point Subject*	Additional Application Requirements (w/e = work experience)
			Full Time	Part Time		
<b>Business Administration</b>						
C04018	Master of Business Administration	FPP	2.0	4.0	2 700	GMAT if GPA is less than 2.75 out of 4
C06009	Graduate Diploma in Business Administration	FPP	1.0	2.0	2 700	-
C11008	Graduate Certificate in Business Administration	FPP	0.5	1.0	2 700	-
<b>Accounting</b>						
C04037	Master of Business in Accounting	FPP	1.5	3.0	2 700	2 years w/e if previous degree is not cognate
C11017	Graduate Certificate in Accounting	FPP	-	1.0	2 700	2 years w/e if previous degree is not cognate
C04238	Master of Professional Accounting	FPP	1.5	3.0	2 547	-
C04237	Master of Professional Accounting Extended	FPP	2.0	4.0	2 547	-
C11206	Graduate Certificate in Professional Accounting	FPP	0.5	1.0	2 547	-
<b>Accounting and Finance</b>						
C04038	Master of Business in Accounting and Finance	FPP	1.5	3.0	2 700	2 years w/e if previous degree is not cognate
C07012	Graduate Diploma in Accounting and Finance	FPP	1.0	2.0	2 700	2 years w/e if previous degree is not cognate
C11015	Graduate Certificate in Accounting and Finance	FPP	-	1.0	2 700	2 years w/e if previous degree is not cognate
<b>Finance</b>						
C04048	Master of Business in Finance	FPP	1.5	3.0	2 700	-
C07021	Graduate Diploma in Finance	FPP	1.0	2.0	2 700	-
C11027	Graduate Certificate in Finance	FPP	0.5	1.0	2 700	-
<b>Quantitative Finance</b>						
C04052	Master of Quantitative Finance (Note: only available part time in Spring Semester)	FPP	-	2.0	3 111	A degree in finance or a degree with a strong mathematical background from a UTS-recognised university, or equivalent institution
C07023	Graduate Diploma in Quantitative Finance (Note: only available part time in Spring Semester)	FPP	-	2.0	3 111	
<b>Marketing</b>						
C04067	Master of Business in Marketing	FPP	1.5	3.0	2 700	2 years w/e if previous degree is not cognate
C07031	Graduate Diploma in Marketing	FPP	1.0	2.0	2 700	2 years w/e if previous degree is not cognate
C11039	Graduate Certificate in Marketing	FPP	0.5	1.0	2 700	2 years w/e if previous degree is not cognate
<b>General Management</b>						
C04229	Master of Business in Management	FPP	1.5	3.0	2 700	2 years w/e if previous degree is not cognate
C07018	Graduate Diploma in Management	FPP	1.0	2.0	2 700	2 years w/e if previous degree is not cognate
C11021	Graduate Certificate in Management	FPP	0.5	1.0	2 700	2 years w/e if previous degree is not cognate
<b>Human Resource Management</b>						
C04227	Master of Business in Human Resource Management	FPP	1.5	3.0	2 700	2 years w/e if previous degree is not cognate
C07113	Graduate Diploma in Human Resource Management	FPP	1.0	2.0	2 700	2 years w/e if previous degree is not cognate
C11198	Graduate Certificate in Human Resource Management	FPP	0.5	1.0	2 700	2 years w/e if previous degree is not cognate
<b>Operations and Supply Chain Management</b>						
C04226	Master of Business in Operations and Supply Chain Management	FPP	1.5	3.0	2 700	2 years w/e if previous degree is not cognate
C07112	Graduate Diploma in Operations and Supply Chain Management	FPP	1.0	2.0	2 700	2 years w/e if previous degree is not cognate
C11199	Graduate Certificate in Operations and Supply Chain Management (Note: available part time only in Autumn Semester)	FPP	0.5	1.0	2 700	2 years w/e if previous degree is not cognate

Continued next page

## Graduate School of Business Postgraduate Coursework Programs Available in 2010 (Continued)

Course Code	Course Name	Type of Place	Duration (Years)		Fees (A\$) Per 6 Credit Point Subject*	Additional Application Requirements
			Full Time	Part Time		
<b>Community Management</b>						
C04055	Master of Management in Community Management	CSP	1.5	3.0	N/A	2 years work experience
C07019	Graduate Diploma in Community Management	CSP	1.0	2.0	N/A	2 years work experience
C11024	Graduate Certificate in Community Management	CSP	-	1.0	N/A	2 years work experience
<b>Arts Management</b>						
C04239	Master of Management	FPP	1.5	3.0	2 172	-
C07028	Graduate Diploma in Arts Management	FPP	1.0	2.0	2 172	-
C11033	Graduate Certificate in Arts Management	FPP	-	1.0	2 172	-
<b>Event Management</b>						
C04239	Master of Management	FPP	1.5	3.0	2 172	-
C06017	Graduate Diploma in Event Management	FPP	1.0	2.0	2 172	-
C11038	Graduate Certificate in Event Management	FPP	-	1.0	2 172	-
<b>Sport Management</b>						
C04239	Master of Management	FPP	1.5	3.0	2 172	-
C07029	Graduate Diploma in Sport Management	FPP	1.0	2.0	2 172	-
C11037	Graduate Certificate in Sport Management	FPP	-	1.0	2 172	-
<b>Tourism Management</b>						
C04239	Master of Management	FPP	1.5	3.0	2 172	-
C07027	Graduate Diploma in Tourism Management	FPP	1.0	2.0	2 172	-
C11035	Graduate Certificate in Tourism Management	FPP	-	1.0	2 172	-

**Note:** All information in this table was correct at the time of printing. Courses may be cancelled if there is insufficient demand.

### Guide To Reading This Table

#### Type of Place

- **FPP (Fee Paying Place):** Students must pay the full fee set by the university for each subject. Students may be eligible for FEE-HELP
- **CSP (Commonwealth Supported Place):** The Commonwealth makes a financial contribution through the Commonwealth Grant Scheme to assist students with their payments. Students may be eligible for HECS-HELP
- For more information refer to [www.sau.uts.edu.au/fees/postgrad/index.html](http://www.sau.uts.edu.au/fees/postgrad/index.html)

#### Duration

- This is the minimum time for completion if the part time load is 2 subjects and the full time load is 4 subjects per semester

#### \*Fees

- The fee amounts listed are in Australian dollars and are per 6 credit point subject. Please check the credit point value of subjects at <http://www.gsb.uts.edu.au/courses/fees/index.html>

#### Additional Application Requirements

- **Work experience** is required for some courses in addition to a degree from a UTS-recognised university. This is demonstrated by supplying a detailed resume and current employer's letter detailing the length of employment and the position held in the organisation. Without a previous degree, applicants can apply for a Graduate Certificate with evidence of 8 years full time work experience.
- For **GMAT** and GPA requirements see [www.gsb.uts.edu.au/student/gmat/](http://www.gsb.uts.edu.au/student/gmat/)
- A **cognate degree** is considered to be a business related degree e.g. Bachelor of Business, Bachelor of Commerce.

#### General Information

- **Attendance Mode:** All courses are internal attendance mode and are not offered by distance

## Completing the Application Form

- Complete the application form with a blue or black pen only using **block letters**
- When required, place a clear tick in the appropriate boxes

### The following instructions relate to the numbered sections of the application form:

#### Section 2 – Personal Details

If your Family Name or Given Name/s are different from that stated on any documents that you submit you should:

- indicate your previous name(s) in the space provided
- provide proof of name change e.g. Marriage Certificate, Decree Nisi, Deed Poll, Instrument Evidencing Change of Name

#### Section 3 – Choice of Semester and Courses

- State which semester you are applying for, Autumn or Spring
- Indicate which course/s you are applying for in order of preference

#### Section 4 – Citizenship/Residency

- If you do not currently hold Australian or New Zealand citizenship or Australian permanent residency then you must apply as an International student - contact UTS: International on (02) 9514 1531 for details

#### Section 5 – Secondary School Studies

- If you have completed Australian Year 12 or Senior High School studies please indicate the Year completed, State, Name of Qualification (e.g. HSC), School Name and Candidate number (if known). This is for government reporting purposes

#### Section 6 – Academic Qualifications

- If you list any academic qualifications you must provide an **official** transcript showing the subjects studied, marks obtained and explanation of the grading system (Note: unofficial transcripts printed from institution websites will not be accepted)
- If you have completed or been awarded the qualification you need to provide proof of completion
- If any of your documents are not in English you must provide a translation **as well as** the original language documents
- Previous UTS students do not need to provide evidence of study undertaken at UTS

#### Section 8 – Work Experience

- This is a summary of work experience and does not replace the additional application requirements see pages 2 - 3.

## Documentation

- You must submit **certified** copies of your documents. Faxed or emailed documents or uncertified photocopies will not be accepted
- It is recommended that you submit copies certified by:
  - the official records department of the institution that originally issued the document(s)
  - the Student Enquiries Office or Admissions Office of an Australian University or TAFE College

Alternatively UTS will also accept copies certified by someone who belongs to one of the categories listed below:

- bank manager or credit union branch manager
  - barrister, solicitor or patent attorney
  - postal manager
  - principal of an Australian secondary college, high school, or primary school
  - Commissioner for Declarations
  - Justice of the Peace **with a registration number**  
– copies verified by a JP without a registration number will **not** be accepted
  - tertiary admission centre of any Australian State e.g. UAC
  - Australian overseas diplomatic mission or Education Centre
  - police officer **at or above the rank of sergeant**
  - accountant i.e. members of: the Institute of Chartered Accountants in Australia; the Australian Society of Certified Practising Accountants; the National Institute of Accountants; the Association of Taxation and Management Accountants; Registered Tax Agents
- **Note: You cannot certify your own documents even if you belong to one of the categories listed above.**

The person certifying the copies **must** include the following information on the **front** of **every** page to be submitted:

- the statement ***'I,           (insert name)          , certify that this is a true copy of the original document sighted by me'***
- signature
- occupation
- telephone number
- date
- official stamp or seal of their organisation (if available)
- a Justice of the Peace must also print their **registration number** and the **state** in which they are registered as a JP

## English Proficiency

If your previous studies were undertaken in an overseas country you may need to provide evidence of English proficiency with your application. You must provide proof of proficiency in English (as indicated below) if you have undertaken all of your qualifications in a country **other than**:

- American Samoa
- Australia
- Canada
- Fiji
- Ireland
- Kenya
- New Zealand
- Papua New Guinea
- Singapore
- Solomon Islands
- South Africa
- United Kingdom (including Northern Ireland)
- United States of America
- Zambia

Applicants will be considered to have met the UTS English proficiency requirement if they can provide evidence of one of the following:

- completion of a government accredited public or private senior secondary course which was taught in English and which was no less than the equivalent of one year full-time study
- completion of at least one year full time (or equivalent) tertiary/university level study in English
- completion of a TAFE or other AQF accredited Diploma, Advanced Diploma or Associate Diploma
- completion of the Insearch Direct Entry English Program (DEEP). See below for results required.
- completion of the TAFE Certificate IV in English for Academic Purposes (EAP)
- evidence from your overseas tertiary institution that the medium of instruction was English when you studied there. This evidence must be in writing on letterhead paper from your overseas tertiary institution. Note: The fact that an academic transcript is written in English is not sufficient evidence of the medium of instruction. You must provide documentation that specifies English as the medium of instruction
- satisfactory English test results (see below for details)

**Note: UTS cannot consider work experience when assessing English proficiency.**

### English Tests:

If you do not send suitable evidence of English proficiency with your application you will be requested by UTS to undertake an English test. An offer of admission that entitles you to enrol will not be made until proficiency in English has been demonstrated. If you are required to sit an English test you should ensure that you book into a test as soon as possible. Results must be available in time for enrolment.

**Note: Test results are valid for two years from the date of completion of test requirements.**

**UTS accepts the following test results for postgraduate coursework programs in the Faculty of Business:**

IELTS (Academic Strand)	TOEFL		DEEP
	Paper Based	Internet Based	
6.5 overall with a writing score of 6.0	575 overall with TWE of 4.5	90 overall with a writing score of 21	C

IELTS = International English Language Testing System  
DEEP = Insearch Direct Entry English Program

TOEFL = Test of English as a Foreign Language

## Recognition of Prior Learning (RPL)

If you wish to apply for recognition of prior learning, you are advised to submit your RPL application at the same time as this course application. The application details are available at: <http://www.gsb.uts.edu.au/student/rpl/index.html>

If you would like RPL advice, please attach your previous transcript(s) to a service desk request, <https://servicedesk.uts.edu.au/CAIsd/pdmweb.exe> and you will be advised by email.

## Lodging Your Application

Prior to lodging your application form complete the Applicant Checklist below to ensure that your application is correct.

APPLICANT CHECKLIST	
<b>Have you:-</b>	√
completed all relevant sections of the application form?	
indicated the semester in which you wish to commence study (Section 3)?	
included the correct course name/s and code/s (Section 3)? Note: This form is not for subjects – use <i>course codes</i> only.	
read and signed the declaration on page 3 of the application form?	
provided an official academic transcript or record of study, if applicable? Note: transcripts printed from institution websites will not be accepted.	
included proof of completion of study, if applicable? Note: This is not always included on an academic transcript.	
attached an up-to-date resume outlining academic and employment history?	
attached any additional documentation required for your nominated course (see pages 2-3 of these instructions)?	
provided evidence of name change if required (Section 2)?	
attached translations of any documents not in English?	
provided proof of English proficiency, if required (see page 5 of these instructions)?	
ensured that all photocopied documents have been correctly certified (see page 4 of these instructions)? <b>Note: If getting documents certified by a Justice of the Peace they must have, and provide, an official registration number.</b>	
removed your documents from any binders or folders?	
completed the 'Acknowledgement of Application' page (if you wish to have receipt of your application acknowledged)?	
detached the application form from these instructions?	
checked addresses/locations for lodging your application (see below)? Note: <ul style="list-style-type: none"> <li>• do not submit your application to a Faculty</li> <li>• do not fax your application</li> </ul>	

Lodge your application **by mail** to:

Postgraduate Admissions  
 UTS Student Administration Unit  
 PO Box 123  
 BROADWAY NSW 2007

**OR**

Lodge your application **in person** at a UTS Student Centre as listed below:

**Broadway Campus - Building 1**  
 Level 4 (Street Level)  
 15 Broadway  
 ULTIMO

**Broadway Campus - Building 10**  
 Level 2  
 235 Jones Street  
 ULTIMO

**Broadway Campus - Building 6**  
 Level 4  
 702-730 Harris Street  
 ULTIMO

**Haymarket Campus - Building 5**  
 Block C, Level 1  
 Cnr Quay Street and Ultimo Road  
 HAYMARKET

**Haymarket Campus - Building 5**  
 Block B, Level 5  
 Cnr Quay Street and Ultimo Road  
 HAYMARKET

**Kuring-gai Campus**  
 Level 5, Building 1  
 Eton Road  
 LINDFIELD

**For information on UTS Student Centre opening hours see: [www.uts.edu.au/students/centres.html/](http://www.uts.edu.au/students/centres.html/)**

### Further enquiries

For more information about postgraduate study at UTS contact the UTS Student Centre:

Email via website: <https://servicedesk.uts.edu.au>

Phone: (02) 9514 3660

Website: [www.uts.edu.au](http://www.uts.edu.au)

## Application Acknowledgement

If you wish your application to be acknowledged please complete the details below and attach this page to the **front** of your application

**UNIVERSITY OF TECHNOLOGY, SYDNEY**  
**ACKNOWLEDGEMENT OF APPLICATION**  
**FOR POSTGRADUATE COURSEWORK**

**Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

\_\_\_\_\_

**Office Use Only**

Date of receipt at  
Student Administration Unit

**Note: You must advise UTS in writing, or via email, if you:**

- **change your address after lodging your application**
- **wish to change your nominated preferences**
- **decide to withdraw your application**

### Contact details:

Postal address: Postgraduate Admissions  
Student Administration Unit  
UTS  
PO Box 123  
BROADWAY NSW 2007

Email via website: <https://servicedesk.uts.edu.au>

Phone: (02) 9514 3660

# Graduate School of Business

## 2010 Application for Admission: Postgraduate Coursework



UNIVERSITY OF  
TECHNOLOGY SYDNEY

Date Received at UTS		<ul style="list-style-type: none"> <li>You must read the instructions accompanying this form before completing the details below</li> <li>Please detach the instructions before you submit your application</li> <li>Do not write in any of the shaded areas</li> </ul>			
PG ADMISSIONS USE ONLY		Are you an Australian Citizen, Australian Permanent Resident, or New Zealand Citizen? <input type="checkbox"/> Yes - Proceed to Section 1 <input type="checkbox"/> No - You must apply as an International applicant on a different application form. Contact the UTS: International on (02) 9514 1531 for details.			
Date Received in Admissions		<b>1. PREVIOUS ENROLMENT</b>			
		Have you previously been enrolled at UTS, NSWIT, ITATE, Kuring-gai CAE or the College of Law? <input type="checkbox"/> Yes - Please state your old student number, if known, or the name of the institution: <input type="checkbox"/> No - Proceed to Section 2		Student Number  CHESSN	
		<b>2. PERSONAL DETAILS</b>			
<b>Documents Required</b>		Surname or Family Name		First Given Name	
<input type="checkbox"/> Academic Transcript		Other Given Name/s		Maiden Name or Previous Family Name	
		Title (Mr/Ms etc)		Sex (M or F)	
		Date of Birth (dd/mm/yy)			
<input type="checkbox"/> Proof of Completion		<b>Address and Telephone Contact Details</b>			
		Number and Street			
		Suburb		State	Postcode
<input type="checkbox"/> English Test		Home Phone		Work Phone	Mobile
Date Requested:		Email: This will not be used as the main form of communication to applicants. You will be advised of the outcome of your application by post.			
<input type="checkbox"/> Other		Email			
		<b>3. CHOICE OF SEMESTER AND COURSES</b>			
		Please indicate the semester for which you are applying: Semesters are: Autumn (commencing March) and Spring (commencing August)			Semester
SAU Use	Pref	Course Name	Course Code	Load (Tick One)	<b>FACULTY USE ONLY</b> <b>Decision of Faculty Nominee:</b> <b>Tick Yes/No AND Sign and Date</b>
P/H	1.			<input type="checkbox"/> Full Time <input type="checkbox"/> Part Time	<input type="checkbox"/> Yes <input type="checkbox"/> No Signature: _____ Date: _____
P/H	2.			<input type="checkbox"/> Full Time <input type="checkbox"/> Part Time	<input type="checkbox"/> Yes <input type="checkbox"/> No Signature: _____ Date: _____
P/H	3.			<input type="checkbox"/> Full Time <input type="checkbox"/> Part Time	<input type="checkbox"/> Yes <input type="checkbox"/> No Signature: _____ Date: _____
<b>ADMISSIONS USE</b> Application Complete? <input type="checkbox"/> Yes <input type="checkbox"/> No		BFA	Decision <input type="checkbox"/> OF <input type="checkbox"/> RJ Date Letter Sent	<b>FACULTY USE: (Basis For Admission/Additional Comments)</b>	

4. CITIZENSHIP/RESIDENCY					Office Use Only
Part A Citizenship/Residency Status					Cit/Res Status
i) Are you an Australian Citizen?	( ) Yes - Go to question (vi) ( ) No - Go to question (ii)				1
ii) Are you a New Zealand Citizen?	( ) Yes - Go to question (vi) ( ) No - Go to question (iii)				2
iii) Are you a Permanent Resident of Australia?	( ) Yes - Date permanent residency granted: - Go to question (iv)	Date (dd/mm/yy)			3 8
iv) Is your visa a permanent <b>humanitarian</b> visa?	( ) Yes - Go to question (v) ( ) No - Go to question (v)				Date
<b>Note: If you did not answer 'Yes' to any of the questions above (i, ii, iii or iv) you must apply as an International applicant on a different application form. Contact UTS: International on (02) 9514 1531 for details.</b>					..... .....
v) Did you meet residency requirements for citizenship more than a year ago?	( ) Yes - Go to question (vi) ( ) No - Go to question (vi)				Y N
vi) Are you residing inside Australia during your studies?	( ) Yes - Go to Part B ( ) No - Go to Part B				Y N
Part B Country of Birth					.....
vii) If you were not born in Australia and you are now residing in Australia, in what year did you enter Australia?	Year of entry				Year
viii) Please state your country of birth	Country				C Code
ix) Please indicate the main language spoken in your home	Language				L Code
x) Are you of Aboriginal descent?	( ) Yes ( ) No				N A
xi) Are you of Torres Strait Islander descent?	( ) Yes ( ) No				T B
5. SECONDARY SCHOOL STUDIES					Secondary School Studies
Have you completed Australian Year 12 or Senior School studies? ( ) Yes – please give details below ( ) No – Go to Section 6					
Year eg 1987	Name of Qualification e.g. HSC	School Name	Candidate No. (if known)	State e.g. NSW	
					School Code
6. ACADEMIC QUALIFICATIONS					Tertiary
Are you currently enrolled and/or have you previously been enrolled at an Australian or overseas University, CAE, Institute of Higher Education, TAFE College, or equivalent? ( ) Yes – please give details below and provide documentary evidence ( ) No – Go to Section 7					HLP
Years From/To	Institution Attended and Student No. (if known)	Title of Course or Qualification	Completed, Discontinued or Being Attempted	Language of Instruction	Year
					Institution Code
					Institution Code
					Institution Code
<b>Note: If you have undertaken your studies in an overseas country you may have to provide proof of English proficiency with your application. Refer to page 5 of the instructions for details.</b>					
7. EXCLUSION FROM PRIOR UTS STUDY					
Have you been excluded from study at UTS? ( ) Yes - Please give details below ( ) No - Go to Section 8					
UTS Course			Last Period of Attendance (Year & Semester)		

<b>8. WORK EXPERIENCE</b>			
<b>Part A</b>			<b>No. of Years</b>
<b>How many years work experience do you have?</b>	a) Full-Time:		
	b) Part-Time:		
<b>Please indicate which of the following managerial responsibilities you have had experience in:</b>	<b>No</b>	<b>Yes</b>	<b>No. of Years</b>
Supervision of less than 10 people			
Supervision of more than 10 people			
Initiating or supervising projects			
Financial responsibility			
Responsibility for budget under \$1 million			
Responsibility for budget over \$1 million			
Regular responsibility for decisions more than \$10 000			
Responsibility for providing consulting or advisory services			
Planning or strategic responsibility			
<b>Part B – Briefly outline your career path to date (Place your most recent position at the top)</b>			
	<b>From</b>	<b>To</b>	<b>Position and Organisation</b>
<b>1</b>		<b>Current</b>	
<b>2</b>			
<b>3</b>			
<b>4</b>			
<b>5</b>			
<b>Note: Please attach a detailed resume, work reference(s) and a current letter of employment</b>			

<b>9. DECLARATION AND AUTHORITY - all applicants must complete this section</b>	
<p>Your application cannot be considered unless you accept all conditions set out below by signing and dating this declaration and authority.</p> <ol style="list-style-type: none"> <li>I declare that I have read the general application instructions and that all the information submitted is to the best of my knowledge true and complete.</li> <li>I authorise UTS to verify any information provided by me.</li> <li>I authorise UTS to obtain official records from any institution attended by me.</li> <li>I understand that UTS reserves the right to vary or reverse any decision or enrolment on the basis of untrue, misleading or incomplete information.</li> <li>In the event that information provided by me to the University either on this form or at any time is considered by the University on reasonable grounds to be incomplete, untrue, or incorrect in any particular, I understand and consent that the University may take such action as it believes necessary including the disclosure of the information to any person or body the University considers has a legitimate interest in receiving it.</li> <li>I understand that UTS may disclose the personal information I have given in this application to the Department of Education, Employment and Workplace Relations (DEEWR), or its successor, for the purpose of: <ol style="list-style-type: none"> <li>use in connection with the Higher Education Information Management System (HEIMS); and/or</li> <li>use in connection with the National Data Collection on University Applications and Offers; and/or</li> <li>other collections as DEEWR, or its successor, may lawfully require from time-to-time.</li> </ol> </li> </ol>	
<b>Signature</b>	<b>Date</b>
<b>Your application may be cancelled if you do not provide true and complete information in connection with your application, or if you make any changes to the above Declaration and Authority.</b>	

<b>How did you find out about the courses offered at UTS? (Please Tick)</b>			
<input type="checkbox"/>	UTS website	<input type="checkbox"/>	Word of mouth
<input type="checkbox"/>		<input type="checkbox"/>	Info evening
<input type="checkbox"/>		<input type="checkbox"/>	MBA Expo - date:
<input type="checkbox"/>	Advertisement - name of publication and date:		